

EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION
MINUTES of the REGULAR MEETING on MARCH 23, 2015

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on **MARCH 23, 2015** at 7:00 p.m. in the Administration wing of Hightstown High School located at 25A Leshin Lane, Hightstown, NJ

Members Present: Pete Bussone, Tracy Carroll, Paul Connolly, Bertrand Fougnes (7:47p.m.), Lilia Gobaira (7:16 p.m.) Christine Harrington, Robert Laverty, (7:10 p.m.) and Kennedy Paul

Member(s) Absent: Alice Weisman

Also Present: Dr. James C. Baker, Interim Chief School Administrator
Thaddeus Thompson, SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME/SUNSHINE NOTICE

Board Vice President Paul Connolly called the meeting to order and read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Connolly asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

2. PLEDGE OF ALLEGIANCE

3. A. APPROVAL OF AGENDA

Mr. Paul moved seconded by Mr. Connolly, that having read the material received, the Board approve the agenda with an addition to item 3B: Contract Matters.

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 5 'yes' votes

B. RESOLUTION: EXECUTIVE SESSION

Mr. Paul moved, seconded by Mr. Connolly, to approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its meeting on Monday, March 23, 2015.

These closed sessions concern:

1. Student Matters – Bullying
2. Attorney Client Privilege
3. Contract Matters

Minutes of the closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists.

Vote: On a roll call poll of the Board, Motion to approve was carried unanimously with 6 'yes' votes.

4. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS

There were none.

5. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

6. ANNOUNCEMENTS

Dr. Baker spoke on the following topics:

- We are ready to implement a radio system going from building to building in the interest of safety in our schools.
- We had a harsh winter which held up the new science lab construction. The renovations that are planned to five existing classrooms will be done “in house” during the summer.

7. EXECUTIVE SESSION

The Board went into closed session.

8. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Gobaira commented she noticed high school students and teachers bagging groceries at Shop Rite for fundraising.

Ms. Carroll added that the sports teams and music boosters have been participating in such fundraising as well as the after prom committee. They are in desperate need of volunteers to help out and to assist with the fundraising efforts.

9. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

10. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

Action: Mr. Paul moved seconded by Mr. Bussone to approve the following items by exception:

A. Staffing

B. Field Trip - 115 Elementary Students to Attend the American Young Voices Event at the Prudential Center (Arena) in Newark, New Jersey on June 4, 2015.

American Young Voices is designed to unify children from across the region, boost their confidence and provide lifelong memories for them and their families. Teachers and students learn the songs, practice the choreography in their music classes during the months leading up to the performance. The event will give the students the opportunity to participate in one of the largest choir concerts in the world and engage students with a diverse range of traditional, world/multi-cultural, & popular music.

Alignment to the NJCCCS/National Core Arts Standards:

- | | |
|-----------------------------------|---|
| •Notation | •Tone color |
| •Rhythm | •Score Reading |
| •Melody (Unison) and Part-Singing | •Lyric memorization |
| •Listening | •Choreography |
| •Phrasing | •Taking cues from a conductor in professional setting |
| •Expression | |

Schedule:

- 2:30 PM: Schools arrive at the arena
3:15 PM: Rehearsal
5:00 PM: Dinner (bagged dinner) The concert will last approximately 90 minutes.
7:00 PM: Concert starts
8:30 PM: Concert ends
8:45 PM: Students depart arena
9:45 PM: Students arrive at either EMK or GNR

C. Bullying Report from March 9, 2015

D. Field Trip Locations

- 4/2/15 HHS African American Awareness Club & African American Studies
Philadelphia Art Museum – African American Exhibition
2600 Benjamin Franklin Pkwy, Philadelphia, PA
- 4/16/15 Campaign Connect students from MHK and HHS
Foundation for Educational Administration Conference Center
12 Centre Dr., Monroe Township, NJ
- 6/3/15 MHK 6th Grade Transitional Science Class to Buehler Space Challenger Center
Bergen County Community College
400 Paramus Road, Paramus, NJ
- 4/17/15 HHS Club - Project Green Envirothon Training to Gloucester County Governmental
Services Complex 1200 N. Delsea Dr., Clayton, NJ
- 4/14/15 FBLA Central Regional Consumer Bowl Competition at Monmouth County Fire Academy
1027 Route 33, East Freehold, NJ
- 6/8/15 Humanities 10 class to Intrepid Air and Space Museum
Pier 86 – 46th St. and Twelfth Ave. NYC.

