

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Tuesday, July 10, 2018

Franklin Avenue Middle School
755 Franklin Avenue, 7:10 PM
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire, Dr. Eileen Hansen(arrived at 7:27pm), Ms. Vicki Holst, Mr. Peter Koulikourdis(absent), Ms. Ann Kraemer, Ms. Amanda Krakowiak, Mr. Joseph Rosano(absent), Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To approve Minutes from the Executive Session on June 26, 2018	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To approve Board Secretary and Treasurer's Report for May 2018	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending May 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of month ending May 2018, the Board Secretary's monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To approve Monthly Budget Status Certification ending May 2018	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.

8. **PUBLIC WORK SESSION**

End of Year Report on Board Goals –Ms. Schwartz and Board welcomed Dr. Strauss
 Enrollment Update – Dr. Strauss
 2018-19 Preliminary Board Goal Setting Discussion – Dr. Strauss and Board
 2018-19 Preliminary District Goal Setting Discussion – Dr. Strauss and Board

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To open the meeting to Public Comments on agenda items.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.

N/A

Motion by Ms. Schwartz	Seconded by Ms. Acquaie
To close the meeting to Public Comments on agenda items and re-enter the public meeting.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.

10. **RESOLUTIONS at 7:25 pm**

<i>RESOLUTION #</i>	<i>TOPIC</i>
COMMITTEE OF THE WHOLE	
1CW	OUT-OF-DISTRICT PLACEMENT
2CW	AUTHORIZE PAYMENT OF SUPERINTENDENT MERIT PAY
Motion by Ms. Schwartz approve 1, 2CW	Seconded by Ms. Veliky. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.
BUILDINGS, GROUNDS AND OPERATIONS	
	NONE
CURRICULUM & INSTRUCTION	
	NONE
FINANCE	
	NONE
PERSONNEL	
1P	APPROVAL OF SUMMER SUPPLEMENTAL MATH INSTRUCTIONAL PLANNING WORK
2P	HORIZONTAL MOVEMENT
3P	AUTHORIZE EMERGENT HIRING OF PERSONNEL
4P	APPROVAL OF MATERNITY LEAVE FOR MICHELLE HEYLIGERS, WOODSIDE AVENUE SCHOOL
5P	APPOINTMENT OF MARISSA HANLEY AS PREK CAPS TEACHER, COLONIAL ROAD SCHOOL

6P	RESIGNATION OF MARIA HUNKELE
7P	RESIGNATION OF EILEEN ANTONISON
Motion by Ms. Krakowiak to approve 1- 7P	Seconded by Ms. Veliky. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis & Mr. Rosano were absent.
POLICY	
1POL	FIRST READING OF REVISED POLICIES
Motion by Ms. Holst to approve 1POL	Seconded by Ms. Veliky. Motion carried unanimously. Mr. Koulikourdis & Mr. Rosano were absent.

COMMITTEE OF THE WHOLE

#1CW

RESOLUTION NO.

OUT-OF-DISTRICT PLACEMENT

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves out-of-district placements for the following student:

Student ID #	Placement	Dates	Tuition
7433132998	Spectrum 360 Academy	July 2, 2018 – June 30, 2019	\$75,323.15
9125478852	Chapel Hill Academy	September 5, 2018 – June 30, 2019	\$61,020.00

Motion by _____
 Passed _____ Failed _____

Seconded by _____

DATED: July 10, 2018

#2CW

RESOLUTION NO.

AUTHORIZE PAYMENT OF SUPERINTENDENT MERIT PAY

WHEREAS, the Board submitted merit pay criteria for the 2017-2018 school year for Dr. Lydia Furnari to the Interim County Superintendent of Schools for approval on June 29, 2018; and

WHEREAS, the Interim Executive County Superintendent of Schools approved the merit pay attainment and payment for Dr. Lydia Furnari on June 29, 2018;

THEREFORE, BE IT RESOLVED, that the Board hereby certifies that the following goals that were submitted and approved by the Interim Executive County Superintendent of Schools has been satisfactorily completed by Dr. Lydia Furnari and are approved for payment:

Quantitative Goal 1 3.33% \$4,828.25

The Superintendent will enhance and expand upon opportunities for two-way communication and parent education through the provision of a series of at least three (3) events such as workshops, family nights, and instructional opportunities on topics concerning digital citizenship, the safe use of social media, and student health and wellness, as well as holding four (4) coffee chats, one at each school, and two (2) community forums, one in the fall and one in the spring. Survey data will provide potential topics for these chats and forums. All of these events will be held by May 31, 2018.

Quantitative Goal 2 3.33% \$4,828.25

The Superintendent will engage a team of teachers and administrators in the review of current District practices and in researching innovative practices that support the District's Strategic Plan. The Superintendent will further engage this group in visits to at least three (3) school districts, as well as meetings with educators outside of the Franklin Lakes Public Schools, in order to gain insight about the implementation of several identified innovative practices. This may include visits that are part of the Tri-State Consortium process. From this work, a list of innovative strategies will be created. On or before June 30, 2018, at least three (3) of the identified strategies will be presented to the Board of Education for implementation in the 2018-2019 school year.

Quantitative Goal 3 3.33% \$4,828.25

The Superintendent will ensure that 100% of the Administrative Team receive training on the implementation of effective leadership practices as outlined by Douglas Reeves in his book From Leading to Succeeding: The Seven Elements of Effective Leadership in Education; *purpose, trust, focus, leverage, feedback, change and sustainability*, and will ensure the application of those principles to the teacher evaluation process, as evidenced by more connection and clarity of information included in the use of the McREL Teacher Evaluation tool and other District evaluation rubrics, by April 2018.

