



Minutes
Regular Board Meeting
Tuesday, July 14, 2015

CALL TO ORDER

The Atwater Elementary School District Board Meeting was called to order at 5:15 p.m. and adjourned to Closed Session in the Superintendent's Office.

ROLL CALL OF MEMBERS

Members Fincher, Hoffar, Lee, Whitney and Wilson, were all present.

IDENTIFY CLOSED SESSION AGENDA ITEMS

There were no members of the public present.

ADJOURN TO CLOSED SESSION

RECONVENE OPEN SESSION

Open Session was reconvened at 6:25 p.m.

FLAG SALUTE

The Flag Salute was led by Dr. Sandra Schiber, Superintendent.

INVOCATION

The Invocation was offered by Pastor Andrew Cantrell, First Baptist Church.

REPORT ON CLOSED SESSION

The Board voted to give the Superintendent a satisfactory review on her annual evaluation.

REVISION/ORDERING/ACCEPTANCE OF AGENDA

MOTION by Fincher, SECONDED by Whitney to accept the Agenda with the removal of Item F-Approval of New Lease Agreements with Ray Morgan for Copiers and removal of Item N-Approval of Job Description: Teacher on Special Assignment-Academic and Behavioral Support for further discussion. MOTION CARRIED by a vote of 5-0.

PUBLIC PARTICIPATION

There were no comments from the public.

CONSENT AGENDA

A. Personnel Action:

- 1. Certificated Employee Approvals:**

- a. Appointment of Miguel Manzo as Physical Education Teacher at Mitchell Senior Elementary, effective August 11, 2015.
- b. Appointment of Larry Morton as Physical Education Teacher, effective August 11, 2015.
- c. Appointment of Kazy Gutierrez as Physical Education Teacher, effective August 11, 2015.
- d. Appointment of Albert Flores as 4th grade teacher at Shaffer Elementary, effective August 11, 2015.
- e. Resignation from Juli Smith as half-time Read 180 Teacher at Mitchell K6, effective June 5, 2015.
- f. Resignation from Nancy Hoppe, English Language Arts Teacher at Mitchell Senior Elementary, effective July 6, 2015.

2. Classified Employee Approvals:

- a. Appointment of Sonia Duran as School Office Manager at Aileen Colburn, effective July 29, 2015
- b. Appointment of Sarah Bravo as Staff Secretary at Support Services, effective July 6, 2015.
- c. Appointment of Isaiah Ramirez as Night Custodian at Bellevue Senior Elementary, effective June 23, 2015.
- d. Appointment of Nick Campbell as Night Custodian at Elmer Wood Elementary, effective July 6, 2015.
- e. Appointment of Sarah Hansard as Library Media Specialist at Elmer Wood Elementary, effective August 12, 2015.
- f. Resignation received from Megan Ratzlaff, Speech and Language Services Assistant, effective June 20, 2015
- g. Resignation received from Jennifer Robinson, Community Outreach Coordinator and Instructional Assistant at Thomas Olaeta Elementary, effective June 30, 2015.
- h. Resignation from Luis Araujo, Instructional Assistant for the After School Program at Mitchell K-6, effective June 29, 2015.

B. Approval of Current Expenditures for June 2015.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$ 1,920,147.41
12	Child Development Fund	\$ 15,279.06
13	Cafeteria Fund	\$ 331,311.62
25	Capital Facilities Fund	\$ 993.00
35	SB50 Facilities Fund	\$
40	Special Reserve Capital Outlay Fund	\$

C. Ratification of the 2014-2015 P2 Revision.

D. Ratification of the 2014-2015 P Annual Attendance Report.

E. Approval of First 5 Child Signature Program Transition Contract between Merced County and Atwater Elementary School District.