E. Overnight Field Trips

1. HHS DECA to Orlando, FL

DECA (Distributive Education Clubs of America) of HHS took part in the NJ DECA State Competition in February and one of our 10th grade students qualified to represent EWRSD and HHS at the DECA International Career Development Conference in Orlando, Florida. The club advisor Kelly Gaskill and business teacher Kelsey Petrasek will chaperone the trip which will take place from April 25 to April 29, 2015. DECA is a new club this year and has received this prestigious honor to compete at the national level. NJ High School DECA currently has a total of 10,000 members. The qualifying student began the competitions at the regional level where 100 students competed in the Human Resources Management Series. She came in 3rd place. She then competed at the state level and came in 2nd place, which qualified her to compete at the national level.

2. ROBOTICS TEAM To Lehigh University for Competition

The ROBOTICS Team of HHS would like to have an overnight trip to participate and compete in the Mid-Atlantic Robotics Championship Event. This event will be held at the Stabler Arena of Lehigh University, Bethlehem, PA. The trip will take place April 8 - 11, 2015 and be supervised by Co-Advisors Christopher Gregory and Julie Kudish.

F. Travel & Related Expenses

				Per Person	Total
T. Sherrod M. Beckman M. Dzwonar J. Baker	Admin/ Student Services	May 13-15, 2015	Four registrations to attend NJASA/NJAPSA Spring Conference, Atlantic City, NJ	475.00	1900.00

T. Sherrod	Student Services	May 13-15, 2015	Anticipated expenses to attend NJASA/NJAPSA Spring Conference, Atlantic City, NJ	532.00	532.00
M. Beckman	Student Services	May 13-15, 2015	Anticipated expenses to attend NJASA/NJAPSA Spring Conference, Atlantic City, NJ	526.00	526.00
M. Dzwonar	Admin	May 13-15, 2015	Anticipated expenses to attend NJASA/NJAPSA Spring Conference, Atlantic City, NJ	500.00	500.00
M. Tiedmann	Admin	April 24, 2015	Registration to attend NJALC Spring Conference, Princeton, NJ	160.00	160.00
K. Ilinitch	MHK	March 28, 2015	Reading & Writing Workshop, Teacher's College, New York, NY	0	0
J. Baker	Admin	May 13-15, 2015	Anticipated expenses to attend NJASA/NJAPSA Spring Conference, Atlantic City, NJ	475.00	475.00
T. Thompson P. Pisano	Admin	June 3-5, 2015	Two registrations to attend NJASBO Convention, Atlantic City, NJ	150.00	300.00
T. Thompson P. Pisano	Admin	June 3-5, 2015	Hotel expenses to attend NJASBO Convention, Atlantic City, NJ	210.00	420.00
K. McMullen	MHK	April 10, 2015	LGBT Discrimination Issues Workshop, Monroe Township, NJ	150.00	150.00
Monthly Total					\$7235.00
YTD Total					\$43,572.30

G. Practice Start Date for Fall High School Sports

Please approve August 15, 2015 as the date for practice to begin for high school fall sports for the 2015-2016 school year.

H. Professional Services for Students

The Office of Student Services requires services of consultants to provide students with disabilities and staff assigned to these students, services under the Individuals with Disabilities Act (IDEA).

