



BROOKWOOD CLASS OF 2020

A Tradition of Excellence

Family and Friends of Brookwood's Graduation Class SENIOR LETTERS INFORMATION

*We will receive letters between March 23 and May 6, 2020.
After this date, please mail letters directly to the senior.*

What is a Senior Letter?

Senior Letters are positive correspondence written to your senior or a senior you know. It's a Brookwood tradition that graduates cherish.

What kinds of things are in a Senior Letter?

- 👑 Congratulations to the senior for graduating
- 👑 Well wishes on his/her next phase of life (work, college, military, career)
- 👑 Fond memories

Sender's return address	STAMP
Brookwood High School SENIOR LETTERS 1255 Dogwood Road Snellville, GA 30078	
Full Student Name	

How will letters get it to the seniors?

- 👑 Bring your letters to one of the drop boxes (Main Office, 11th/12th Grade Office in A200B, and Maroon Gym Lobby located near the Theater). ***The senior's name must be on the envelope.***
- 👑 Mail letters directly to the school at the address shown above. Envelopes should contain the address in the regular location and the student's full name, including middle name, in the bottom left-hand corner; ***no nicknames, please.***

Staff and volunteers will sort and assemble the letters into individual packets. During one given day in the spring, volunteers will distribute the packets directly to seniors.

Important note: NO letters over 8x10-inches. NO GIFTS and NO MONEY.

When may I begin submitting Senior Letters?

Brookwood will receive letters between Monday, March 23, and Wednesday, May 6.
If a letter is received by mail or drop-off after May 6, there is no guarantee that the student will receive it. Therefore, we ask that you mail letters directly to seniors after May 6.

To volunteer to help sort and distribute letters,
please email mailto:donna_gomez@gwinnett.k12.ga.us.