



Go Cashless

Credit Card

You can place money on your child's account from your home computer. There is a convenience fee of 3.95% for each deposit transaction (\$1.95 minimum convenience fee).

Your school has exciting meal payment options!

ACH Electronic Checking

This option allows you to use your checking account to add to your student's balance. There is a flat fee of \$1.95 for each deposit transaction.

Checks

The cafeteria will accept checks. Your child can bring the check to school and access that money the same day. Make checks payable to the "Hopewell Valley Regional Board of Education Cafeteria Account". Please be sure to put your student's name or ID number in the memo section of your check.

Good Old Cash

Of course we will continue to accept cash. Your student can direct us to put the change on his/her account.

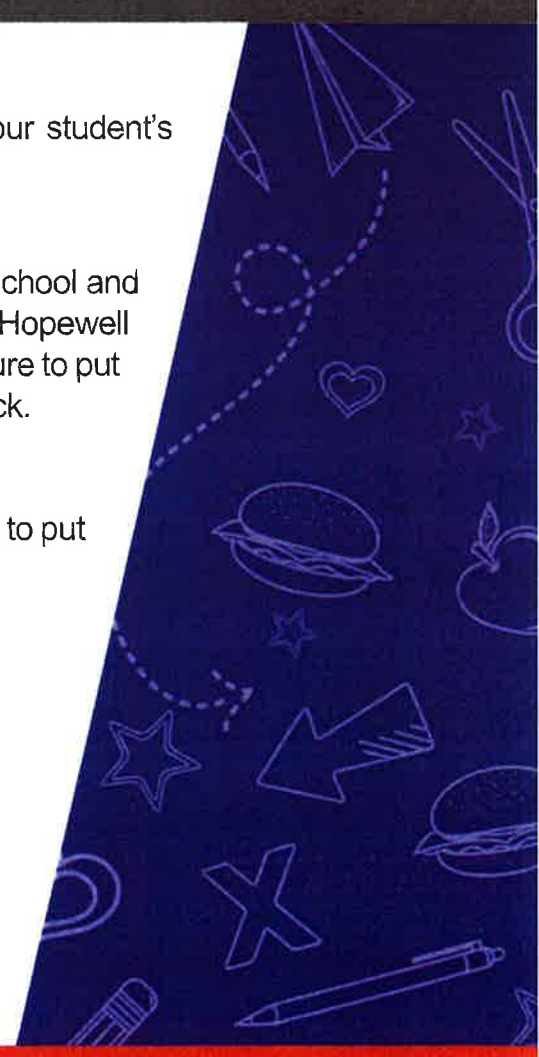
Advantages of Pre-Pay Options:

Speeds service for your child and all students

- ✓ **No need to find cash in the morning**
- ✓ **No wondering "Where did my change go?"**
- ✓ **No more lost lunch money**

Log on to www.payforit.net

You will need your child's student ID number



PayForIt.net

What is PayFort?

PayFort (PFI) is a Secure Online Payment system which simplifies payment, collection and balancing of funds for School Districts. It enables parents to fund lunch accounts and pay fees quickly and easily online. PayFort allows parents to opt into and manage email reminders about their student's accounts.

Hopewell Valley Regional School District offers PFI to our parents to fund student lunch accounts online.

Effective immediately, Hopewell Valley Regional School District is pleased to offer PFI to our parents to fund their student's lunch account, check history, review purchases and set up automated email reminders.

Benefits

- ✓ Using PFI, cashiers spend less time taking cash at the serving lines so students have more time to eat. Additionally, there is not a chance of lost lunch money from home to the serving lines!
- ✓ Payments can be made by credit card 24 hours a day, 7 days a week at the parents' convenience.
- ✓ Parents can review what their students are actually purchasing along with account balance information.
- ✓ PFI supports increased communication between the school & the parents.

Features

- ✓ Parents can opt to receive an email when a student balance dips to certain threshold (set by the parent).
- ✓ Parents can opt to use an automatic payment feature which replenishes their student account(s) when a balance dips to a specific level (specified by the parent).
- ✓ School messages are automatically emailed to parents.
- ✓ A continuous online survey is provided to monitor parent feedback and ideas.
- ✓ Student information is automatically transferred from year-to-year and from school-to-school.
- ✓ Parents can manage more than one student account.
- ✓ PFI is PCI compliant and maintains industry standard SSL certificates. This ensures all data is safe & secure as defined by the industry.

How to sign up

Log on to www.payfort.net.

Select the "Sign Up" option from the menu. The screens will guide you through the process to establish your account:

1. You will be prompted to enter your contact data, password and a payment method to activate your account.
2. Once all information is entered, PFI will email a validation code for you to confirm the registration. Once confirmed you can begin using PFI as often as you'd like.
3. You will need to indicate which student(s) to attach to your account (Go to Add/View student tab). Students are already loaded in the PFI system. PFI utilizes the same student ID number already used throughout Hopewell Valley Regional School District. If you are unsure of your student's ID number, it can be found in OnCourse or through the office of the registrar.
4. The internet convenience fee when using credit or debit card is **3.95%** per transaction, min fee \$1.95; the ACH fee when using an electronic check is **\$1.95** per transaction.

How to get help

How Do I ... Each major function used in PFI, has online help available under the menu option of "How Do I ...". The "How Do I" provides step by step instructions as well as screen examples.

FAQ: When starting to use PFI, it is a good idea to review the Frequently Asked Questions (FAQ) available within the Help menu option.

Support Videos: There are videos you can view about the different features of PayFort.net.

How to Set up an account

<https://www.payschools.com/wp-content/uploads/2015/03/PFIEU001-2015.mp4>

Contact Us: You are also able to send an email to the PFI Help Support Staff. This function is also within the Help menu option.