

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, November 8, 2018**  
**North Bay Haven Charter Academy**  
**Media Center**  
**4:00 pm**

**Attending: Mr. Jon McFatter, Mrs. Tiffany Ennis, Mr. David Haight, Mrs. Sandy Porter, Mrs. Joyce Wilson, Dr. Jeremy Hatcher, Mr. Robert Fleming, Mrs. Scotti Haney, Mr. Waylon Thompson**

**Also Attending: Mr. Larry Bolinger, Mr. Bill Henry**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** - Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. Haight motion made a motion to approve the agenda as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- V. Status Reports**
  - A. CEO – Mr. Bolinger commended leadership for their hard work in getting the schools ready, BDS for their cooperation and assistance, and was confident that we would open NBH on Monday, Nov 5<sup>th</sup> and Bay Haven on Nov 13<sup>th</sup>. The sports complex was back on schedule.
  - B. CFO – Ms. Swindler reported that the October 15<sup>th</sup> payroll was completed on Monday the 8<sup>th</sup> so that all could be paid on time. Coming back, the finance team realized there was no power or internet capability. So, they went last Tuesday to Mobile to run payroll for October 31<sup>st</sup>. Ms. Swindler reported they expect to be back up and running within the week. On Thursday after the storm, Ms. Swindler was able to make insurance claims, got in touch with disaster response teams, and GAC recommended the Cotton team. The adjustor came out and spent a couple of hours at each campus. A construction consultant came in as well and we were waiting on the report from that. Mr. Bolinger, Mrs. Malphurs and Ms. Swindler met with Carr Ingram yesterday to inquire about different tax credits, help with FEMA, etc. They have a department that works on this and can assist to get funds flowing. Mr. McFatter commended the finance team for going above and beyond to take care of the employees of Haven. Ms. Swindler commended her staff for coming together even though there was damage to their own homes, their parents' home, etc. Some had to bring kids because of no childcare. They worked long days without complaint or skipping a beat.
  - C. CIO – Fortunately, we did not take a lot of damage at either campus, but it is reported there is no assessment yet on teacher and student computers and other equipment. A complete assessment cannot be accomplished until construction is done. We have learned things to better prepare the campus in the future. At the moment, we have no internet services, no phones, or safety systems. We are waiting on WOW at this time. In the future, we need to look at multiple service providers.
  - D. Bay Haven Principal – Ms. Vickers had a personal engagement and could not attend, so Mr. Spivey gave the report. There are four buildings on the BH campus where brick work bowed in. The engineer wants to take it down. He has barricaded those areas off

so we cannot use those areas. VCT tile had been taken up in the cafeteria, aftercare office and teachers' dining area because the sewer backed up. Ceiling tiles had been replaced in the cafeteria. High impact drywall will be coming in today or tomorrow. The kitchen is 85% cleaned. We are confident the BH campus will be ready by November 13<sup>th</sup>.

- E. North Bay Haven Principal – The NBH campus is starting on 5<sup>th</sup>. About 40% of rooms had damage. The gym was in good shape with exception of choir room. Maritime academy had some damage with the boats and dock. PCMI is bringing a couple of expeditionary army tents with air-conditioning so that everything will be operational there on Monday as well. Winter sports are starting on Monday if the gym floor is finished. Zero period is not mandatory until traffic settles down. We will be lenient with the uniform policy for a short time.
- F. Human Resources Coordinator – Ms. Austill was not able to be present, but has been working hard along with Haven team. After November 5<sup>th</sup>, employees who still are not present must go on leave and give a reasonable time of return.
- G. Compliance Officer – Approximately 80% of our students are presently accounted for with the vast majority stating they will return on the first day. DOE extended the application deadline for Best and Brightest for teachers to Dec 3<sup>rd</sup>.
- H. Transportation Coordinator – All information received through the survey in regard to transportation needs was given to Mr. Scott and he has transportation ready to go.
- I. Maintenance Director – Mr. Morris reported on the sewer back up at Bay Haven. There were a number of leaks when the water and geothermal system came back on. The maintenance team did a full walk through to determine safety issues. Full reports were given to administration which was given to the team members from the Cotton group and GAC who will rectify those. The team is now checking air conditioners to determine any damage to those.
- J. Ancillary services – In the preschools, everyone is coming back. Two employees left, but those positions are already filled. There is a huge waiting list right now. Aftercare is ready to go. Food service is up and running on the NBH campus and is ready to do sack lunches or easy warm lunches for the BH campus. At this time, the National School Lunch program has not yet approved free lunches; however, we hope to receive that news tomorrow. We will have grab and go breakfast for teachers and staff. We will also have a makeshift daycare for birth through 3 for all staff who need daycare until their daycare reopens.

## **VI. Board Comments**

The question was asked regarding the numbers of faculty and staff who could not return. Mr. McLaughlin stated he had a couple but those have already been replaced. Mr. Bolinger stated Bay Haven presently had three. Mr. Thompson asked if any of those were middle school staff and if so, would BH be able to realign because of the budget issue. This was answered in the affirmative.

Mrs. Porter asked if we have a timeline on Bay Haven's metal roof, which we do not at this time. It is reported that it will be patched until we can get it replaced.

Questions were asked regarding the financial damage. Ms. Swindler reported that the deductible was 1% (\$457,000). Income lost from ancillary services will be able to be recouped. A forensic accountant will come in and do analysis on our loss of business use.

**VII. Announcements**

- A. Agenda meeting for the next board meeting will be Thursday, November 29<sup>th</sup> at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, December 6<sup>th</sup> at 4:00 p.m. in the North Bay Haven media center.

**VIII. Adjournment – 5:00 p.m.**