

**MONTOUR SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
AGENDA PLANNING MEETING
THURSDAY, MAY 16, 2019, 6:30 P.M.
ADMINISTRATIVE OFFICES, ROOM #361**

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. REQUEST TO ADDRESS THE BOARD

1. Dave Pastorkovich, Reading Specialist at MES

V. RECOGNITIONS/PRESENTATIONS

Recognitions

1. Parkway West CTC Students of the Year:

- Freshman of the Year - Nicoletta Stangl
- Sophomore of the Year - Becca Taylor

2. The following students have been nominated for “Student of the Month” at the Montour Elementary School for the month of April:

Montour Elementary School – April Students of the Month		
Kindergarten	Kate Neilson	Michael McBurney
1 st Grade	Breanna Staley	
2 nd Grade	Lorelai Diaz	
3 rd Grade	Liliana Lozoya	Bryce Adams
4 th Grade	Delaney Dzurenda	Niko Sikorski

3. The following students have been nominated for “Student of the Month” at the David E. Williams Middle School for the month of April:

David E. Williams Middle School – April Students of the Month		
5 th Grade	Delaney Barto	Luke Zacharius
6 th Grade	Ivy Young	Nikolas Tomic
7 th Grade	Marlo Cyanovich	Bradley Rosso
8 th Grade	Chloe Sadowski	Noah Young

4. The following individuals are being recognized for their years of service with the Montour School District:

Name	Position	Department / Building
Anthony Criscella	Bus Driver	Transportation
Tom Hartnett	Custodian	MES
David Pastorkovich	Teacher	MES
John Revtai	Bus Driver	Transportation
Robin Shaffer	Teacher	MHS
Peggy Tarquinio	Bus Driver	Transportation
Grace Taucher	Teacher	DEW

Presentations

5. The following information is being presented to the Board:

Topic	Presenter
New Textbook Review	Dr. Eric Sparkenbaugh & Dr. Justin Aglio
New Learning Spaces at DEW	Dr. Justin Aglio
Final Budget Review	Mrs. Anna Borsos

VI. REPORTS

President, Mr. Thomas Barclay

1. It is recommended that the Board accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of April 2, 2019.
2. It is recommended that the Board approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of April 25, 2019.
3. It is recommended that the Board approve the appointment of _____ as Board Secretary for a four-year term.
4. It is recommended that the Board approve the appointment of _____ as School Board Treasurer for a one-year term.
5. It is recommended that the Board appoint two voting delegates to participate in the 2019 Delegate Assembly. This year’s meeting will be held on Friday, October 18, 2019 at the conclusion of the PASA/PSBA School Leadership Conference held in Hershey, PA.

Superintendent, Dr. Christopher Stone

6. It is recommended that the Board approve diversity and inclusion training for administration, teachers, and paraprofessionals during the 2019-2020 school year. Dr. Erika Gold Kestenberg, who is a Diversity, Inclusion, Equity and Justice Consultant with the University of Pittsburgh, and her staff will provide the training. Five hours of training will be provided during the school year. Total cost will not exceed \$11,063.
7. It is recommended that the Board approve the Spectator Code of Conduct as a new Montour School District Administrative Regulation as per the attachment.

VII. Treasurer’s Report

Business Manager, Mrs. Anna Borsos

1. It is recommended that the Board approve the Treasurer’s Report for April 2019 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date		\$ 65,880,686.18
Expenditures Year to Date		\$ 53,554,293.38
FNB Bank Balance as of	4/30/19	\$ 10,799,904.85
FNB Short Term CD's	4/30/19	\$ 4,000,000.00
PNC Long Term Investment	4/30/19	\$ 10,000,000.00
PSDLAF Bank Balance as of	4/30/19	\$ 4,788.04
Audited Fund Balance as of	6/30/18	\$ 11,259,727.00

30 CAPITAL PROJECTS FUND		YTD TOTALS
<u>Athletic Center Project #3550</u>		
FNB Bank Balance as of	4/30/19	\$ 86,075.97
Audited Fund Balance as of	6/30/18	\$ 117,640.00

32 CAPITAL RESERVE FUND		YTD TOTALS
Key Bank as of	4/30/19	\$ 453,374.25
Audited Fund Balance as of	6/30/18	\$ 241,056.00

39 CAPITAL PROJECTS FUND - ELEM		YTD TOTALS
<u>Elementary Project #3777:</u>		
PLGIT-2015 Bond Balance of	4/30/19	\$ 10.93
PLGIT-2017 Bond Balance of	4/30/19	\$ 281,970.67
Audited Fund Balance as of	6/30/18	\$ 1,782,938.00

50 CAFETERIA FUND		YTD TOTALS
Revenues Year to Date		\$ 1,117,656.23
Expenditures Year to Date		\$ 974,640.15
FNB Bank Balance as of	4/30/19	\$ 26,309.34
Audited Fund Balance as of	6/30/18	\$ 513,751.00

MONTHLY TOTALS

# of Breakfast served in April 2019	5,242
# of Lunches served in April 2019	27,012
April 2019 Ala Carte dollar sales	\$ 48,885.15

