

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mr. Sharon Greenwood, President, at 6:00 p.m., March 21, 2019, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Marilee Ervien
Mrs. Josephine Montoya

ABSENT: Mr. Allen Leonard

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Ervien made a motion to approve the agenda. This motion was seconded by Mr. Hartnett and carried with a vote of "aye" from all members present.

AWARDS, RECOGNITIONS AND PRESENTATIONS: Mrs. Mattox announced the following honored employees and volunteers.

The Volunteer of the Quarter is Mrs. Liz McLaws. She assists with many activities, including the food drive, sporting events, and scholarship applications. She also helps in the classrooms and with anything else needed.

Classified Employee of the Month for January is Mrs. Theresa Pacheco. Mrs. Pacheco is an aide at Washington School and is being recognized for her work on the Social Committee and all her help at lunchtime. Staff and students alike benefit from her great work and caring.

Mrs. Mary Ann Bratt is a reading specialist who helps our students at Bonnie Brennan School and Washington School. She has been named as the Certified Employee of the Month for January. Mrs. Bratt is always keeping up with the latest trends and regularly gives up her prep time to give extra help to our developing readers.

The Administrator of the Quarter is Mrs. Jodie Garner, Principal at Jefferson Elementary School. Mrs. Garner is a real team player who always fills in whenever and wherever needed. She helps administrators, teachers, and staff, while fulfilling the needs of our students and their families.

Mrs. Linda McKinney is being recognized as the Classified Employee of the Month for February. She is dependable and kind to all. She spends her own money prizes and incentives, and truly cares about the students at Jefferson school. Mrs. McKinney has a wonderful work ethic.

The Certified Employee for the Month of February is Mrs. Jana Jordan. She is a third grade teacher at Bonnie Brennan School. She is known as a quiet leader who consistently gets great results. The other teachers respect her and look to her for guidance. Mrs. Jordan is humble and gracious.

Mrs. Mattox presented these employees with a Star Award. They were given thanks and congratulations from the Board and audience.

The honorees for March, April and May will all be recognized at a later meeting sometime before the end of the school year.

APPROVAL OF MINUTES:

Mrs. Ervien made a motion to approve the minutes of the regular meetings held February 21, 2019, and March 7, 2019. The motion was seconded by Mr. Hartnett. All members present voted "aye" and the motion carried.

CALL TO PUBLIC:

Mrs. Greenwood invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

OLD BUSINESS:

None

NEW BUSINESS:

- A. Mrs. Shirley Lomeli, Business Manager, introduced Allison Sparks, Senior Account Manager, with Capital Financial, our employee benefits consulting firm. She said Ms. Sparks was here to present information obtained as a result of the request for proposals (RFP) on our insurance benefits.

Ms. Sparks said her company represents about 25 districts in locating the best benefit packages for their needs. She distributed a booklet regarding the process and results of the RFP recently completed.

She explained what loss ratio means, compared figures for this current year and the previous year, and reviewed the claims by category and by plan. She also reviewed the figures for large claimants for this past year and the previous year.

Ms. Sparks reported that the RFP was sent to nine vendors, with three submitting a renewal or new proposal. She reviewed current plans and rates under our ASBAIT system: renewal plans and rates with ASBAIT, ASBAIT options, and Blue Cross Blue Shield proposals.

The Governing Board discussed this matter. They made comments and asked questions, which were answered. Mrs. Lomeli, Mr. Casey Hancock, District Payroll Specialist; and Mrs. Ruth Smith, District Human Resources Specialist; also provided information.

At the conclusion of the presentation, the Board thanked Ms. Sparks, and expressed their appreciation for all the hard work of Mrs. Lomeli, Mr. Hancock, and Mrs. Smith.

- B. A request was made for ratification of expense and payroll vouchers per Ratification List No. 827 totaling \$613,514.71. Mrs. Lomeli said this is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Ervien made a motion to approve all vouchers on Ratification List No. 827. Mrs. Montoya seconded the motion. All members present voted "aye" and the motion carried.

- C. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Ricky Greer – Athletic Director/Activities Coordinator – WHS and WJHS

Mrs. Mattox recommended that the Governing Board approve the resignation or retirement of the following personnel:

- Beth Bordner – 2nd Grade Teacher – Jefferson School – Effective 5-23-19
- Kelli Fifelski – 2nd Grade Teacher – Jefferson School – Effective 5-23-19
- Alexis Marquez – Part-time Classroom Aide – Jefferson School – Effective 5-23-19
- Cynthia Thompson – High Needs Sp Ed Aide – High School – Effective 5-23-19

Mrs. Montoya made a motion, which was seconded by Mr. Hartnett, to approve the hiring and resignation or retirement of personnel as recommended. A vote was taken, with all members present voting "aye". The motion carried.

C. The Board was asked to approve the following out-of-state travel.

- Four employees and 22 students to travel to San Diego, California, May 12 – 15, 2019, for the annual Honor Society Senior Trip
- One employee to travel to Las Vegas, Nevada, April 5 – 7, 2019, to attend a CrossFit Level 1 Certificate Course

Mrs. Mattox explained that the employee was to have attended the CrossFit course in Phoenix, but due to a death in the family, she could not go to the Phoenix class. The Las Vegas class was the next scheduled.

