

Transcripts/Diplomas Request Form

Transcripts Request:

Please allow **5 to 7 business** days for the request to process (\$5 per copy)

Diploma Request:

Please allow **4 to 8 weeks** for request to process (\$40 original copy)

DATE: _____

Full name (at the time of graduation): _____

Birth Date: _____

Year of Graduation: _____ did you graduate?: Y / N Year Transferred: _____

Attended: **St. Matthias H.S.** _____ or **St. Pius X:** _____ or **PMA:** _____

Daytime Phone: _____ Email: _____

Picking up Transcripts/Diploma? (we will call when ready): _____

If not please send Transcripts/Diploma to:

For Office use:

Done and Ready on: _____

Called and left message: _____

Will pick up: _____