

August, 2019

TO: All Parents and Coaches

RE: I. CANTS Form
II. Virtus Bulletins
III. Mandated Reporter Training for Coaches

I. It is now mandated by the Archdiocese of Chicago that **all volunteers** fill out and submit to the school the CANTS Form, **at the beginning of EACH school year** if you wish to volunteer in the school. If you do not turn in a CANTS form your name will be removed from the compliance list, even if you currently have an ID badge. Please download this form and fill it out. **Forms should be handed in on Organization Day, Thursday, August 9, 2018.** **Contrary to the instructions on the form, please do not mail the form to DCFS - once a copy is made for your file, we will send the form to DCFS for you, otherwise we will have no record of it.**

II. If you are **not** receiving or reading your monthly Virtus bulletins, you may be in danger of your account being suspended. If you don't remember the last time you saw a bulletin, please check immediately at www.virtus.org and contact Jaclin Incardella jincardella@archchicago.org at the Office for the Protection of Children and Youth if you need assistance accessing your Virtus account. The bulletins are part of your ongoing training for Protecting God's Children and the missed bulletins may lead to a lapse in your compliance status. Once you begin receiving them, you are expected to view the past bulletins (as time permits) as a show of good faith. Unread bulletins can be found by accessing the Training tab, then click on the Training Bulletin Report on the right hand side of the webpage.

III. Mandated Reporter Training is now a requirement for all coaches, even if you already hold an ID badge. You may not coach without completing this training before the season starts.

1. Go to <http://www.archdiocese-chgo.org/>
2. Below the Cardinal's picture, scroll down to the yellow box.
Click on "ProtectingChildren"
3. In the yellow box to the left, click on Compliance for Clergy, Employees and Volunteers (Criminal Background Check / eApps, Virtus training, etc.)
4. Scroll down to "Mandated Reporter Training" and click the link for online training.

TIP: At this time, this online training is only available in English. Be prepared to spend at least 60 minutes doing so (you cannot exit and return). The computer used for training must be equipped with speakers or headsets to allow you to hear the audio. It must also be connected to a printer that can print the certificate at the completion of the training. **Only computer generated certificates will be accepted by the site administrator as proof of completion, so please make at least one additional copy for your records.** Please submit the original to the Athletic Director so he can verify your training and he will send it to me for your file. I will send a copy downtown so the Office for the Protection of Children and Youth can update your records.

As always, your cooperation is appreciated.

CFS 689
Rev 7/2012

State of Illinois
Department of Children and Family Services

AUTHORIZATION FOR BACKGROUND CHECK
Child Abuse and Neglect Tracking Systems (CANTS)
For Programs NOT Licensed by DCFS

NOTE: Do not use this form if you are an applicant for licensure or an employee/volunteer of a licensed child care facility. Please contact your licensing representative.

Name: _____
Last First Middle

Date of Birth: _____ Gender: Male ___ Female ___ Race: _____

Current Address: _____
Street/Apt #
_____ City State Zip

If you currently reside in Illinois, please list all previous addresses for the past five years.

OR
If you currently reside out-of-state, please provide ALL Illinois addresses in which you did reside while living in Illinois.
(Street/Apt#/City/County/State/Zip Code) Dates From/To

Parish/School/Agency: _____

Your Position (Circle One): Priest Deacon Religious Order Lay Employee Volunteer

List maiden name and/or all other names by which you have been known (last, first, middle):

I hereby authorize the Illinois Department of Children and Family Services to conduct a search of the Child Abuse and Neglect Tracking System (CANTS) to determine whether I have been a perpetrator of an indicated incident of child abuse and/or neglect or involved in a pending investigation. I further consent to the release of this information to the agency listed below.

Signed Date

Submit by mail OR fax OR email
Mail to: Department of Children and Family Services
406 E. Monroe - Station #30
Springfield, IL 62701
FAX to: 217-782-3991
Scan/Email to: CFS689Background@illinois.gov

Please type, use bold letters or label:
312-751-8307
safekids@archchicago.org
Archdiocese of Chicago
Mary Jane Doerr
743 N. Dearborn St.
Chicago, IL 60654

(Submitting Agency Fax Number)
(Submitting Agency Email Address)
(Agency Name)
(Contact Person)
(Address)
(City/State/Zip)