

Cranbury School

Acceptable Use of Technology Agreement Grades 3 - 5

September 2013

Parents and Students:

Please read together, sign and return the document to the school. This document is available at www.cranburyschool.org > Our Parents > Forms.

Statement of Purpose

The Cranbury School District believes that all students should have access to technology when they act in a responsible, efficient, courteous and legal manner. Internet access and other online services, available to students and teachers, offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students.

Acceptable uses of technology are devoted to activities that support teaching and learning. The following are our agreements about the use of technology at Cranbury School:

Terms of Agreement

Using the computer correctly and responsibly is very important. I promise to follow these rules:

1. I promise to respect the privacy of others;
2. I promise to use all computer equipment carefully and not damage, change or tamper with the hardware, software, settings or the network;
3. I promise never to use any form of electronic communication to harass, frighten, or bully anyone;
4. I promise to use the computer and the Internet for schoolwork only; I will use the programs and websites that my teacher has approved;
5. I promise not to share my passwords;
6. I will not view, send or display inappropriate messages or pictures;
7. I promise to tell an adult if I read or see something on the computer that is inappropriate;
8. I promise to obey copyright laws;
9. I will not use my personal email account or any personal electronic device at school except with the permission of a staff member.
10. I promise to print only when my teacher tells me to.
11. I promise to only use my own file or my own folder on the student server.
12. I understand that if I break any of my promises, I might not be able to use the computers **and/or be subject to further disciplinary action.**

1

“Electronic communication” means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computer, pager, iPods or other mp3 or audio-video players and cameras. NJ S-993

2

Policy References: 2361, 2363, 5516, 5322

Use of New Web Tools

As part of 21st century learning, teachers and students will be using new Web tools such as blogs, wikis, podcasts, and videocasts. These technologies improve student communication and collaboration skills, provide a real audience, and extend learning beyond the classroom walls while building digital citizenship skills.

At some point during the school year, you may be asked to sign additional permission forms regarding the Use of New Web Tools.

Student User

I have read, have been trained, and I will abide by the Cranbury School District's [Acceptable Use of Technology Agreement](#).

Training Date: _____

I will sign my name to show that I will follow these rules.

Student Name (Print): _____

Student Signature: _____

Homeroom Teacher: _____

Grade: _____ Date Signed: _____

Parent/Guardian Permission

I have read this [Acceptable Use Agreement](#) and have discussed it with my child. We agree that by my signature, I give my permission for my child to use the school district's network and hardware and access the Internet:

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date Signed: _____

Homeroom Teachers: Please return complete class set to Main Office, including class list.