70 FIDUCIARY FUND		YTD TOTALS
FNB Bank Balance as of	4/30/19	\$ 9,279.76

ATHLETIC TICKET SALES	MTD TOTALS	YTD TOTALS
Football	\$ -	\$ 25,696.75
Boys Basketball	\$ -	\$ 5,464.00
Girls Basketball	\$ -	\$ 3,032.00

FACILITY USAGE REVENUE	MTD TOTALS	YTD TOTALS
Facility Rental	\$ -	\$ 2,100.00
Staff Revenue	\$ -	\$ 4,278.75

CAPITAL PROJECTS**SPENT TO DATE**

DEW renovations, Fund 32	\$	1,211,723.79
DEW & HS turf project, Fund 32	\$	561,870.25
DEW turf project, Fund 39	\$	911,958.50
Turf Project Total	\$	1,473,828.75

Athletic Center Roof

Athletic Center Materials for Roof Fund 30	\$	31,564.03
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Other

Security guard house, Fund 32	\$	8,680.00
Security guard house, Fund 39	\$	10,800.00
Guard House Total	\$	19,480.00

Elementary paving playground walks, Fund 32	\$	10,200.00
Elementary retaining pond modification, Fund 39	\$	5,080.00
HS handicap ramp, Fund 32	\$	19,200.00
HS updates outdoors, Fund 32	\$	110,247.50
Carport Aiken for road salt, Fund 32	\$	4,845.00
Bus purchase, Fund 32	\$	215,479.00
Two new ford vans, Fund 39	\$	78,130.00

GRAND TOTAL **\$ 3,179,778.07**

VIII. BUDGET & FINANCE**Business Manager, Mrs. Anna Borsos**

1. It is recommended that the Board approve the payment of bills and ratify the payment of bills:

MONTOUR BOARD OF SCHOOL DIRECTORS**BILLS FOR APPROVAL****5/23/2019**

General Fund 10		Totals
Bills to be Approved	\$	2,302,940.31
Bills to be Ratified	\$	545,539.32
Capital Projects Fund 30		Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	31,564.03
Capital Reserve Fund 32		Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	6,162.50
Capital Project Fund 39		Totals
Bills to be Approved	\$	-
Bills to be Ratified	\$	-

Cafeteria Fund 50

Bills to be Ratified	\$	135,039.64
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Totals**Activity Fund 70**

Bills to be Ratified	\$	24,477.02
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Totals

2. It is recommended that the Board approve the Budget Transfers from May 2019:

\$ 31,000.00	FROM	10-1290-563-000-10-000-000-000-0012	Special Programs other Support – Tuition to Non- Public
	TO	10-1110-563-000-30-000-000-000-0012	Regular Program Elementary/Secondary – Tuition to Non –Public
\$ 38.00	FROM	10-3250-610-000-30-000-550-000-0000	Athletic Trainer – General Supplies
	TO	10-3256-390-000-30-800-550-000-0000	Boys Volleyball – Other Purchased Professional and Technical Services
\$ 3,500.00	FROM	10-2620-431-000-30-060-000-000-0026	Operations of Building – Repair and Maintenance Buildings
\$ 2,000.00	FROM	10-2620-431-000-30-070-000-000-0026	Operations of Building – Repair and Maintenance Buildings
	TO	10-2630-330-000-00-050-000-000-0026	Care and Upkeep grounds – Other Professional Services
\$ 4,000.00	FROM	10-2620-431-000-30-080-000-000-0026	Operations of Building – Repair and Maintenance Buildings
\$ 3,000.00	FROM	10-2620-432-000-10-250-000-000-0026	Operations of Building – Repair and Maintenance Equipment
	TO	10-2630-330-000-00-050-000-000-0026	Care and Upkeep grounds – Other Professional Services
\$ 4,402.07	FROM	10-2620-432-000-30-070-000-000-0026	Operations of Building – Repair and Maintenance Equipment
\$ 4,000.00	FROM	10-2620-431-000-10-240-000-000-0026	Operations of Building – Repair and Maintenance Buildings
	TO	10-2630-330-000-00-050-000-000-0026	Care and Upkeep grounds – Other Professional Services

3. It is recommended that the Board accept a \$50 donation for the Montour Classroom Cupboard from Mr. Bill Kriger neighbors, in his memory.
4. It is recommended that the Board approve the renewal of CSIU software for the 2019-2020 school year at a cost not to exceed \$31,000.
5. It is recommended that the Board approve Hawley Consulting Group’s proposal to provide bi-annual GASB 75 Valuation Services at a cost not to exceed \$5,400.
6. It is recommended that the Board approve adoption of the Proposed General Fund Budget for the 2019-2020 school year.

IX. EDUCATION**Director of Pupil Services, Dr. Robert Isherwood**

1. It is recommended that the Board approve a settle agreement with the family of an MHS Special Education student in the amount of \$26,400 as per the attachment.
2. It is recommended that the Board approve the purchase of furniture & equipment from P.E.M.Co. for an Emotional Support Classroom at the high school in the amount of \$8,635.14 as per the attachment.

- It is recommended that the Board approve the contract for services with Mr. Ryan Klingensmith for 90 school days during the 2019-2020 school year for a cost of \$22,500 as per the attachment.

