Minutes of Regular Meeting of the Board of Education

The Board of Trustees
Northville Public Schools

A Regular Meeting of the Board of Education of the Board of Trustees of Northville Public Schools was held Tuesday, May 26, 2020, beginning at 6:30 PM in the Virtual Zoom Meeting.

1. Call to Order

Meeting called to order by President Wilk at 6:33 p.m.

2. Pledge of Allegiance

President Wilk led the Board in the Pledge of Allegiance.

3. Roll Call

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<tr>
<th>Mr. Matthew Wilk, President</th>
<th>Ms. Mary Kay Gallagher, Superintendent</th>
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<tr>
<td>Mr. Roland Hwang, Vice President</td>
<td>Mr. Mike Zopf, Asst. Supt. for Finance &amp; Operations</td>
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<td>Ms. Laurie Doner, Secretary</td>
<td>Mr. Dave Rodgers, Asst. Supt. for Human Resources</td>
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<tr>
<td>Ms. Cynthia Jankowski, Treasurer</td>
<td>Mr. Aaron Baughman, Asst. Supt. for Instructional Services</td>
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<td>Ms. Angela Jaafar, Trustee</td>
<td>Ms. Beth Santer, Director of Special Services</td>
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<td>Ms. Suzanne Lynn, Trustee</td>
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<td>Ms. Sarah Prescott, Trustee</td>
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4. Adoption of Agenda

Motion No. 19/20-131 by Vice President Hwang, supported by Treasurer Jankowski, that the agenda be adopted as presented.

Roll Call Vote: Prescott – yes; Wilk – yes; Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes. Motion carried 7-0.

5. Consent Resolutions

Motion No. 19/20-132 by Vice President Hwang, supported by Secretary Doner, that the Board accept the consent agenda items for approval as presented:
Roll Call Vote: Wilk – yes; Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes. Motion carried 7-0.

a) Minutes of the April 28, 2020 Virtual Regular Meeting of the Board of Education
b) March Bill Warrants totaling $6,164,720.16
c) April Bill Warrants totaling $2,613,574.97
d) Northville High School Instructional Material purchase of Gizmos
e) Northville High School ASD Self-Contained Program Course additions - Cooking Essentials & Basics of Micro Engineering

6. Communications

Ms. Doner reported one communication:
   a) Northville Youth Network Program Report - May 7, 2020

7. Superintendent’s Report/Update

a) Superintendent Gallagher shared a video created by NHS Senior Silvia Robazzo - NHS's 19/20 Memories: Unified Basketball, Peer-to-Peer & Smiles 4 Students. The Board expressed gratitude for the beautiful compilation.

b) Cooke School Presentation, Ms. Jen Bugar, Principal/Supervisor shared a video sharing highlights of the school year at Cooke School and the ways staff are teaching students virtually during the Covid-19 pandemic.

c) 2019/20 PTA Reflections - State Honorees; Ms. Tanya Pitkin, President, Northville Council of PTAs presented a brief slideshow highlighting the NPS students which would have been honored at the Art House this year for their achievements. There will be a virtual celebration on June 3 through Zoom. The Reflections theme for 2020/21 is I Matter Because.

d) Superintendent Gallagher shared the plans for the May 31, 2020 Senior Celebration Parade are well underway. The route is established and messaging surrounding the specifics of the plan are being communicated. There will be one family per car with parents driving and begin at Ward Church and proceed to NHS and out to Beck Rd. Along the route there will be several schools and the Board of Education standing, socially distanced, to wave and celebrate the seniors.

Ms. Prescott thanked Superintendent Gallagher for providing detail regarding the plan for the parade. She expressed concerns about crowds gathering and the optics of it if students / families disregard the guidance and essentially tailgate in parking lots.
Treasurer Jankowski provided information regarding all the planning and messaging which has gone into planning this event. The hope is that all participants will comply with the intent of the celebration and follow all CDC guidance throughout the event.

e) The Fall Re-Entry Task Force had its first meeting last week. There are 130 members and work is underway. A report out to the Board is planned for June.

8. Public Comments

Kelly Masters expressed gratitude regarding the ribbons in downtown Northville and stated the Peer-to-Peer video was powerful.

Sandi Stevens thanked the Board of Education and administration for their support in planning ways to celebrate our seniors.