Qualitative Goal 1 2.50% \$3,625.00

The Superintendent will ensure the District's purposeful transition to newly revised Crisis Management procedures including "live" implementation of Share 911 at all District schools, through training provided by the District's Security Coordinator in collaboration with the Franklin Lakes Police Department, and the District Administrative Team. Procedures include best practices identified among suggestions made by the NJDOE Office of School Preparedness and Emergency Planning as a result of site visits conducted in District. Transition to these revised procedures will be gradually implemented from September 2017 through May 2018.

THEREFORE, BE IT FURTHER RESOLVED, that Dr. Lydia Furnari is entitled to, and shall receive, a merit pay bonus of \$18,109.75 which is equal to 12.49% of her base salary of \$145,000, and

THEREFORE, BE IT RESOLVED, that the Board shall submit the within resolution to the Interim Executive County Superintendent of Schools authorizing payment for goal completion to Dr. Lydia Furnari.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: July 10, 2018

Attachment

BUILDINGS, GROUNDS AND OPERATIONS

RESOLUTION NO. NONE

CURRICULUM & INSTRUCTION COMMITTEE

RESOLUTION NO. NONE

FINANCE

RESOLUTION NO. NONE

PERSONNEL

#1P

RESOLUTION NO.

APPROVAL OF SUMMER SUPPLEMENTAL MATH INSTRUCTIONAL PLANNING WORK

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following Summer Supplemental Math Instructional Planning work for FAMS teachers for up to two (2) days at the agreed upon Summer teacher training rate of \$163.86 per day (per Schedule B-1), paid for with funding from 2018-19 Title IA:

Summer Work	Name	Days	Summer Teaching Training Daily Stipend Rate (per Schedule B-1)
FAMS Supplemental Math Instructional Planning	L. Lally, K. Kayser, K. Augello, S. Altorfer, S. Giessuebel	Up to Two (2)	\$163.86 per day

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: July 10, 2018

#2P

RESOLUTION NO.

HORIZONTAL MOVEMENT

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Horizontal Movement for the following teachers based on graduate level studies completed. Official graduate transcripts on file in Central Office.

Shannon Lemire-Finneran	Special Education Teacher - WAS	From BA/5	To *MA/5	Effective 7/01/18
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*Salary may be adjusted upon ratification of successor Board/FLEA Agreement

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: July 10, 2018

#3P

RESOLUTION NO.

AUTHORIZE EMERGENT HIRING OF PERSONNEL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education authorizes the Superintendent to emergent hire personnel between July 11 and September 9, 2018, with official approval to be confirmed at the next regularly scheduled meeting of the Board of Education.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: July 10, 2018

#4P

RESOLUTION NO.

**APPROVAL OF MATERNITY LEAVE FOR MICHELLE HEYLIERS,
WOODSIDE AVENUE SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves a maternity leave for Michelle Heyliers, Elementary School Teacher, Woodside Avenue School, from November 8, 2018 through April 4, 2019.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Michelle Heyliers.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: July 10, 2018

#5P

RESOLUTION NO.

**APPOINTMENT OF MARISSA HANLEY AS
PREK CAPS TEACHER, COLONIAL ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Marissa Hanley as PreK CAPS Teacher for the 2018-19 school year, to be placed at Step 2, Class MA on the 2016-17 teacher's salary guide at a salary of *\$53,894.00, effective September 1, 2018 - June 30, 2019.

BE IT FURTHER RESOLVED that this appointment is expressly contingent upon Marissa Hanley executing the Board's customary employment contract, containing a sixty (60) day termination clause.

*Salary may be adjusted upon ratification of successor Board/FLEA Agreement

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: July 10, 2018

#6P

RESOLUTION NO.

RESIGNATION OF MARIA HUNKELE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Maria Hunkele, School Psychologist, Franklin Lakes School District, effective June 30, 2018.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: July 10, 2018

#7P

RESOLUTION NO.

RESIGNATION OF EILEEN ANTONISON

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Eileen Antonison, Science Teacher, Franklin Avenue Middle School, effective July 01, 2018.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: July 10, 2018

POLICY

#1POL

RESOLUTION NO.

FIRST READING OF REVISED POLICIES

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a first reading for the following revised Board Policies:

NUMBER	TITLE
1120	Board of Education Meetings
4111	Recruitment, Hiring and Selection
4211	Recruitment, Hiring and Selection
5131.6	Drugs, Alcohol, Steroids, Tobacco, and Electronic Smoking Devices (Prohibited Substances Use and Abuse)

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: July 10, 2018

Attachments

11. **SUSPENSION REPORT - NONE**

12. **PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Ms. Schwartz	Seconded by Ms. Acquaire
To approve motion to open the meeting to Public discussion.	On roll call. Motion carried unanimously. Mr. Koulikourdis & Mr. Rosano were absent.

A parent expressed regret over Science Teacher resignation.

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To approve motion to close the meeting to Public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Mr. Koulikourdis & Mr. Rosano were absent.

13. **PRIVATE WORK SESSION TIME:**

N/A

14. **ADJOURNMENT**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To approve motion to adjourn the meeting at 10:15pm.	On roll call. Motion carried unanimously.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary