

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, June 4, 2018
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. NOMINATION AND ELECTION OF NEW BOARD MEMBER

- 1. Nomination and Election of New Board Member for the term June 4, 2018 until Board Reorganization Meeting to be held on or about January 2, 2019.
- 2. Board Secretary Administers Required Oath to New Board Member.

E. MINUTES

- 1. Minutes of the Organization and Regular Public Meeting Minutes of May 21, 2018.
- 2. Closed Minutes of Meeting of the Regular Meeting of May 21, 2018.

F. PRESENTATION

- 1. HS Winter & Spring Athletics Recognition
- 2. Environmental Presentation – MS Gym Floor (Whitman Co.)

G. BOARD PRESIDENT’S REPORT

H. BOARD COMMITTEE REPORTS

1. Property
2. Negotiations
3. Policy
4. Program
5. Finance
6. Personnel
7. Joint Facilities

I. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for:

High School	May 23 / May 29
Middle School	May 21 / May 24
Deerfield	May 2 / May 3
Glenwood	May 16 / May 29
Hartshorn	May 21 / May 25
South Mountain	May 9 / May 22
Wyoming	May 15 / May 30
Washington	May 15 / May 18

2. Referendum Update

J. ASSISTANT SUPERINTENDENT’S REPORT

K. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

L. DISCUSSION

M. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

N. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 5/11/18 to 5/17/18 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following Textbooks adoptions:
Introduction to Comparative Politics AP Edition, Cengage Learning, 8th Edition (2019) Earth Science, Pearson Education (2017)
- d. Resolve to approve the 2018-19 Bilingual Program Waiver Request for ELLs that exceed 20 in a single language.
- e. Resolve to approve donation of obsolete Glenwood library books to Best & Fastest Books sellers.
- f. Resolve to approve the Millburn Board of Education approve legal settlement for student #16851 for the educational program from March 2018 -August 2018 and the 2018-2019 school year.

Instruction Agenda Items continued:

- g. Resolve to approve school hours for the Pre-School beginning with the 2018-19 school year pursuant to Millburn Township Board of Education Policy 8220:
- Half Day (am) 8:15 am – 10:45 am
 - Half Day (pm) 12:15 pm – 2:45 pm
 - PSD/ABA 8:15 am – 2:45 pm

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, June 4, 2018.

3. Business Agenda Items

- a. Resolve to approve additional bill payments during the months of June and July:

WHEREAS, on June 29, 2018, a check register will be run which represents the last bill schedule for the 2017-2018 school year; and

WHEREAS, on July 10, 2018, a check register will be run which represents the first bill schedule for the 2018-2019 school year;

WHEREAS, on July 30, 2018, a check register will be run which represents the second bill schedule for the 2018-2019 school year.

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payments of bills that may fall out of sequence with board meetings in accordance with the procedure established by the Business Administrator.

- b. Resolve to approve items on List “A” of obsolete Items to be recycled by Sycamore International (Apple products only) for a reimbursement.

MacBook Pro #30925
MacBook Pro #30921
MacBook Pro #30924
MacBook Pro #30926
MacBook Pro #30923
iMac #102
MacBook Pro #23061

- c. Resolve to approve items on List “B” of obsolete items to be recycled by Urban Renewal at no charge.

Dell Laptop SN #DRXNKQ1

Business Agenda Items continued:

- d. Resolve to approve a contract with Elevator Maintenance Corporation of Kearny, NJ to provide Elevator Maintenance Services for SY 2018-2019, in the amount of \$1,100 per month and \$300 per hour for emergency overtime for services not covered under the contract as per a proposal dated May 24, 2018.
- e. Resolve to approve a contract with SavaTree of Mountainside, NJ to provide Turf Management Services for the SY 2018-2019 in the amount of \$11,217.00 for all fields plus \$9.00 per 1,000 sq.ft. for slice seeding, \$5.75 per 1,000 sq.ft. for aeration and \$75.00 per 1,000 sq. ft. for top soil, as per a proposal dated, April 30, 2018.
- f. Resolve to approve a contract with Alliance Commercial Pest Control, Tinton Falls, NJ to provide Integrated Pest Management Services for the SY 2018-2019 for all district buildings in the amount of \$3,024 per year, emergency services outside the normal scope of services at \$ \$75.00 per hour and \$15.00 per linear foot for termite treatments as per a proposal dated May 24, 2018.
- g. Resolve to approve a contract with Garden State Environmental, for Right To Know Services in the amount of \$12,750, for the school year 2018-2019 and as Board of Education Consultant for chemical safety at an hourly rate of \$100 per hour, as per proposal dated May 11, 2018.

4. Policy Agenda Items

First Reading- Policy / Regulations

- a. P 1550 Equal Employment / Anti-Discrimination Practices (M) (Revised)
- b. P 2431 Athletic Competition (M) (Revised)
- c. P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- d. P 5350 Student Suicide Prevention (M) (Revised)
- e. P 5533 Student Smoking (M) (Revised)
- f. P 5535 Passive Breath Alcohol Sensor Device (Revised)
- g. P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- h. P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- i. R 1550 Equal Employment / Anti – Discrimination Practices (M) Revised)
- j. R 2431.2 Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- k. R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- l. R 5350 Student Suicide Prevention (M) (Revised)

- O. OLD BUSINESS
- P. NEW BUSINESS
- Q. PUBLIC COMMENTS
- R. BOARD MEMBER COMMENTS
- S. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

- T. ADJOURNMENT