9. New Hire: Cooke School Assistant Supervisor

Motion No. 19/20-133 by Trustee Prescott, supported by Trustee Lynn that the Board award a one-year NASA contract to Erin Barney, Assistant Supervisor, Cooke School, for the 2020-21 school year as presented.

Roll Call Vote: Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – yes. Motion carried 7-0.

10. Human Resources: Layoff Recommendation

Motion No. 19/20-134 by Trustee Prescott, supported by Vice President Hwang, that the Board approve the layoff recommendation of Mr. Brian Haverkate, Meads Mill Vocal Music, as presented.

Roll Call Vote: Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – abstain; Doner – yes. Motion carried 6-0.

11. Instructional Services: Textbook Approvals

Motion No. 19/20-135 by Vice President Hwang, supported by Trustee Jaafar, that the Board authorize the administration to award the following contracts for instructional material purchases as presented:

- Fountas & Pinnell for 4th and 5th grade classrooms totaling $136,944.36
- Houghton Mifflin Harcourt Modern World History for Northville High School totaling $72,794.69 and Choices supplemental resource
- National Geographic Learning for Middle School Individuals & Society totaling $213,436.08

Roll Call Vote: Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – yes; Doner – yes; Hwang – yes. Motion carried 7-0.

a) 4th & 5th Fountas & Pinnell  
b) World History  
c) Middle School Individuals & Society

12. Finance & Operations: Professional Service Awards

Motion No. 19/20-136 by Treasurer Jankowski, supported by Vice President Hwang, that the Board authorize the administration to award the following Professional Service contracts as presented:

Foresite Design for 2020 Freshman Baseball Field design in an amount not to exceed $10,200 funded out of the 2012 Sinking Fund

- Arch Environmental for Air Monitoring at Hillside, Meads Mill, and Moraine in an amount not to exceed $68,500 funded out of Bond 2017

Roll Call Vote: Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – yes; Doner – yes; Hwang –yes; Jaafar – yes. Motion carried 7-0.

13. Finance & Operations: Food Service Purchase

Motion No. 19/20-137 by Treasurer Jankowski, supported by Vice President Hwang, that the Board authorize the administration to award a contract to Stafford & Smith for a Franke Coffee Machine at Northville High School in an amount not to exceed $23,398 as presented.

Roll Call Vote: Lynn – yes; Prescott – yes; Wilk – yes; Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes. Motion carried 7-0.

14. 2020-21 Wayne RESA Budget Resolution

Motion No. 19/20-138 by Treasurer Jankowski, supported by Trustee Lynn, that the Board adopt the 2020-21 Wayne RESA Budget Resolution as presented.

Roll Call Vote: Prescott – yes; Wilk – yes; Doner – yes; Hwang – yes; Jaafar – yes;
Jankowski – yes; Lynn – yes. Motion carried 7-0.

15. **Bid Award: Benefits Vendor**

Motion No. 19/20-139 by Trustee Prescott, supported by Vice President Hwang, that the Board authorize the administration to enter into a three-year contract with the recommended benefits administration platform vendor following final vetting within the RFP process such that the new vendor results in annual costs savings compared to continuation of the current vendor.

Roll Call Vote: Wilk – yes; Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes. Motion carried 7-0.

16. **Human Resources: 457 (b) Plan Adoption**

Motion No. 19/20-140 by Trustee Prescott, supported by Trustee Jaafar, that the Board authorize the administration to Adopt the Resolution of the Governing Board of Northville Public Schools for the 457(b) Plan Adoption as presented.

Roll Call Vote: Doner – yes; Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – yes. Motion carried 7-0.

17. **Wayne County Enhancement Millage Resolution**

Motion No. 19/20-141 by Treasurer Jankowski, supported by Trustee Prescott, that the Board adopt the Wayne County Enhancement Millage Resolution as presented.

Roll Call Vote: Hwang – yes; Jaafar – yes; Jankowski – yes; Lynn – yes; Prescott – yes; Wilk – yes; Doner – yes. Motion carried 7-0.

18. **Added Agenda Items**

None.

19. **Public Comments**

Kelly Masters thanked the Board of Education and the administration for everything they do.

20. **Questions/Comments from Board Members**

Superintendent Gallagher will include the Cooke School graduation detail in the Board Update.

21. **Adjournment**
There being no further business the meeting adjourned at 8:29 p.m.

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Laurie Doner, Secretary