

1 **MEMORANDUM OF UNDERSTANDING**

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4 THIS MEMORANDUM OF UNDERSTANDING SETS FORTH THE FOLLOWING
5 AGREEMENT BETWEEN PUBLIC SCHOOL EMPLOYEES OF WASHINGTON / SEIU
6 LOCAL 1948, CENTRAL VALLEY CHAPTER AND THE CENTRAL VALLEY SCHOOL
7 DISTRICT #356. THIS AGREEMENT IS ENTERED INTO PURSUANT TO ARTICLE XXII,
8 SECTION 22.3 OF THE CURRENT COLLECTIVE BARGAINING AGREEMENT.
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11 The parties agree to the following changes to the Classified Staff Development Program as a pilot for
12 school year 2018-2019:
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14 **Section 17.2. Classified Staff Development Program.**

15 The District shall provide thirty-five thousand dollars (\$35,000) during each year of this Agreement for
16 the purpose of providing training for classified employees. The unused balance of these funds from one
17 year to the next shall be carried over to a balance of no more than sixty thousand dollars (\$ 60,000) in
18 any given year. Funding for professional development will be reviewed and bargained as the program
19 develops. Program parameters are detailed in the Classified Staff Development Guidelines and
20 Procedures manual available on the district website under the employment tab. Learning and Teaching
21 tab and then Professional Development for Staff tab.
22

23 **Section 17.2.1. Options.**

24 There are two (2) classified development options available to the employees of the bargaining unit.
25

26 1. An employee may choose the option to use mini-grant funds (to a maximum of \$500) to
27 reimburse expenses for professional development courses offered outside the school district, job
28 related textbooks or other instructional materials, or costs for certification credits following the
29 protocol per the Classified Staff Development Guidelines and Procedures manual. Licensing or
30 renewal of licensing required as part of a job description cannot be paid with mini
31 grant funds.
32

33 2. An employee may choose to participate in the classes offered by the Classified Staff
34 Development Program and receive additional compensation to their hourly wage. The classes
35 consist of two types:
36

- 37 a) The basic strand of classes are suitable for all district classified employees, comprised of
38 fifty (50) hours of class time. Once the basic strand is completed employees are eligible
39 for compensation as defined below. (Hours spent in class time is not compensated.)
40
41 b) Professional Classification Training (PCT) classes are offered through the program
42 through a variety of trainers. These classes are scheduled throughout the year and are
43 updated annually by the Classified Staff Development committee.
44



1 Employees may choose to petition the Classified Staff Development committee to
2 approve the participation in an online or in-person class that would enhance their
3 professional role in the district. Details of how to pursue other learning opportunities are
4 described in the handbook online at cvsd.org
5

6 Employee s may utilize one or both options in any school year. If an employee selects to use both
7 they will only have access up to a maximum of \$250 within the mini-grant funds. Employees may
8 take the basic strand only one time for additional compensation. Employees may take PCT classes
9 prior to completing the Basic Strand classes but will not qualify to earn the additional
10 compensation until they have completed the Basic Strand.
11

12 Compensation for completion of the basic strand of classes will be in the form of an hourly pay
13 increase of fifteen cents (\$0.15) per hour for all compensated hours. The increase will be applied
14 on September 1, following the employee's completion date of the basic strand and will continue
15 until the employee separates employment with the district.
16

17 Compensation for completion of further training will be an increase of fifteen cents (\$0.15) an
18 hour for completion of each 100 hours of training of PCT classes up to 550 hours.
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24 This Memorandum of Understanding shall be effective upon signatures; shall remain in effect until
25 August 31, 2019; and will be attached to the current Collective Bargaining Agreement.
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31 PUBLIC SCHOOL EMPLOYEES OF
32 WASHINGTON / SEIU LOCAL 1948
33 CENTRAL VALLEY CHAPTER
34

CENTRAL VALLEY SCHOOL DISTRICT #356
35
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37 BY: _____
38 Ken Curry, Chapter President
39

BY: _____
Ben Small, Superintendent
40

41 DATE: _____
42

DATE: _____
43
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