

MINUTES

Prospect Ridge Academy

2555 Preble Creek Parkway, Broomfield, CO 80023

August 9, 2018 15:30 p.m.

In Attendance

Voting Board Members: Brian Houle, Susan January, Kevin Jenkins, Lena Lucas, Steve Perruzza, Heather Portillo, Todd Stockard.

Non-Voting Board Members: Adam DiGiacomo, Cameron Mascoll.

Board Members Not Present: April Wilkin.

Quorum Present? Yes.

Others Present: Thomas Dilts.

Call to Order

Call to Order at 5:30 pm.

Approval of Agenda

MOTION to approve Agenda as written.

- Approved unanimously.

Public Comment

None.

Consent Agenda

1. Minutes from June 7, 2018, June 21, 2018 and August 2, 2018.

MOTION to approve Consent Agenda.

- Approved unanimously.

Policy/Bylaw Report

S. January. Board of Directors Policy Manual.

Section 4.4. Conflict Resolution.

Principal's Report (DiGiacomo)

1. Kudos to Hiring Team.
2. New staff started today. All staff return Monday.
3. Review of student enrollment numbers. Currently over 2018-19 budgeted student number.

Finance Director's Report (Mascoll)

1. Review of Final 2017-18 Budget. Budget was submitted to auditor. Net income of \$240,000.
2. Back to school process. Working to update policies for minor issues auditor brought up.
3. Can only do recurring payments for Kindergarten and MESA.

Committee Updates

1. Athletics (Perruzza).
 - a. Met a couple times over the summer.
 - b. Focus: connect with Broomfield for joint use for baseball on nearby land.
 - c. All coaches are hired. Fall season kicked off this week.
2. Community Outreach (Portillo).
 - a. Met with L. Lucas to discuss transition and last year.
 - b. Will set up meeting with April, Adam and Lark next week.
3. Curriculum (DiGiacomo).
 - a. Did not meet.
4. Facilities (Jenkins).
 - a. Walking Tour.
5. Finance (Stockard).
 - a. Did not meet.
6. Fundraising (January).
 - a. Review of 2017-18 revenues and goals for 2018-19.
7. Governance (Lucas).
 - a. Did not meet.
8. Hiring (Wilkin).
 - a. Will provide information during executive session.
9. School Accountability Committee (Houle).
 - a. Will connect with B. Fund, former chair, to get direction.
 - b. APs will provide assessment Data update next month.

New Business

1. Year End Financial Review – Mascoll.
2. Fundraising Initiatives – January.
3. Subcommittee Approval.
 - a. Bring list of proposed members for subcommittees to September meeting.
4. Executive Session (Jenkins).

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 7:47 pm.

Executive Session Recorded.

Exited Executive Session – 7:54 pm.

MOTION to hire the following individual to the position described below as discussed in Executive Session:

Personnel:	Position:
C. Townsend	Middle School / High School Math Teacher

Approved Unanimously.

Adjourned

MOTION to adjourn meeting. Approved unanimously.

Meeting adjourned at 8:06 pm.