Mrs. Montoya made a motion, which was seconded by Mrs. Ervien, to approve the two trips as requested. A vote was taken and the motion carried with a vote of “aye” from all members present.

E. The Board was asked to approve an exception to regular procurement procedures. Mrs. Lomeli explained that some recent services were needed rather quickly from our current pest control company and these services would put the total for that vendor over the amount allowed.

After discussion, Mrs. Montoya made a motion, which was seconded by Mr. Hartnett, to grant the exception as requested. All members present voted “aye” and the motion carried.

F. Mrs. Lomeli requested that the Board adopt the 2018-2019 Revised #1 Annual District-Wide Expenditure Budget for the District as previously presented in the Public Hearing. She reminded those in attendance that the budget is being reduced by approximately \$90,000.00 overall.

Mrs. Ervien made a motion to adopt the Revised #1 2018-2019 Budget as presented. This motion was seconded by Mr. Hartnett and carried with an affirmative vote from all members present.

G. The Governing Board was given notice of one textbook on display, with a future request for adoption. Mrs. Mattox said this is an anatomy textbook for use in Mrs. Hendricks’s class.

H. Mrs. Mattox asked the Board to consider adding a special meeting on March 27, 2019, for the purpose of expediting personnel matters and employee insurance matters.

After discussion, Mrs. Montoya made a motion to hold a special meeting on Wednesday, March 27, 2019, at 6:00 p.m. This motion was seconded by Mr. Hartnett and carried with a vote of “aye” from all members.

REPORTS:

A. District Financial Reports

Mrs. Lomeli presented the financial reports for the month of February and said with 67% of the year having been completed at the end of February, actual expenditures to budget were at 59%. She said we are doing well with our finances.

B. The Board previously requested that the principals report on preparations for upcoming standardized testing, taking into consideration data from last year's testing.

Dr. Justin Hartman, Principal at Winslow High School, distributed a handout and reviewed several items.

- Raise the Bar (RTB)
- Changing the testing culture
- Increased accountability
- Scores from benchmark testing and AzMERIT testing being part of a student's grade
- Increased rigor
- Grade-level team meetings
- Simulations

Dr. Hartman said the simulations serve many purposes, one of which is to identify ahead of time any technical difficulties so they can be corrected prior to the actual testing.

He said Winslow High School is ready to test and get out of school improvement.

Dr. Hartman said since he wasn't here when the Board acted on his resignation, he wanted to thank them and Mrs. Mattox publicly. He and his family are excited about new opportunities, but Winslow will always be their home.

The members of the Board thanked Dr. Hartman for his report and for his continued work on behalf of the students of Winslow High School. A lot has been accomplished in a short time and they want to acknowledge that.

C. Superintendent's Reports:

1. Mrs. Mattox spoke to the Board about the Leadership Team's attendance at the Arizona School Administrators' Summer Conference in June in Tucson. She referenced the letter they were previously provided and gave an overview of what will happen there. She asked for the Board's blessings to attend. This serves as the administrators' retreat. Most of the administrators in attendance made comments and expressed the value of the conference.

Mrs. Ervien stated that the cost is paid with grant money.

2. Mrs. Mattox said the kindergarten Round-Up was great. Mrs. Ervien said she was impressed with the event.

D. Board President's Reports:

Mrs. Greenwood shared a list she has compiled, from what she has heard the Board members say about possible future goals. She said this will be discussed at a later meeting.

She expressed gratitude to all who are involved with selecting the new high school principal. It is an important job and she believes that efforts are being made to select the very best candidate.

She thanked all the administrators in the District for their work and their leadership. Miracles are continuing to happen.

**BOARD
COMMENTS:**

Mrs. Montoya said we have some great teachers, including Mrs. Beth Bordner, who has been here over 20 years. She thanked Mrs. Lomeli again for her work on the budget revision. She said that Dr. Hartman's report was awesome. It is great to see what is being done to help the students.

Mrs. Ervien said she learned a lot from Ms. Sparks's presentation about the insurance RFP procedure. She said the District Financial Reports are always good and thanked Mrs. Lomeli for all she does. She also thanked Dr. Hartman for his report and said we are proud of how far the high school has come.

Mr. Hartnett thanked Mrs. Lomeli, Mrs. Smith, and Mr. Hancock for their work to offer the employees the best insurance plans we can. He thanked the administrators for all their efforts to prepare the students for upcoming testing, and he said Dr. Hartman will be missed. He has done a great job.

Mrs. Greenwood turned the time over to Ms. Debra Lopez, Principal at Winslow Junior High School.

Ms. Lopez announced that Parker Stubblefield, an 8th grade student, will be representing Winslow Junior High School and Navajo County Saturday in the state spelling bee. Congratulations to him.

ADJOURNMENT:

At 7:20 pm, Mrs. Ervien made a motion to adjourn and Mr. Hartnett seconded it. All members present voted "aye" and the motion carried.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent