



NOW ACCEPTING APPLICATIONS FOR THE POSITION OF **High School Principal**

The School

Kohelet Yeshiva is a warm, vibrant, and growing Modern Orthodox K-12 yeshiva day school in suburban Philadelphia committed to cultivating Bnei and Bnot Torah who think critically and creatively while exuding confidence and compassion.

The High School division, known as Kohelet Yeshiva High School, builds on the foundations of the K-8 divisions by nurturing the talents and potential of every student while equipping them with the skills and knowledge they will need to succeed and to lead in the best yeshivot and seminaries, the finest colleges and universities, and well beyond.

The Position

The High School Principal will be responsible for the daily operation of the school's high school division. He or she will embody, articulate, and reflect the school's values and mission inside and outside of school, as articulated in its Mission Statement, and will work collaboratively with the K-8 Principal to ensure that school's K-12 vision is carried out. The High School Principal will lead the high school administrative team, consisting of the Directors of General and Judaic Studies as well as the Dean of Students, in a collaborative and collegial fashion. Together, they will be responsible for identifying, crafting and carrying out the high school's educational priorities and initiatives. The High School Principal will act as a catalyst for strengthening the school's warm and embracing atmosphere while ensuring that highest academic standards in both Judaic and General Studies are met. He or she will work with the Directors of General and Judaic Studies to foster a culture of collaboration and growth amongst the high school faculty while serving as a role model, guide, and a source of inspiration to the school's high school students as they develop into "Bnei and Bnot Torah who think critically and creatively while exuding confidence and compassion."

The High School Principal will be supervised by the Head of School. Together with the K-8 Principal, he or she will be a thought partner for the Head of School in creating the school's long term vision. The High School Principal will work collaboratively with the K-8 Principal to facilitate a smooth transition of students from the Middle School to the High School. He or she will serve together with the Directors of General and Judaic Studies, as well as the Dean of Students, on the school's Education Committee and will be called on from time to time to deliver a Principal's Report to the full Board of Trustees. The High School Principal will work closely with the Executive Director and the school's Advancement Team on all major development and communications initiatives and will serve as the high school's ambassador at all Kohelet Yeshiva, Beit Midrash, and community events.

The High School Principal will supervise the high school's Director of Judaic Studies and Director of General Studies. He or she will delegate faculty supervision and curriculum development of their respective divisions to each of the Directors, while providing oversight to ensure that they meet the high standards of the school's mission and vision. He or she will collaborate with the respective Directors in the recruitment, hiring, retention, and

Rabbi Dr. Gil S. Perl
Head of School

Mr. Stuart Gasner
Executive Director

Mrs. Becky Troodler
Principal
KYLS and KYMS

Rabbi David Wilensky
K-8 Assistant Principal
Judaic Studies

Mrs. Melissa Perl
Director
Judaic Studies
KYHS

Dr. Jeremy Sullivan
Director
General Studies
KYHS

Rabbi Aaron Horn
Dean of Students
KYHS

Dr. Diane Fenner
Zwillenberg
President
Board of Directors

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release of faculty, while consulting with the Head of School before final decisions are made. In order to foster close relationships with the student body and in order to fully understand the student and faculty culture, the High School Principal will teach 5-8 periods per week and will actively participate in all facets of student programming and student life.

In concert with the Directors and the Dean of Students, the High School Principal will be responsible for creating and implementing the school calendar, its daily schedule, and its usage of physical space so as to maximize equity between the school's various departments and effectiveness in carrying out the school's mission. He or she will be the final arbiter should conflicts arise between the Judaic and General Studies divisions of the high school. He or she will be responsible for monitoring all high school specific budget lines within the annual Board approved budget. The High School Principal will present the Head of School with desired changes and requests for the following year's budget and will be responsible for determining all high school specific salaries for both faculty and administration, within the Board approved budgetary limits. He or she will be responsible for all high school specific Letters of Intent and employment contracts.

The High School Principal will also supervise the High School Dean of Students. As such, he or she will have the final say on all high school policies, procedures, and disciplinary matters. Decisions to counsel a student out of the school will be made in consultation with the Head of School. The High School Principal will work with the Dean of Students to ensure that the school is providing a healthy array of in-school and out-of-school programming to sufficiently promote student religious, social, emotional, and physical growth. He or she will convene and coordinate the efforts of all members of the Student Support Team to ensure that the school is doing its best to support the needs of each and every student. He or she will also monitor the overall atmosphere of the school to ensure that it continues to provide students with an environment that is safe, secure, and conducive to cultivating Bnei and Bnot Torah.

The High School Principal will also supervise the Director of College Guidance and the Director of the Learning Center. In doing so, he or she will ensure that they provide the necessary mission-appropriate support and guidance to all high school students and their parents, while working to present the school and its students in the most favorable light to all institutions of higher learning.

The High School Principal will work closely with the Director of Admissions and with the high school Faculty Admissions Committee on all aspects of the recruitment and admissions process. He or she will take an active role in interviewing both parents and students and in building strong relationships between the high school and its partner elementary schools. He or she will also serve as the face of the school for high school parents; building strong personal partnerships with them through proactive outreach, parent programming, and parent education, and by liaising with the school's Parent Teacher Organization.

Qualifications:

The successful candidate will:

- Demonstrate a deep understanding of and passionate commitment to Modern Orthodox Yeshiva High School education
- Have a proven track record of successful collaborative team building, organizational management, and inspiring leadership
- Have a proven track record of outstanding classroom teaching
- Demonstrate the ability to connect deeply with students, faculty, and parents
- Demonstrate the flexibility necessary to lead a growing institution in a growing community
- Be highly organized, efficient, and hard working
- Prior experience as a school Principal or Assistant Principal
- Have a Masters degree or Doctorate in Education or a related field

Compensation is competitive and commensurate with experience.

For more information visit www.koheleyeshiva.org or www.facebook.com/koheleyeshiva.

Please send inquiries and applications to Rabbi Dr. Gil S. Perl, Head of School:
gperl@koheleyeshiva.org