



BOARD MEETING MINUTES  
October 17, 2018

DRAFT

APPROVED

Meeting was held in the Multi-Purpose Room

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law's requirement of media and public notice.

- MVP Website
- Media Advisory sent to the Times Newsweekly

I. **Call to Order:** Josephine Lume, Chair called the meeting to order at 6:08 p.m.

II. **Ms. Lume conducted a roll call**

Board Members in Attendance:

- Chair, Josephine Lume
- Vice Chair, Serphin R. Maltese
- Secretary, Rosemary DeGennaro
- Treasurer, Margaret Ognibene
- Founder, Michael Michel

- Trustee, Maureen Campbell
- Trustee, Kaiko Hayes
- Trustee, Deborah Kueber
- Trustee, Monica Konopka
- Parent Rep, to be determined

Also present was **Assistant Principal/DOC**, Michele Allocca, **Director of Operations**, Christian Quezada

There was not a quorum.

## Admin Report

### Instructional Updates

Teachers were provided with the State Test results and item analysis last week. The set of data given will enable them to plan accordingly to support students who need to reach proficiency levels, and /or may need intensive support via differentiated instruction, small group or one to one. We are pleased to have students who had a perfect score on the State test in both Math and ELA. They will be recognized at the next Assembly. We are also happy to inform the Board that 240 students had perfect attendance for the month of September. Each one received a certificate of recognition.

Professional Development this year includes monthly training for teachers in the use of the Chrome Books and technology strategies, training by Teachers College, training for Special Education teachers by the NYC Special Education Collaborative, training and meetings led by the principal for new teachers, and support to new teacher by two “teacher leads”. We are currently trying to secure the services of “Teaching Matters” so that our content area teachers, Social Studies and Science, will receive the support they need in their respective areas. “Teaching Matters” is an educational consultation group that designs a plan of action, in collaboration with the school principal, to sustain increasing teacher effectiveness. They provide onsite support and training for teachers. If feasible, we will have two trainers once a week. These trainers will also work with the administrative team on exploring strategies that are proven to generate and sustain teacher retention rates.

### **Fab Lab Training**

Training for the Fab Lab Managers took place in the month of October. The training was a week of hands on learning from building stations, to working with machinery and software for the computers. We have laser cutting machines, wood cutting machines, 3-D Printers, Virtual Reality, Drones, Robots, and Circuits. All the training comes with lesson plans/curriculum for the teachers to follow.

### **Book Fair Scholastic Dollars**

In November last year, MVP held its annual book fair. The profits of the fair are turned into Scholastic Dollars allowing teachers to choose books to enhance their classroom library. MVP had \$2021.00 to spend on books and was able to buy the top best-selling books for each grade level along with STEM and engineering activity books.

### **Student Services Report- Mr. Burton**

#### **Attendance**

In the first seven weeks of school, MVP’s attendance rate is 96.4%. The average daily attendance over this time translates to 390 students in attendance per day. For the sole month of October, we have exceeded this rate. We have achieved a 97% attendance rate, averaging 393 students in attendance daily.

#### **Athletics**

Middle Village Prep’s fall season is in full swing!

Track and Field have participated in three meets already, accomplishing top-10 finishes among both male and female runners. Cheerleaders are working on foundational skills that will be showcased at later events, including cheer competitions, MVP basketball games, and live broadcasted sporting events. Finally, soccer has been practicing in preparation of joining a soccer league during the spring season.

#### **Field Trips**

MVP will have several trips taking place in the near future, some of which include:

- Grade 6 and 8 trip to USTA Billie Jean King National Tennis Center

- Select Grade 6 classes will attend Be Strong Live Event against Bullying (tickets were limited), while other classes will be able to view a streamed version.
- Grade 8 trip to Museum of Natural History

Mr. Michel discussed the possibility of having Pro Met who is DOE Certified take over for a Wellness Program. He will be in contact with them to discuss further.

### **Financial**

We are continuing to work with the NYC Charter School Center to assist faculty members in efficiently completing their requirements.

The audited financial statements have been reviewed by the audit committee and once approved by the board will be submitted to complete the SUNY-CSI annual report.

Since there is not a quorum present, a resolution will be circulated via email for approval by the board to utilize monies that are Board designated and invest these monies in CDs and securities. These monies can only be withdrawn for the purpose of board approved designated projects.

### **Board of Trustees**

Mr. Michel motioned to go into Executive Session at 6:42 p.m.

Motion was made by Mr. Michel to give the MVP bonus to all staff at MVP as discussed, seconded by Mrs. Campbell and approved.

We will reschedule the MVP Board Meeting for Wednesday, November 14<sup>th</sup> due to the Thanksgiving Holiday.

Meeting adjourned at 7:03 p.m.