

**Inglewood Unified School District  
Minutes**

**Regular Board Meeting**

May 29, 2019, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Minutes:

Crystal Gutierrez, Student at Inglewood High School led the audience in the Pledge of Allegiance.

**3. ROLL CALL**

**3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)**

Minutes:

The following Board members were present:

Dr. D'Artagnan Scorza

Alice B. Grigsby

Dr. Dionne Young Faulk

Dr. Carliss McGhee

Absent:

Margaret Turner-Evans

**3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official**

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana

Dr. Carmen Beck

Nora Roque

Eugenio D. Villa

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**4. APPROVAL OF AGENDA**

Minutes:

The agenda was approved with the following modifications:

The order of Item 11d9 was moved to be heard at the conclusion of the public comments section and action to be taken thereafter.

Additionally, item 11d8 was pulled from the agenda and will be brought back at another Board meeting.

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.**

**5.a. Public Comment on Agenda Items**

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. Chris Graeber, Items 11.a.1. and 11.a.8

**5.b. Public Comment on Non-Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Audrey Thompson, STEM Program and Summer Algebra Institute
2. Aba Ngissah, Aerospace Corporation Project and Administrator Appreciation Event
3. John Hughes, Leadership
4. Elijah A. Woodson, Accolades for Outgoing Administrator, Garry Gregory
5. Cicely Bingener, Succeeding on purpose
6. Dhun May, SB 276

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**Consent Calendar**

**Item 11.d.9**

Minutes:

Dr. Melendez considered an appeal requested by ICEF Inglewood Middle Charter Academy regarding the request for certification of good standing to the California School Finance Authority as follows:

By way of background, ICEF submitted a public funding application for the 2018-19 Charter School Facility Grant Program. The California School Finance Authority, which administers the program requested the District provide a certification that ICEF was in good standing with the District and in compliance with its charter. The District determined that ICEF was not in good standing and declined to provide the requested certification.

On March 18, 2019, CSFA informed ICEF that it was ineligible for funding.

On May 20, 2019, ICEF requested an appeal of the District's determination pursuant to the regulations governing the grant program. Accordingly, Dr. Melendez considered ICEF's appeal of the District's determination that the Charter School is not in good standing within the meaning of the regulations.

The appeal was conducted as follows: ICEF was given five (5) minutes to present its position. Ms. Evans, District legal counsel, was present to address the issue.

Upon the conclusion of the appeal, a final decision as to whether to affirm or rescind the District's determination that ICEF is not in good standing with the District and not in compliance with its charter.

Dr. Melendez asked for Parker Hudnut from ICEF to provide his report regarding ICEF's request for certification of good standing to the California School Finance Authority.

At the conclusion of Mr. Hudnut's report Ms. Sue Ann Evans from Dannis Woliver Kelley explained the process described above.

Dr. Melendez extended her appreciation to Mr. Hudnut for his report and further provided her decision as follows:

The information presented was not sufficient to warrant a reversal of the District's original certification to the CSFA regarding ICEF's standing with the District being incorrect or erroneous.

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ICEF's history of inadequate academic performance is the subject of findings issued March 6, 2019, in declining to renew the charter.

In light of the performance data and the requirements of the charter, Dr. Melendez did not find error in the District's determination. Accordingly, ICEF's appeal was denied.

**6. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.**

**6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

- 6.a.1. OAH Case No. 2018120848**
- 6.a.2. OAH Case No. 2019010752**
- 6.a.3. OAH Case No. 2019021084**
- 6.a.4. OAH Case No. 2019030341**
- 6.a.5. OAH Case No. 2019040831**

**6.b. Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957):**

- 6.b.1. 4 Cases**

**7. REPORTING OUT CLOSED SESSION ACTIONS**

Minutes:

The State Administrator took action to approve Special Education Settlement Agreements for OAH Case Numbers: 2018120848, 2019010752, 2019021084, 2019030341, and 2019040831.

Pursuant to Education Code section 44929.21(b) the State Administrator also approved to release and non-reelect from employment two first-year probationary certificated employees, identified as Employee No.'s 001/2019-2020 and 002/2019-2020, effective at the end of the 2018-2019 school year, and further directed the Executive Director of Human Resources to send out appropriate legal notices.

