



## Volunteer Agreement

### Wilson Elementary School

Dear Wilson Volunteer,

Your dedication and assistance is greatly appreciated by the students and staff of Wilson Elementary School. Our goal is that your time here at Wilson will be enjoyable and rewarding for you, the students, and the staff. We would like to ask you to follow some guidelines while volunteering on campus. Thank you for your commitment!

Sincerely,  
Wilson Staff

As a Wilson Volunteer:

- ✓ I agree to sign in at the main office and obtain a visitor badge/volunteer badge. For safety purposes, this will enable students and staff to identify me as a volunteer.
- ✓ I agree to follow the Closed Campus Policy and only use my volunteer badge for prearranged activities, events, and/or meetings.
- ✓ I agree to follow the rules and procedures of the area in which I am volunteering.
- ✓ I agree to maintain the confidentiality of all students, teachers, staff, and volunteers that I assist and/or observe. Personal issues and concerns (behavioral, social, and/or academic) must be discussed privately and with appropriate staff members.
- ✓ I realize that my attendance is important, and I will make every attempt to provide a 24 hour notice if I am unable to fulfill my prearranged commitment.
- ✓ I agree to refrain from using my cell phone while volunteering with students.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_