

MORENO VALLEY UNIFIED SCHOOL DISTRICT
Human Resources Division

I. Position Title

Special Education Teacher – Resource Specialist, K-12 (RSP)

II. Position Description

Provides instruction and services for those pupils whose needs have been identified in a written Individualized Education Program (IEP) developed by an IEP Team and who are assigned to regular classroom teachers for a majority of a school day. Performs other job related duties as assigned.

III. Examples of Responsibilities

- A. Provide individualized and small group instructions that parallels regular classroom curriculum with emphasis on remedial instruction. **E**
- B. Provide individual and small group counseling on educational and personal problems which relate to the pupil's total growth and development. **E**
- C. Confer frequently with parents and professional staff members on each pupil's progress.
- D. Assist other professional staff members in the diagnoses of learning disorders, development of planned remediation, and evaluation of pupil progress. **E**
- E. Provide appropriate physical and psychological environment to establish and reinforce acceptable pupil behavior, attitudes, and social skills. **E**
- F. Other duties as assigned

IV. Qualifications

Knowledge of:

- Legislation pertaining to special education laws or curriculum
- Developmental needs of students for position hired
- Completion requirements for Individual Education Plans (I.E.P.)
- Guiding/Training staff in implementation of program

Ability to:

- Identify goals and record I.E.P. fill outs.
- Analyze issues, create plans of action and reach solutions.
- Demonstrate proficient oral and written communication skills.
- Work under standardized instructions and/or routines focusing primarily on results.
- Operate within a defined budget and/or financial guidelines.
- Utilization of resources from other work units may be required to perform the job's functions.

Education and Experience:

- Bachelor's Degree or Higher
- Good interpersonal skills
- Sensitivity to culturally diverse students
- Possession of, or ability to obtain, a valid California Teaching Credential/Permit authorizing instruction in the appropriate Special Education area of instruction.
- Possession of Crosscultural, Language and Academic Development (C.L.A. D) Certificate.

V. Working Conditions:

Environment

- Classroom setting for students with special needs
- Demanding timelines
- Sensitivity to culturally diverse students
- Subject to frequent interruptions and daily contact with staff and public

Physical Abilities

- Occasional bending at the waist and stooping
- Occasional carrying, pushing, pulling or lifting up to 20 lbs
- Dexterity of hands and fingers to operate standard office equipment
- Hearing and speaking to exchange information in person and on the telephone
- Visual ability to read, prepare/process documents and small figures
- Sitting and/or standing for extended periods of time
- Mobility

VI. Authority Relationship

Report to the site Principal and to Special Education Division

E = Essential