**8. STUDENT REPORTS**

**8.a. Inglewood Continuation High School**

Minutes:

Michael Morales provided an update report regarding Inglewood Continuation High School.

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**8.b. Morningside High School**

Minutes:

Evan Hardin provided an update report regarding Morningside High School.

**8.c. City Honors College Preparatory Academy**

Minutes:

Olivia Williams provided an update report regarding City Honors College Preparatory High School.

**8.d. Inglewood High School**

Minutes:

Crystal Gutierrez provided an update report regarding Inglewood High School.

**9. REPORTS/PRESENTATIONS**

**9.a. Employee Excellence Awards**

Minutes:

Nora Roque presented the employee excellence awards.

**9.b. Strategic Plan: Site Level Plans**

**9.b.1. Morningside High School**

Minutes:

Traci Gholar, MHS Principal gave a presentation to the Board of Education, Cabinet, and Community regarding the Strategic Site Level Plan for Morningside High School.

The Board of Education had a discussion regarding this item.

**9.c. Local Control and Accountability Plan (LCAP) Update**

Minutes:

Lourdes Hale, Executive Director of State and Federal Programs, Lisa Mays, and Miriam Morris provided an update to the Board of Education, Cabinet, and Community regarding the Local Control and Accountability Plan (LCAP).

The Board of Education had a discussion regarding this item.

**9.d. 2018-2019 Third Interim Financial Report**

Minutes:

Eugenio D. Villa gave a presentation to the Board of Education, Cabinet, and Community regarding the District's 2018-2019 Third Interim Financial Report.

The Board of Education had a discussion regarding this item.

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**10. PUBLIC HEARING(S)**

Minutes:

None

**11. CONSENT CALENDAR/ACTION ITEMS**

**11.a. HUMAN RESOURCES DIVISION**

Minutes:

Item 11.a.1 was pulled for discussion.

**11.a.1. Approval to Renew the Membership to California School Personnel Commissioners Association (CSPCA) to Maintain Current on Legislative Issues for FY/2019-2020**

Financial Impact:

The fee of \$800 will be paid with General Funds from the Human Resources budget.

Minutes:

Approved

**11.a.2. Approval of the 2019-2020 and 2020-2021 School Calendars**

Financial Impact:

The cost of printing will not exceed an approximate amount of \$1,000, as the calendar is also posted on the District website. The cost will be paid with General Funds.

Minutes:

Approved

**11.a.3. Approval to Renew the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Member Service Agreement to Provide Online Employment Selection Materials and Training Presentations for 2019-2020 School Year**

Financial Impact:

A cost of \$2,050 will be paid with General Funds.

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**11.a.4. Approval of Supervised Internship Agreement with Brandman University to Hold an Internship Credential Granted by the California Commission on Teacher Credentialing for School Counseling**

Financial Impact:

None.

Minutes:

Approved

**11.a.5. Approval of Memorandum of Understanding (MOU) with Concordia University Irvine School of Education to Offer Education Programs to School Counseling Field Experience Program**

Financial Impact:

None.

Minutes:

Approved

**11.a.6. Approval to Reinstate the Job Description for Accountant/Budget Technician**

Financial Impact:

The total cost of this position is approximately \$62,000 and would be paid by General Funds.

Minutes:

Approved

**11.a.7. Approval of Revision of Title of Director of Child Development Programs/Latchkey Program Job Description to Director of Child Development Programs**

Financial Impact:

There is no financial impact of this item.

Minutes:

Approved

**11.a.8. Approval to Establish the Position and Job Description for Bus Driver - Trainee**

Financial Impact:

Bus driver positions are budgeted. Once the trainee has completed the training and obtained the necessary licensing, they will transition to the Bus Driver classification.

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**11.a.9. Certificated Personnel Roster**

Minutes:

Approved

**11.a.10. Classified Personnel Roster**

Minutes:

Approved

**11.b. BUSINESS SERVICES DIVISION**

**11.b.1. Approval/ratification of Purchase Orders in the Amount of \$1,245,675.74 Issued April 1, 2019, through April 30, 2019**

Financial Impact:

\$1,245,675.74

Minutes:

Approved

**11.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

Financial Impact:

The estimated cost of \$39,073 will be paid with Title I, II, Special Education, and General Funds.

