

LUCIA MAR UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA #9

Date: March 5, 2019

To: Board of Education

From: Andy Stenson
Superintendent

Subject: Approval, Renewal of Memorandum of Understanding with San Luis Obispo County Office of Education (SLOCOE) for the Provision of County Probation Officer Services/Community School, FY 2017-2018 and 2018-2019

Background:

During each school year, a small number of students are referred to the San Luis Obispo County Office of Education (SLOCOE) Community School Program, and SLOCOE arranges for Deputy Probation Officer (DPO) coverage, Prevention and Early Intervention Student Support Counseling (SSC), and transportation for “served students” in the programs.

A served student is any pupil that is (a) referred by the District to the SLOCOE program, (b) under the jurisdiction of the court, (c) enrolled in the SLOCOE program for at least four (4) consecutive weeks in a semester, or (d) directly ordered by the Court to enroll in the SLOCOE Community School Program.

The most recent Memorandum of Understanding (MOU) between SLOCOE and the District was approved by Lucia Mar’s Board of Education in March 2017 for services in FY 2016-2017. While both parties have continued to observe the same roles during the 2017-2018 school year, a formal MOU was not received by the District due to program and staffing changes at SLOCOE.

Prior to FY 2018-2019, the District had been responsible for reimbursing SLOCOE for DPO services (only) based on the number of Lucia Mar students served. Beginning this current year, the District will also be responsible for reimbursement of SSC services. The estimated costs for these services is detailed in the two-year MOU for FY’s 2017-2018 and 2018-2019 that accompanies this memo. No fees are charged to the District for Transportation.

The most recent annual history of the number of Lucia Mar served students and the District’s costs is provided in the table that follows:

| Fiscal Year | # of LMUSD Students Served | LMUSD Total Cost |
|-------------|----------------------------|----------------------------|
| 2018-2019 | <i>Estimated: 81</i> | <i>Estimated: \$90,426</i> |
| 2017-2018 | 81 | \$40,500 |
| 2016-2017 | 123 | \$61,500 |
| 2015-2016 | 148 | \$74,000 |
| 2014-2015 | 169 | \$97,767 |
| 2013-2014 | 178 | \$102,973 |
| 2012-2013 | 199 | \$124,171 |
| 2011-2012 | 205 | \$125,380 |

The total number of students served in the current year is estimated to be similar to the number served in FY 2017-2018. Billing occurs twice each year – at the end of each semester, and the costs to the District is based on the actual student count. Students are counted only once, either in the first or second semester.

Recommendation:

Staff recommends that the Board approve the renewal of the Memorandum of Understanding with San Luis Obispo County Office of Education (SLOCOE) for the Provision of County Probation Officer Services/Community School, FY 2017-2018 and 2018-2019.

Fiscal Impact:

\$40,500 from the General Fund, Professional Consulting Service for FY 2017-2018 and an estimated \$90,425.77 for FY 2018-2019. (This estimate is based on 81 students = DPO @ \$54,443.34 + SSC @ \$35,982.63).

Board Goal: Student & Staff Success

Attachment:

SLOCOE MOU for the Provision of County Probation Officer Services, FY 2017-2018 & 2018-2019

Contact Person:

Andy Stenson
 Superintendent



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the San Luis Obispo County Office of Education, hereinafter called (“SLOCOE”), and the Lucia Mar Unified School District, hereinafter called (“District”). The purpose of this memorandum is to establish rates and payment procedures for the provision of County Probation Officer services, Behavioral Health services and Transportation services to District students enrolled in the SLOCOE Community School Program.

Services from County Probation Department

1. Subject to availability of and cooperation with the County Probation Department (“Probation”), SLOCOE will arrange for a Deputy Probation Officer (DPO) to be assigned to SLOCOE Community School Program during the school year covered by this agreement. This does not insure that the site will receive full-time probation officer coverage, but that probation officer time will be allocated to the site.
2. SLOCOE has input to Probation on the probation officer who is assigned to the program; however, the supervision and evaluation of probation officer is the sole responsibility of the Probation Department.
3. A “served student” is a student who is
 - A. referred by District to the SLOCOE Program, or
 - B. under the jurisdiction of a Court, and
 - C. enrolled in the SLOCOE Program for at least four (4) consecutive weeks in a semesterOR
 - D. ordered by the Court directly to enroll in the SLOCOE Community School Program.