- F. Approval of New Lease Agreements with Ray Morgan for Copiers.**
- G. Adoption of Resolution No. 15-16-01, Destruction of Records.**
- H. Adoption of Resolution No. 15-16-02 for the Disposal of Obsolete or Damaged Property.**
- I. Approval of Designees for Atwater Elementary School District for 2015-2016.**
- J. Ratification of Cash Transfer 150014 from General Fund to Preschool Fund.**
- K. Approval of Outdoor Education Agreement for Peggy Heller School and Merced County Office of Education for January 19-22, 2016.**
- L. Approval of Outdoor Education Agreement for Aileen Colburn School and Merced County Office of Education for April 5-8, 2016.**
- M. Approval of Updated Job Description for Staff Secretary, Support Services.**
- N. Approval of New Job Description: Teacher on Special Assignment – Academic and Behavioral Support.**

Discussion was held on Item N-Approval of New Job Description: Teacher on Special Assignment-Academic and Behavioral Support. Mrs. Nelson described the position as a new position. This position may do some teaching in small groups, be in charge of SST, handle minor discipline, be the site testing coordinator; all of which would allow the principal more time to be in classrooms and available to parents, staff and students. We will keep the position as long as funding is available.

- O. Approval of Agreement with School Services of California for 2015-16 School Year.**
- P. Approval of Regular Board Meeting Minutes of June 23, 2015.**

MOTION by Wilson, SECONDED by Fincher to Approve the Consent Agenda Items with the removal of Item F-Approval of Lease Agreement with Ray Morgan for Copiers. MOTION CARRIED by a vote of 5-0.

REGULAR AGENDA – INFORMATION/ACTION ITEMS

- A. Human Resources** *(Sylvia Nelson, Assistant Superintendent)*

- 1. Management Employee Approvals:** **ACTION**
 - a. Appointment of Aaron Delworth as Principal at Mitchell Senior Elementary, effective July 28, 2015.

MOTION by Fincher, SECONDED by Lee, to Approve the Appointment of Aaron Delworth as Principal of Mitchell Senior Elementary. MOTION CARRIED by a vote of 5-0.

2. **This is to verify that Pedro Contreras has been employed for the assignment of a 7/8 grade Math teachers at Bellevue Senior Elementary School. Mr. Contreras will be employed on the basis of a Provisional Internship Permit.** **ACTION**

MOTION by Wilson, SECONDED by Fincher, to Approve the Assignment of Pedro Contreras as 7/8th Grade Math teacher at Bellevue Senior Elementary on a Provisional Internship Permit. MOTION CARRIED by a vote of 5-0.

3. **Approval to Hire Part-Time Temporary Position of Facility Planning Coordinator** **ACTION**

Member Fincher asked about the salary for this position, as one was not specified on the job description. It was determined that the job will be approved with the salary posted as “not to exceed \$60 per hour”. It was also recommended that the posting reflect that benefits are not included in the job.

MOTION by Fincher, SECONDED by Lee, to Approve the Hiring of a Part-Time Temporary Facility Planning Coordinator with a salary not to exceed \$60 per hour. MOTION CARRIED by a vote of 5-0.

COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

A. Board

- Member Wilson asked that a different egress be explored for Bellevue School, perhaps a different entrance down the street.
- Member Fincher would like the possibility of a GATE program, similar to Merced City’s GATE program, possibly at Bellevue School be explored.
- President Hoffar handed out a letter to the other board members, and asked one of them to read it. Member Lee read the letter, which was President Hoffar’s resignation from the Board stating his reason of his moving out of the AESD area. It was with heavy hearts that the resignation was accepted. Mr. Hoffar reported the letter was sent to Dr. Steve Gomes. The Board will complete a Provisional Appointment process.

B. Superintendent

Dr. Schiber introduced the new interim principal at Thomas Olaeta School, Karen Camp. Mrs. Camp has been a teacher in our district for 29 years, and will continue the Thomas Olaeta tradition for excellence.

ADJOURN

The Meeting was adjourned at 7:04 p.m.

Sandra Schiber, Ed. D., Superintendent