

**Henderson County Schools Family Resource &
Youth Services Centers Directory**

- **A.B. Chandler Elementary School**
270-533-1760
Mackenzie Windhaus, Coordinator
- **Bend Gate Elementary School**
270-831-5040
Mary Bullock, Coordinator
- **Cairo Elementary School**
270-533-1286
Mikaela Dorsett, Coordinator
- **East Heights Elementary School**
270-831-5070
Melissa Walker, Coordinator
- **Jefferson Elementary School**
270-826-1483
Mikaela Dorsett, Coordinator
- **Niagara Elementary School**
270-831-5153
Mary Bullock, Coordinator
- **Spottsville Elementary School**
270-831-5136
Mackenzie Windhaus, Coordinator
- **South Heights Elementary School**
270-831-5083
Breeanna Cox, Coordinator
- **North Middle School**
270-831-5067
Amanda Curlin, Coordinator
- **South Middle School**
270-831-5059
J.D. Arndt, Coordinator
- **Henderson County High School**
270-831-8867
Shawna Evans, Coordinator
Tony Fanok, Attendance Specialist
- **TBJ Early Learning Center**
270-854-0140
Stephanie Dowell, Coordinator

Henderson County Family Resource Youth Services Center's mission is to enhance students' abilities to succeed in school by developing and sustaining academic success

The Family Resource Youth Services Center is open to all Henderson County students and their families.

The mission of Henderson County Schools is to provide extraordinary educational opportunities for every student.

Equal Education and Employment Institution

Email us your PN and DN

Parents can download, scan or take a snapshot of a parent or doctor note or any other type of attendance excuse and email it to their child's school.

abcattendance@henderson.kyschools.us

bgtattendance@henderson.kyschools.us

carattendance@henderson.kyschools.us

ehsattendance@henderson.kyschools.us

jefattendance@henderson.kyschools.us

niaattendance@henderson.kyschools.us

shsattendance@henderson.kyschools.us

sptattendance@henderson.kyschools.us

tbjattendance@henderson.kyschools.us

smsattendance@henderson.kyschools.us

nmsattendance@henderson.kyschools.us

casattendance@henderson.kyschools.us

hcsattendance@henderson.kyschools.us



Henderson County Schools Student Services



**HCS Professional
Development Center**
631 N. Green Street
Henderson, KY 42420
(270) 854-0141
Fax: (270) 831-5155



Attendance Policy

- Any absence or tardy, regardless of the length of time, is considered an attendance event.
- Students are allowed 4 parent notes per semester. (Fall semester: August to December Spring semester: January to May)
- When a student has accumulated 4 parent notes in a semester, further absences are only excused with a valid excuse such as a doctor's note.
- Written notes (parent/guardian and/or doctor's notes) for absences must be submitted to the school within 3 school days of the absences. It is the student's responsibility to get the note to the appropriate person at school.
- Students who arrive at school late or leave early are considered tardy. Without a valid excuse, the tardy will be unexcused.
- When a student is tardy, the parent/guardian must come in to the school office to sign in the student. Students cannot be dropped off and enter the school without a parent/guardian.

Attendance matters from the first day of school until the last day.

**Attend today, achieve tomorrow. --
Attendance Works**

Excused Absences

- Medical appointments, judicial system notes, therapy or counseling notes, funeral, school trips, etc.

Unexcused Absences

Absences before or after a scheduled holiday, fall, winter, or spring break, or senior prom are unexcused absences unless excused by a doctor or the absence is deemed an emergency. Parent notes are not accepted.

IC Parent Portal

- **Log on and view your child's grades and attendance in real time.** Need your username and password? Call your school secretary or Mrs. Spainhoward in Student Services at 270-854-0141.

HCHS Attendance

Students who have 12 or more full day unexcused absences (as defined by 702 KAR 007:125) will not be allowed to participate in commencement (graduation) exercises and/or prom.

702 KAR 007:125 defines a full day absence as **being absent from school more than 84% of the scheduled school day.** Any student absent 85-100% of the scheduled school day is considered a full day absent. Students will be notified 5 schools day before the scheduled event (commencement (graduation) exercises and/or prom) if *they are exempted (not allowed) from participating in the specified event.*

**** PLEASE SCHEDULE ALL TRIPS AND VACATIONS DURING THE DESIGNATED SCHOOL CALENDAR BREAKS.*** MOST TRIPS WILL NOT BE CONSIDERED AN EDUCATIONAL ENHANCEMENT ABSENCE.**

Truancy KRS 159.150

- Any student who has been absent from school without a valid excuse for 3 or more days, or tardy without a valid excuse for 3 or more days, is a truant. Any student who has been reported as a truant 2 or more times is a habitual truant (6 unexcused events)
- For the purpose of establishing a student's status as a truant, the student's attendance record is cumulative for an entire school year.
- Students who are habitual truants are subject to a truancy petition being filed through the Court Designated Worker's (CDW) office. An Educational Neglect Petition may also be filed on the student's parent/guardian.

Henderson County Schools Hours

Elementary Schools	7:30 a.m.—2:30 p.m.
Middle Schools	7:55 a.m.—3:25 p.m.
High School	8:00 a.m.—3:25 p.m.
Central Academy	8:00 a.m.—3:00 p.m.

HCS Student Services Staff

- Kasey Farmer Wolfe 270-854-0143
Director of Pupil Personnel
- Kelly Hazelwood 270-854-0142
Attendance Specialist (Grades K-8)
- Jana Spainhoward 270-854-0141
Attendance Data Technician
- Amber Chandler 270-854-0144
HOME Advocate

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KRS 159.051

No Pass No Drive

What is No Pass/No Drive?

The "No Pass/No Drive" statute results in the **denial** of the school compliance verification form or the **revocation** of a student's driver's license for

- (1) academic deficiency - Academic deficiency is defined as a student who does not have passing grades in at least 5 of 7 courses.
- (2) dropping out of school
- (3) missing **9 or more unexcused absences in one semester**

**** reviewed at the END of each full semester (Dec and May)**

Email us your

DOCTOR NOTES AND PARENT NOTES

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