Director of K-4 Academic Achievement and K-12 Innovation, Dr. Justin Aglio

- It is recommended that the Board approve the donation of the TUG robot by Aethon to Montour Elementary School.
- It is recommended that the Board approve the purchase of classroom furniture from Hertz Furniture for the four large learning spaces at David E. Williams in the amount of \$33,550.00 as per the attachment.
- It is recommended that the Board approve the adoption of the following textbooks for a five (5) year subscription plan beginning on 07/01/2019 and ending on 06/30/2024:

Company	Textbook(s) / Product(s)	Grade Level	Amount
LEGO Education	STEAM Park, LEGO Our Town, LEGO Bricks, LEGO Bins	K-2	\$9,240
Scholastic	Social and Science Weekly Readers	K-3	\$37,080
School Specialty	PA PSSA Science Coach Books	4	\$12,488
Newsela	Online Science and Social Digital Content	3-4	\$15,000
Amazon	Science Experiment Supplies	K-4	\$8,930
Carolina	Butterfly Kits	2	\$3,890
Teachers Pay Teachers	Little Science and Social Studies Thinkers	K-1	\$3,300
			Total: \$89,928

Director of 5-12 Academic Achievement and K-12 Support Services, Dr. Eric Sparkenbaugh

- It is recommended that the Board approve the adoption of the following textbooks for a five (5) year subscription plan beginning on 07/01/2019 and ending on 06/30/2024:

Company	Textbook(s) / Product(s)	Grade Level	Amount
McGraw Hill	United States History & Geography (2018)	9-10	\$41,400
Pearson Education	Social Studies, Building Our Country, My World Interactive (2019)	5	\$16,400
Pearson Education	Elevate Science (2019)	5-8	\$61,800
			Total: \$119,600

High School Principal, Mr. Todd Price

- It is recommended that Board approve the Senior Class to attend a Student Council sponsored Pittsburgh Pirates game at PNC Park on Thursday, May 23rd at no cost to the school district and as per the enclosure. The cost of school district transportation to and from PNC Park will be included within the ticket cost.
- It is recommended that Board approve the National Honors Society sponsored Fall Blood Drive on Friday, November 22nd and Spring Blood Drive on Thursday March 19th. Both Blood Drives will be held in conjunction with the Pittsburgh Central Blood Bank.
- It is recommended that Board accept a donation from the Robinson Lions Club in the amount of \$250.00 to support the Montour Classroom Cupboard.

11. It is recommended that Board approve the implementation of the Future Ready Career Explorations for students in grades nine – twelve effective the 2019-2020 school year and in accordance with the PA College and Career Readiness Standards and the PA Future Ready Index.

Middle School Principal, Mr. Dominic Salpeck

12. It is recommended that the Board accept the donation for Instrumental Programming at the David E. Williams Middle School from Guitar Center in the amount of \$500.

13. It is recommended that the Board approve the use of the All Star Inflatable Obstacle Course from United Inflatables for DEW Olympic Day at a cost of \$1,670 which will be paid for by student council.

Elementary Principals, Mr. Jason Burik and Mr. Jason Shoaf

14. It is recommended that the Board approve Montour Elementary School to join the Western PA Federal Programs Academy at a cost of \$400 to be paid using federal funds.

15. It is recommended that the Board approve the purchase of Imagination Building Blocks for Montour Elementary School at a cost of \$3,394.00.

X. OPERATIONS & FACILITIES

Director of Operations, Mr. Darryl Yonkers and Mr. Evan Ferris, Director of Facilities

1. It is recommended that the Board approve the following budgeted items:

Company	Purchase	Location	Amount
American Contracting Enterprises, Inc.	Exterior Painting	DEW	\$3,984.00
Firefly	Replacement of Chrome Books (500)	DEW	\$210,500.00 (accountability grant)
Firefly	Teacher Laptops (80)	HS	\$69,520.00
Ford Business Machines	(20) Promethean Active Panels	DEW & HS	\$98,060.00
Pave-Rite	Asphalt Installation for three (3) ditch lines	Football Field	\$3,000

XI. PERSONNEL

Director of Human Resources, Mrs. Susan Sinicki

1. No Report

XII. TRANSPORTATION

Director of Transportation, Mr. Bob Wagner

1. It is recommended that the Board approve the purchase of the following budgeted school certified vehicles:

Company	Purchase	Amount	Trade(s)	Total
Wolffington Body Company	(1) 30 passenger Type C School Bus	\$55,568	\$2,175 (Bus #52)	\$53,393
Bluebird of Pittsburgh	(2) 72 Passenger Type C School Bus	\$86,862 ea	\$4,400 (Bus #18 & #22)	\$169,324

XIII. ATHLETICS

Director of Athletics, Mr. Lou Cerro

1. No Report

XIV. SOLICITOR

1. No Report

XV. PUBLIC COMMENT

XVI. ADJOURN

**NEXT BOARD MEETING
REGULAR MONTHLY MEETING
THURSDAY, MAY 23, 2019, 6:30 P.M.
ADMINISTRATIVE OFFICES, ROOM #361**