

Ophir PTC Meeting Minutes

11/9/2018

Attending:

Karlee Agostini (President)

Shalon Smith (Vice President)

Lilja Birtcil (In-coming Treasurer)

Adrienne Davis (Secretary)

Kristina Betz

Nicki Garing

Megan Colton

Laura McGuire

Wendy Sickler

Kim Cooper

Sandra Paulino

David Linden

Juliet Linden

Kevin Roche (Principal)

Heather Siebels (Teacher K)

Call To Order: 1:04 pm

Agenda Approval: All approved

Treasury Report:

- Income for the previous month from Turkey Trot donations
- Expenses for the previous month included Pre K/Kinder field trip and class technology wish lists

Old Business:

- The new PTC treasury computer and QuickBooks software was purchased.
- The Auburn Festival of Lights parade registration was submitted.
- New Spirit wear designs were shared including infant and toddler “cub club” designs. Online ordering is going to be available.

New Business:

- Turkey trot-a-thon is scheduled for 11/16 on the lower flats. All pledge donations need to be turned in that day. Volunteers are needed to help during each of the class times:
 - Group 1 (Pre K – 1st) 11:20am – 11:50am
 - Group 2 (2nd – 4th) 12:50pm – 1:30pm
 - Group 3 (5th – 8th) 1:40pm – 2:20pm

The DJ will set up on the field above the course. Need to confirm if mandarins will be donated again for participants at finish. A coupon for a free ice cream at Carol’s Market has been donated for the student in each class with the most laps.

- MandaRun is Sunday 11/18. Ophir is currently in 2nd place in registration standings. Discussed sending information to teachers to pass on to the students to encourage student registration and possible ways to determine/compensate class with the most participation.
- Book fair is 11/26-11/30. Set up will be Friday 11/16.

- The Auburn Festival of Lights parade insurance is approved. The parade is 12/1 at 5:30. The float will be in place around 3pm. Location in parade lineup will not be known until a few days before the parade. A permission slip will need to be completed by 2:30 on 11/30 in the office for students who wish to ride on the float.
- The Holiday Program is Wednesday 12/5 at 5:30pm. Each class is asked to donate 2-3 hand held desserts for after the program. Volunteers are needed:
 - Program set-up Monday 12/3 at 11am
 - Prepare hot chocolate before the program
 - Serve hot chocolate after the program
 - Serve dessert after the program
 - Take down decorations next morning 12/6 around 10:30am
- New outdoor lights may be needed for the tree. Discussed purchasing new commercial quality lights after holiday season to replace the current lights which have not weathered the year round exposure and summer heat.
- The Holiday Shoppe will be open 12/10-12/13 for students to shop for gifts. Volunteers are needed to work in the shop to assist younger students with purchases, wrap gifts, etc. Please sign up in the office with Ms. Jessica.
- Crab feed tickets were almost gone at the time of the meeting.
 - Tickets for teachers have been set aside in the office. Room parents need to confirm whether tickets (one or two) are needed for their teachers if class wishes to purchase them and follow up with Ms. Jessica.
 - Thank you to Kris, Rachel, and Sandra for offering to help with donations for auction items.
 - Class projects/auction items need to begin. A Google document has been created to list the project/item for each class to help ensure that duplicate items are not being made.
- First staff breakfast was well received by staff this morning. Next breakfast is scheduled for 12/7. People wanting to donate items can check in with Ms. Jessica in the office to see what is needed.
- Technology Update with Mr. Roche – no new report

Meeting Adjourned: 2:00 pm

Next PTC Meeting 12/7 @ 1:00pm

Submitted by Adrienne Davis