Minutes:

Approved

**11.b.3. Approval of Vendor and Payroll Warrant Resolution No. 37/2018-2019, in the Amount of \$15,163,853.76 for the Month of March 2019**

Financial Impact:

Vendor and payroll warrants expended in the month of March 2019 are \$15,163,853.76.

Minutes:

Approved

**11.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

Financial Impact:

None

Minutes:

Approved



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**11.b.5. Approval of Agreement No. C18/19-070 with LA Quality Care to Repair the Floor in the Gymnasium at Inglewood High School.**

Financial Impact:

The cost of \$4,600 will be paid with General Maintenance Funds.

Minutes:

Approved

**11.b.6. Approval of 2018-2019 Third Interim Financial Report**

Financial Impact:

None

Minutes:

Approved

**11.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus**

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Minutes:

Approved

**11.b.8. Approval to Purchase a Replacement Walk-In Cooler/Freezer Combo Unit from Bernier Refrigeration for the Cafeteria at Inglewood High School**

Financial Impact:

The estimated cost is \$85,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**11.b.9. Approval to Purchase a Serving Line from Arrow Restaurant Equipment for the Cafeteria at Hudnall Elementary School**

Financial Impact:

The estimated cost is \$42,000 will be paid with Cafeteria Funds.

Minutes:

Approved

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**11.b.10. Approval to Continue the Membership with Super Commodity Co-Op with San Mateo-Foster City School District Being the Lead Agent for F/Y 2019-20 for the Food Services Program**

Financial Impact:

The cost of \$2,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**11.b.11. Approval to Renew Contract No. C-19152:2019-20 with the Los Angeles County Office of Education for Peoplesoft Financial System for F/Y 2019-2020**

Financial Impact:

The estimated cost of \$45,567.16 will be paid with General Funds.

Minutes:

Approved

**11.b.12. Adoption of Resolution No. 38/2018-2019, Approval of Associated Student Body (ASB) Checking Account and Designation of Authorized Agents for City Honors College Preparatory Academy**

Financial Impact:

There is not fiscal impact.

Minutes:

Approved

**11.b.13. Approval of Service Agreement with TLC Auctions Formerly the Liquidation Company (Auctioneer) to Auction Inglewood Unified School District Surplus for F/Y 2019-2020**

Financial Impact:

There is no fiscal impact. All funds received will be credited back to General Fund.

Minutes:

Approved

**11.b.14. Ratification Month to Month Lease Contract Addendums with Mobile Modular Management Corporation for Two DSA Building Classrooms Located at Oak Street ES and Morningside HS (Transportation Department) for F/Y 2018-2019**

Financial Impact:

The estimated annual cost of \$14,760 (\$1,230 per month) will be paid with General Funds.

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**11.c. MEASURE GG AND FACILITIES**

**11.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$6,120,995 Issued April 1, 2019, through April 30, 2019**

Financial Impact:  
 \$6,120,995.00

Minutes:  
 Approved

**11.c.2. Approval of Amendment No. 4 to Agreement No. C15/16-020 with GKKWorks for Additional Architectural Services for the Monroe Los Angeles World Airport (LAWA) Sound Insulation Project**

**Financial Impact:**

The additional cost of \$9,840 will be paid with Measure GG Funds.

**Contract Reimbursable**

|                          | <b>Amount</b> | <b>Expenses</b> | <b>Total</b> | <b>Board Approval Date</b> |
|--------------------------|---------------|-----------------|--------------|----------------------------|
| Original Contract Amount | \$780,623     | \$15,000        | \$795,623    | September 14, 2016         |
| Amendment No. 1          | \$62,191      | \$1,200         | \$63,391     | May 30, 2018               |
| Amendment No. 2          | \$9,820       | N/A             | \$9,820      | August 8, 2018             |
| Amendment No. 3          | \$3,825       | N/A             | \$3,825      | November 7, 2018           |
| Amendment No. 4          | \$9,840       | N/A             | \$9,840      | May 29, 2019               |
| New Contract Sum         | \$866,299     | \$16,200        | \$882,499    |                            |

Minutes:  
 Approved

**11.c.3. Approval of Amendment No. 2 to Agreement No. C18/19-060 with Ninyo & Moore for Additional Material Testing and Inspection Services for The Monroe LAWA Temporary Housing Project**

**Financial Impact:**

The additional cost of \$4,404 will be paid with Measure GG and or LAWA funds.

|                          | <b>Contract Amount</b> | <b>Board Approval Date</b> |
|--------------------------|------------------------|----------------------------|
| Original Contract Amount | \$7,959                | December 12, 2018          |
| Amendment No. 1          | \$28,980               | February 6, 2019           |
| Amendment No. 2          | \$4,404                | May 29, 2019               |

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**11.c.4. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Infrastructure Project**

Financial Impact:

The total cost of \$269,600 will be paid with Measure GG Funds.

