

Library Media Specialist - Vacancy ID: 56816

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Vacancy Details

Position Type: Teacher

School/Building: Atwater and Lake Bluff Elementary Schools

Openings: 1

Contact

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Title: Director of Technology

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Position Details

Start Date: 08/20/2019

Salary/Wage: Commensurate with experience

Terms/Schedule: 8 Hr/Day, 5 Day/Week, 1.0 FTE

Appointment Type: Full Time

Description

The Shorewood School District is seeking a highly qualified library media specialist to support our high-achieving Expeditionary Learning (EL) Education schools, Atwater and Lake Bluff Elementary. The primary goal of the library media specialist shall be to provide intellectual and physical access to materials in all formats which fosters critical thinkers, enthusiastic readers, skillful researchers, effective digital communicators and ethical users of information. Applicants should be flexible and innovative educators who can demonstrate their abilities with strong communication skills, instructional differentiation skills and the ability to collaborate within a team environment. The successful candidate will value diverse and multicultural perspectives and demonstrate the ability to work effectively with all school stakeholders.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Maintains and promotes a collection that is diverse in format and content to meet the recreational and curricular needs of students and staff.
- Identifies, recommends and integrates new resources and technologies in accordance with the Wisconsin Information and Technology Literacy Standards.
- Participates in the development and implementation of policies and procedures regarding access to print and digital sources.
- Teaches students information literacy and technology skills needed to sort through information, evaluate resources and conduct research.
- Collaborates with classroom teachers and specialists to design and implement inquiry-based instruction or instruction that promotes experiential learning and design-thinking.
- Provides continuous professional development opportunities for staff through individual consultation, team meetings and all staff sessions.
- Participates in the curriculum development process at both the building and district level to ensure that it includes the full range of information literacy skills necessary to meet content standards and to develop lifelong learners.
- Ensures that the school library program is aligned with the mission, visions and goals of the District.
- Collaborates with the Shorewood Public Library and other community agencies to broaden the reach of the library program among families.

PROMOTES DISTRICT NORMS

- Models non-discriminatory practices in all activities.
- Works towards Racially Just curriculum and instruction and understands historical and structural inequality.
- Creates an environment that is safe and conducive to learning by providing supervision, building positive relationships and by encouraging social interaction, active engagement and self-reflection.
- Meets and instructs the student(s) in assigned locations and at the designated times.
- Participates collegially in professional meetings (in-service, faculty, department, grade level and evaluation), professional development, continuing education and professional organizations.
- Maintains and respects confidentiality of all student information/records and school personnel information.
- Maintains the highest professional standards of conduct and positive rapport when interacting with all District stakeholders (students, parents, administrators, colleagues and the community).
- Communicates with students and parents on a regular basis through phone calls, emails and in-person meetings.
- Assists in the selection and requisition of books, instructional materials and supplies as appropriate and according to District procedures.
- Assists in the preparation of the classroom, grade level, department or school budget as appropriate.
- Provides necessary care and management of equipment, materials and facilities.
- Provides limited supervision of assigned support staff.
- All other duties that may be assigned, in a manner that will meet the standards established by the Superintendent and/or the Board of Education.

Note: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.

KEY SKILLS & ABILITIES:

- Must have excellent written, oral, and interpersonal communication skills.
- Ability to manage multiple tasks and maintain classroom and self-organization.
- Ability to assume responsibility, display initiative, and exercise good judgment.
- Ability to see oneself as a racial being in past, present and future settings.
- Must demonstrate strong convictions and support for the District and Department's mission, vision, and goals.
- Ability to collaborate within a team environment.
- Ability to work positively, effectively, and ethically with the community, students, parents, and District personnel.
- Ability to perform duties with awareness of all District requirements as well as Board and District policies and guidelines.

Candidate Requirements

Years of Experience: 1**Licenses:**

- Library Media Specialist

Degree: Bachelor**Additional Requirements:**

- Resume
- Cover Letter
- Letters of Recommendation
- Standard Questions
- Transcript