Name	Type of Service	Rate
The Children's Specialized Hospital	Independent Evaluations	Per Fee Schedule

I. Resolution Authorizing the Submission of Other Capital Project Documents to NJDOE for Classroom Renovations at HHS

The District will renovate 5 existing science classrooms at the high school; rooms 117 and 119 will be converted from science labs to general academic classrooms; and rooms 120, 123, and 124 will be fit out and newly renovated to accommodate physics and biology classes. To move forward with this endeavor, the architects must submit this "other capital project" to the NJDOE for approval on the District's behalf. These renovations will be completed ('in house') by the Districts maintenance staff/department and utilizing the MRESC Cooperative vendors. It is recommended, that the Board approve the Resolution for Architectural firm, Fraytak Veisz Hopkins Duthie P.C. of Trenton, NJ to submit the "other capital project" documents to the NJDOE for classroom renovations at HHS.

RESOLUTION OF THE BOARD OF EDUCATION OF THE EAST WINDSOR REGIONAL SCHOOL DISTRICT COUNTY OF MERCER, STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following projects:

- Renovations to Five Classrooms at Hightstown High School

BE IT FURTHER RESOLVED that the District's architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf, and

BE IT FURTHER RESOLVED that the above project be approved as "other capital projects" as defined in N.J.A.C. 6A:26 – the District will not seek State funding for the above project, and

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

J. Removal of Surplus Property

1.) AED Devices - District

2.) Record Albums – HHS library

3.) Instrument Storage Lockers - GNR

1). The High School librarian is requesting Board approval to dispose of about 300 record albums that are very old/outdated, and in poor condition. These items are no longer useful and taking up valuable space in the high school library.

2.) The District has purchased new and updated AED devices that replace the old ones we were using. The Student Services department will donate our current devices to interested parties.

3.) GNR has 4 storage lockers for musical instruments that are no longer needed and in good condition. In lieu of disposal or recycling these items, the company (Wenger UltraStor) has suggested selling them at a discounted price.

Board approval is recommended to declare these items as surplus property to be disposed/recycled at the principal and business administrator's discretion.

K. Authorization to Submit 2015 NJSBAIG Safety Grant Application

The New Jersey School Board Association Insurance Group is offering a grant opportunity entitled 2015 Safety Grant Program with an authorized grant amount for the EWRSD of \$ \$16,246. As this process involves a grant application that requires Board approval, it is recommended that the Board approves the submission of a grant application for the 2015 Safety Grant Program through the NJ Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$16,246. for the period July 1, 2015 through June 30, 2016.

L. Minutes of February 23, 2015 regular meeting – posted on District website.

M. Change Order #1 - TNT Construction Co. Inc. for HHS New Science Labs & Elevator

Submitted for Board approval is Change Order #1 with TNT Construction Co. to increase the original contract amount by \$46,608.59. This is to modify scope to utilize PVC pipe and fittings for the current below grade sanitary system; removal of service weight cast iron specification for the new HHS Science Labs and Elevator Addition.

N. Change Order #2: ABCD Construction Co. Inc. to include Settlement Amount

Submitted to the Board for approval, is Change Order #2 with ABCD Construction, of Brooklyn, NY to deduct the original contract amount for the partial roof replacement at MHK and HHS by \$200,000. per the settlement agreement between ABCD Construction Corporation and the EWRSB.

O. Resolution for ABCD Construction Co. Inc. Contract – Settlement Agreement

Submitted for Board approval is a draft of the settlement agreement and mutual release resolution regarding the legal matter between the East Windsor Regional School District Board of Education and the ABCD Construction Corporation.

P. Resolution for Maximum Travel & Related Expense Reimbursement for 2015-16

WHEREAS, the East Windsor Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$59,965 for all staff and board members.

Q. Bill list for March 23, 2015 in the amount of: 2,752,893.05

Vote: On a roll call poll of the Board, motion to approve was carried unanimously with 8 ‘yes’ votes.

11. SECOND EXECUTIVE SESSION

Not needed; the Board remained in open session.

12. ADJOURN

As recorded by: Thaddeus Thompson, Board Secretary