

Elmwood Academy

100 East Elmwood Avenue
Mechanicsburg, PA 17055
717-691-4578
717-697-3655 (fax)
Andrew B. Bitz, Principal

PARENT AND FAMILY ENGAGEMENT

The following parent and family engagement guidelines apply to students participating in the Title I program:

1. Each student's parents shall be notified in a timely manner that the student has been selected to participate in the program.
 - a. Parents will be informed of the learning goals for their child. Provide parents with home/school compact. Parents should sign and return the compact to their child's school.
 - b. Parents will be provided with periodic updates on the student's progress.
2. Establish conferences with individual teachers and parents as necessary.
 - a. An invitation should be extended to parents to attend Parent/Teacher conferences with Title I instructor/Interventionist during scheduled classroom conference days built into the Mechanicsburg Area School District calendar.
 - b. Parents are invited to observe Title I/Intervention instruction. Such arrangements should be scheduled through the building principal and Title I instructor/Interventionist.
 - c. Meaningful, two-way communication between the district staff and parents and family members will be ongoing.
3. Provide materials and suggestions to parents to help them promote the education of their children at home.
4. Convene an annual public meeting to which all parents of eligible students must be invited.
 - a. Discuss with those parents the program and activities provided with Title I funding.
5. Convene an annual meeting of the District Title I Parent Advisory Council. The Council will be comprised of a parent from each building where a Title I Program is established. Administrative representatives to the PAC will include the Assistant Superintendent for Academics. Title I instructors will also be invited. Agenda of the PAC will include evaluation of the Mechanicsburg Area School District Title I parent and family engagement program and recommendations for the Title I plan.
6. Parent notification will be forwarded in a family's native language when appropriate. (Language Line)
7. Parents are surveyed annually regarding the Title I/Intervention Program. (Parent/Student Survey)

Any questions or concerns about the Title I program can be directed to Mr. Bitz, 717-691-4578, 100 East Elmwood Ave, Mechanicsburg, PA 17055