Services from County Behavioral Health Department

1. Subject to availability of and cooperation with the County Behavioral Health Department (“Behavior Health”), SLOCOE will arrange for Prevention and Early Intervention Student Support Counseling (“SSC”) to SLOCOE Community School Program during the school year covered by this agreement.
2. SLOCOE has input to Behavioral Health on staff who are assigned to the program; however, the supervision and evaluation of staff is the sole responsibility of Behavioral Health.
3. A “served student” is a student who is
 - A. referred by District to the SLOCOE Program, or
 - B. under the jurisdiction of a Court, and
 - C. enrolled in the SLOCOE Program for at least four (4) consecutive weeks in a semesterOR
 - D. ordered by the Court directly to enroll in the SLOCOE Community School Program.

Services from SLOCOE

1. During the school year SLOCOE operates a county-wide transportation system with multiple stops throughout the county to transport District students to the Loma Vista Community School campus.
2. A “served student” is a student who is
 - A. referred by District to the SLOCOE Program, or
 - B. under the jurisdiction of a Court, and
 - C. enrolled in the SLOCOE Program for at least four (4) consecutive weeks in a semesterOR
 - D. ordered by the Court directly to enroll in the SLOCOE Community School Program.

Reimbursement of Costs by District

1. SLOCOE is responsible for reimbursing Probation Department for costs of the DPO assigned to SLOCOE program and is responsible for reimbursing Behavioral Health for costs for SSC.
2. District will reimburse SLOCOE for cost of services from probation officer(s) to served students as defined in Services from County Probation Department-Section 3 above. District will reimburse SLOCOE for cost of services for SSC to served students as defined in Services from County Behavioral Health Department-Section 3 above. District will reimburse SLOCOE for cost of transportation services to served students as defined in Services from SLOCOE-Section 3 above.
3. The estimated cost for the DPO coverage per year is \$104,854. The estimated cost for the SSC per year is \$69,300. The estimated cost for the transportation per year is \$233,260.
4. Reimbursement will be billed by SLOCOE to District twice each year: once at the end of the first semester and again at the end of the second semester. Students will be counted once only, either in first or second semester. A listing of students and dates will accompany each billing.

Projected Costs for Probation

| Fiscal Year | Projected SLOCOE Expense | SLOCOE Subsidy | District Fee | Projected District Expense |
|--------------------|---------------------------------|-----------------------------|-----------------------------|---------------------------------------------|
| 2017-2018 | \$806.57 per served student | \$306.57 per served student | \$500.00 per served student | 81 served students X \$500.00 = \$40,500.00 |
| 2018-2019 | \$672.14 per served student | -0- | \$672.14 per served student | 81 served students X \$672.14 = \$54,443.34 |

Projected Costs for SSC

| Fiscal Year | Projected SLOCOE Expense | SLOCOE Subsidy | District Fee | Projected District Expense |
|--------------------|---------------------------------|-----------------------------|-----------------------------|---------------------------------------------|
| 2017-2018 | \$444.23 per served student | \$444.23 per served student | \$0.00 per served student | 81 served students X \$0.00 = \$0.00 |
| 2018-2019 | \$444.23 per served student | -0- | \$444.23 per served student | 81 served students X \$444.23 = \$35,982.63 |


Projected Costs for Transportation

| Fiscal Year | Projected SLOCOE Expense | SLOCOE Subsidy | District Fee | Projected District Expense |
|--------------------|---------------------------------|-------------------------------|---------------------------|--------------------------------------|
| 2017-2018 | \$1,370.63 per served student | \$1,370.63 per served student | \$0.00 per served student | 81 served students X \$0.00 = \$0.00 |
| 2018-2019 | \$1,495.26 per served student | \$1,495.26 per served student | \$0.00 per served student | 81 served students X \$0.00 = \$0.00 |

Term and Renewal

1. This memorandum shall be in effect for one (1) school year (July 1, 2018 to June 30, 2019) and shall be subject to renewal by mutual agreement of the parties.

Andy Stenson, Superintendent
Lucia Mar Unified School District



James J. Brescia, Ed.D., Superintendent
San Luis Obispo County Office of Education

7/25/18

Date

Date