JUNE 4TH, 2019 - 5:00PM
REGULAR BOARD MEETING
HIGHTECH LA BOARD OF DIRECTORS

HIGHTECH LA, OVAL ROOM
17111 VICTORY BLVD.
VAN NUYS, CA 91406

Teleconference Location:

Teleconference Dial in:
781-448-4907

Access Code:
34203

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

HighTech Los Angeles ("School") welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested agenda item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17111 Victory Blvd, Van Nuys, CA 91406

In compliance with the Americans with Disabilities Act (ADA) and upon request, HighTech Los Angeles ("School") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Principal’s office at (818) 609-2640. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.
1. **PRELIMINARY**

   A. **Call to Order**
   Meeting was called to order by the Board Chair at 5:01 PM.

   B. **Establishment of Quorum, Approval of Agenda**

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<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Adam Berns</td>
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<td>Adam Siegler</td>
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<td>Andrew D’Amico</td>
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<td>Elliot Ponchick</td>
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<td>Ghalib Kassam</td>
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<td>Jim Kelly</td>
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<td>Julie Zingerman</td>
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<td>Kate Ides</td>
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   Also present: Cindy Frantz (EdTec); Eric Okizaki (EdTec); Principal Mat McClenahan (HTLA); Principal Rachel Garber (HTLA MS, by phone); Marsha Rybin (Past Principal HTLA); Glenn Grisham (Parent).

2. **COMMUNICATIONS**

   Members of the public are welcome at all HighTech LA board meetings. Participation is encouraged and appreciated. The Board is governed by the Brown Act and may briefly respond to public comments, but take no action except on items scheduled on the agenda.

   **PRESENTATIONS FROM THE FLOOR** - At this time any person wishing to speak to any item **NOT** on the agenda will be granted three minutes to make a presentation to the Board of Directors.

   **PRESENTATION ON AGENDA ITEMS** - Public comment will be allowed on agenda items prior to Board action. Three minutes per agenda item will be allotted.

3. **CONSENT AGENDA**

   A. Approve Meeting Minutes: May 7, 2019
   B. Approve Check & Credit Card Registers: April 2019

   **3.A & B. Approve Minutes and Check & Credit Card Registers**

   | Motion: KI | Action: Carries |
   |           |                |
   | Second: AS | Vote: Unanimous |

4. **DISCUSSION & ACTION ITEMS**

   A. Discuss & Approve Board Member Term Renewals
   B. Discuss & Approve Edtec Contract Renewal
   C. Discuss & Approve HTLA MS 2019-2020 EPA Spending Plan and Resolution
   D. Discuss & Approve HTLA HS 2019-2020 EPA Spending Plan and Resolution
   E. Discuss & Approve HTLA MS 2019-2020 Consolidated Application
   F. Discuss & Approve HTLA HS 2019-2020 Consolidated Application
   G. Discuss & Approve Insurance Policy (CharterSafe or other)
   H. Discuss & Approve HTLA MS & HS Fiscal Policies & Procedures
   I. Approve General Complaint Policy
   J. Approve 2019-2020 Board Meeting Calendar -
      7/9, 8/6, 9/3, 10/1, 11/5, 12/3, 1/14, 2/4, 3/3, 3/31, 5/5, 6/9, 7/7
4.A. Approve Board Member Term Renewals

It is recommended that the Board Approve Board Member Term Renewals as to G. Kassam and A. Berns

Motion: AS  Action: Carries
Second: KI  Vote: Unanimous

It is recommended that the Board Approve Board Member Term Renewals as to K. Ides

Motion: AS  Action: Carries
Second: AD  Vote: Unanimous

4.B. Approve Edtec Contract Renewal

It is recommended that the Board Approve Edtec Contract Renewal as to a one year term

Motion: EP  Action: Carries
Second: AD  Vote: Unanimous

4.C. Approve HTLA MS 2019-2020 EPA Spending Plan and Resolution

It is recommended that the Board Approve HTLA MS 2019-2020 EPA Spending Plan and Resolution

Motion: EP  Action: Carries
Second: AS  Vote: Unanimous

4.D. Approve HTLA HS 2019-2020 EPA Spending Plan and Resolution

It is recommended that the Board Approve HTLA HS 2019-2020 EPA Spending Plan and Resolution

Motion: KI  Action: Carries
Second: AD  Vote: Unanimous

4.E. Approve HTLA MS 2019-2020 Consolidated Application

It is recommended that the Board Approve HTLA MS 2019-2020 Consolidated Application

Motion: AS  Action: Carries
Second: EP  Vote: Unanimous

4.F. Approve HTLA HS 2019-2020 Consolidated Application

It is recommended that the Board Approve HTLA HS 2019-2020 Consolidated Application

Motion: GB  Action: Carries
Second: AD  Vote: Unanimous
4.G. Approve Insurance Policy (CharterSafe or other) liability insurance for Board and School

It is recommended that the Board Approve Insurance Policy (CharterSafe or other), with a comprehensive review of insurance policies for the following year

Motion: AS  Action: Carries
Second: KI  Vote: Unanimous


It is recommended that the Board Approve HTLA MS & HS 2019-2020 Fiscal Policies and Procedures

Motion: KI  Action: Carries
Second: EP  Vote: Unanimous

4.I. Approve General Complaint Policy

It is recommended that the Board Approve General Complaint Policy

Motion: EP  Action: Carries
Second: AS  Vote: Unanimous

4.J. Approve 2019-2020 Board Meeting Calendar

It is recommended that the Board Approve 2019-2020 Board Meeting Calendar

Motion: KI  Action: Carries
Second: EP  Vote: Unanimous

5. INFORMATION ITEMS

A. Financial Presentation
   a. FY 19-20 Budgets. Budgets tabled to next meeting. G. Grisham inquired about the funding for the public facing HS website and suggested comparing the websites of competing schools. The Board agreed with G. Grisham that this matter should be further reviewed.

B. HS Principal Report. Principal McClenahan presented the report, including research on AB 1360 procedures, EJJA procedures, and a review of vendors for ETF procedures and invoice payment due dates.

C. MS Principal Report. Principal Garber presented the report. G. Grisham reported that Principal Garber was doing a great job and that the quality of the MS school teachers was extraordinary.

D. Board Member Terms. Voted on as reflected above.

E. Other Committee Reports.
   a. MS Committee Report. Referred to Closed Session due to real property issues.
   b. Fundraising and Finance Committee Report. A $25,000 anonymous donation was received in honor of Roberta Weintraub.

6. CLOSED SESSION

A. Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
B. The Board went into closed session at 6:29 PM.
C. The Board reported out of closed session at 6:54 PM.
7. **OPEN SESSION**  
   A. The Chair reported that the Board is continuing to work on the agreements and documentation with regard to the selection of the General Contractor for construction of the Middle School, as well as the Lease and the financing for the project.

8. **ANNOUNCEMENTS**  
   A. The next meeting of the Board of Directors is scheduled for July 9, 2019, at 5:00 PM at HighTech LA, 17111 Victory Blvd Van Nuys, CA 91406

9. **ADJOURNMENT**

   The Chair adjourned the meeting at 6:54 PM.

   Respectfully submitted,

   __________________________
   Adam Siegler
   Secretary