Minutes:

Approved

**11.c.5. Approval of Amendment No. 2 to Agreement No. C16/17-010 with GKKWorks to Provide Architectural Initial Assessment on Relocating the Information Technology Department**

Financial Impact:

The additional cost of \$9,356 will be paid with Measure GG Funds.

| Contract Amount          | Reimbursable Expenses | Total   | Board Approval Date |                    |              |
|--------------------------|-----------------------|---------|---------------------|--------------------|--------------|
| Original Contract Amount | \$75,000              | N/A     | \$75,000            | September 14, 2016 |              |
| Amendment No. 1          | \$270,225             | \$3,500 | \$273,725           | April 17, 2019     |              |
| Amendment No. 2          | \$9,356               | N/A     | \$9,356             | May 29, 2019       | New Contract |
| Sum                      | \$354,581             | \$3,500 | \$358,081           |                    |              |

Minutes:

Approved

**11.c.6. Approval of Change Order No. 4 to Agreement No. C17/18-046 with NSA Construction Inc., for the Beulah Payne Los Angeles World Airport (LAWA) Sound Insulation Project**

**Financial Impact:**

The additional amount of \$208,672.19 will be paid with Measure GG and/or LAWA Funds.

|   |                |
|---|----------------|
| The Original Contract Sum Was                         | \$5,119,000    |
| Net Change Previously Authorized Requests and Changes | \$206,436.11   |
| The Contract Sum Prior to This Change Order was       | \$5,325,436.11 |
| The Contract Sum Will Be Increased                    | \$208,672.19   |
| The New Contract Sum Including This Change Order      | \$5,534,108.30 |

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**11.c.7. Approval of Change Order No. 3 and 4 to Agreement No. C18/19-010 with NSA Construction, Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project**

**Financial Impact:**

The additional cost of \$98,918.90 (Change Order No. 3 - \$28,447.68 and Change Order No. 4 - \$70,471.22) will be paid with Measure GG and/or LAWA Funds.

|   |                 |
|---|-----------------|
| Original Contract Sum                                     | \$ 8,269,000.00 |
| Net Changes by Previously Authorized Requests and Changes | \$ 41,654.87    |
| The Contract Sum prior to this Change Order (CO) was      | \$ 8,310,655.00 |
| The Contract Sum will be increased per CO 3               | \$ 28,447.68    |
| The Contract Sum will be increased per CO 4               | \$ 70,471.22    |
| The New Contract sum including Change Orders 3 & 4        | \$ 8,409,573.77 |

Minutes:

Approved

**11.c.8. Approval of Agreement No. C18/19-097 with TYR I.O.R. Services, for Professional Division of State Architecture (DSA) Required Inspector of Records (IOR) Services for DSA Closeout Project A#03-50782 at Oak Elementary School, Hudnall Elementary School and Kelso Elementary School**

**Financial Impact:**

The total cost of \$3,840 will be paid with Measure GG Funds.

Minutes:

Approved

**11.c.9. Approval of Container Lease Agreement with Mobile Modular Portable Storage for the Oak Street Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project**

**Financial Impact:**

The estimated total cost for the eighteen month period will be \$17,500.06 and will be paid with LAWA Funds.

Below is the cost breakdown:

Subtotal of Monthly Rent: \$750

Personal Property Expense: \$26.40

Taxes on Monthly Charges: \$80.27

Total Monthly Charges (including tax): \$856.67

Total One Time Charges: \$2,080

Total Initial Invoice: \$2,936.67

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**11.c.10. Approval of Amendment No. 1 to Agreement No. C18/19-076 with Ninyo & Moore for Additional Geotechnical Consulting Services at Bennett-Kew Elementary School K-8 Modernization Project**

Financial Impact:

The additional cost of \$7,143 will be paid with Measure GG Funds. Board Approval Date Contract Amount Original Contract Amount March 6, 2019 15,326.00 Amendment No. 1 May 29, 2019 7,143.00 Contract Sum to Date \$ 22,469.00

Minutes:

Approved

**11.d. EDUCATIONAL SERVICES**

Minutes:

Items 11.d.6 and 11.d.8 were pulled for discussion.

