

## Hermiston School District Bond Oversight Committee (BOC)

**1. Overview:** The Board of Education (BOE) directs the Superintendent to establish a “Bond Oversight Committee,” comprised of 10-12 community members, 2 school board representatives, and necessary administrative and support staff to monitor the implementation of bond projects authorized by voters on November 5, 2019. The Superintendent will serve as liaison to the group.

**2. Type of Committee:** Administrative, reporting to the Superintendent; with periodic reports to the Board of Education.

**3. Charge:** The BOE desires ongoing, independent review of the major projects approved by voters. The committee will be responsible to:

- Review the process to solicit, qualify and select general contractors and vendors for major projects.
- Review financial statements for congruence between the identified bond projects and spending.
- Review requests for major changes in the expenditure of funds (e.g., project change order proposals in amounts greater than \$100,000 or any request to access district-wide contingency funds).
- Assist in maintaining public trust and confidence in the district through active involvement in communications related to the bond projects.

**4. Authority:** The committee will have no independent authority to obligate district funds or issue directions to the district’s administration. The committee’s recommendations will be used to inform program decisions made by the Superintendent and/or BOE.

**5. Staff Cooperation:** The committee is to be granted access to reports, construction sites and documents pertinent to their investigation. Staff members and service providers shall also be made available to the committee upon request. The committee will work directly with the Superintendent who will make necessary resources and staff available to the committee.

**6. Duration of Charge:** The committee will sunset following completion of all major bond projects, but no earlier than the expensing of 90 percent of all bond proceeds.

**7. Committee Appointments:** Appointments to the committee will be made through the standard application process used by the district, approved by the Superintendent and appointed by the Board of Education.