**11.d.1. Approval of Agreement for Consultant Services with InnovateEd to Provide Professional Learning and Coaching Services for Educators, District-wide for School Year 2019-2020**

Financial Impact:

Cost will not exceed \$84,000 will be paid with Title II Grant Funds.

Minutes:

Approved

**11.d.2. Approval of Student Placement Agreement with Arizona Board Regents on Behalf of Arizona State University Social Work Effective, August 24, 2019 - June 30, 2020**

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

**11.d.3. Approval of Consultant Services Agreement with Myrtis Tracy, R.D., to Provide Nutrition Services for the California State Preschool Program and General Center Preschool Programs, effective July 1, 2019, to June 30, 2020.**

Financial Impact:

The cost will not exceed \$15,000.00 (\$60.00 per hour not exceed 250 hours). Ms. Tracy will be paid with Child Development Funds. There is no fiscal impact to the General Fund.

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**11.d.4. Approval to Increase the Amount of Funding to Pay for Daily Substitutes for the Child Development Program until June 30, 2019**

Financial Impact:

Child Development Program and Professional Growth Funds will be utilized to pay Child Care Careers Inc. to provide daily temporary Instructional Aide and Teacher substitutes as required for program operation and required staff trainings. There is no cost or impact to the General Fund.

Minutes:

Approved

**11.d.5. Approval of Amendment No. 02 to Contract No. CSPP-8202 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs for School Year 2018-2019**

Financial Impact:

The Child Development General Center Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$2,105,067.00

Minutes:

Approved

**11.d.6. Approval of City Honors College Preparatory Academy Cambridge Assessment International Education for School Year 2019-2020**

Financial Impact:

The cost not to exceed \$9,831.77 will be paid with Professional Development Title I Funds.

Minutes:

Approved

**11.d.7. Approval of College Board's College Readiness & Success Contract #CB-00024591 to Furnish the PSAT/NMSQT Early Participation Program to Inglewood Unified School District Effective July 1, 2019 - June 30, 2020**

Financial Impact:

The cost not to exceed \$33,241 \$30,424 and will be paid with General Funds.

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**11.d.8. Approval of Agreement for Consultant Services with Teacher Created Materials to Provide Summer Professional Development Sessions for Literacy Cohort and Instructional Coaches Effective, June 2019 through June 2020**

Financial Impact:

Cost not to exceed \$52,000 will be paid with Title II Grant Funds.

Minutes:

Pulled

**11.d.9. Consideration of Appeal by ICEF Inglewood Middle Charter Academy of District's Good Standing Certification to Charter School Finance Authority**

Financial Impact:

To be determined.

Minutes:

The appeal request was denied.

**11.e. STATE ADMINISTRATOR**

**11.e.1. Approval of the 2019-2020 Schedule for Student Representatives to Provide a Report on the Academic Programs, Enrichment Activities, and Important Events of their School**

Financial Impact:

None

Minutes:

Approved

**11.e.2. Approval of the 2019-2020 Schedule for Honoring Student Awards at the Board of Education Meetings**

Financial Impact:

None

Minutes:

Approved



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**11.e.3. Approval for Board Member Margaret Turner-Evans to Attend the 2019 California Labor Management Initiative 2019 Summer Institute, in San Diego, CA from June 25-26, 2019**

Financial Impact:

The estimated cost of \$643 includes registration, transportation, and lodging will be paid with General Funds.

Minutes:

Approved

**12. APPROVAL OF MINUTES**

**12.a. Minutes of the State Administrator's Regular Board of Education Meeting held on April 17, 2019**

Minutes:

Approved

**12.b. Minutes of the State Administrator's Special Board of Education Meeting held on May 15, 2019**

Minutes:

Approved

**13. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**14. STATE ADMINISTRATOR REMARKS**

**15. NEXT MEETING - June 19, 2019**

**16. ADJOURNMENT**

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 8:43 p.m.

  
Board Clerk