

**APPLICATION FOR USE OF FACILITIES
AHS FINE ARTS BUILDING
1720 M STREET, ARCATA, CA 95521**

*PERMIT IS SUBJECT TO CANCELLATION IF USE CONFLICTS WITH SCHOOL USE
NO TOBACCO OR ALCOHOL PRODUCTS IN ANY NHUSD FACILITY OR ON SCHOOL GROUNDS
REQUESTS FROM OUTSIDE GROUPS MUST BE RECEIVED IN DISTRICT OFFICE 10 DAYS PRIOR TO EVENT*

ORGANIZATION:		Date:	
ADDRESS:			
DESCRIPTION OF PROPOSED ACTIVITY:		DATE(S) AND TIME(S) NEEDED:	
OPEN TO PUBLIC? <input type="checkbox"/> Yes <input type="checkbox"/> No	ADMISSION CHARGED? <input type="checkbox"/> Yes <input type="checkbox"/> No	EXPECTED ATTENDANCE _____	DISPOSITION OF PROCEEDS <input type="checkbox"/> CHARITY <input type="checkbox"/> EXPENSES <input type="checkbox"/> PROFIT <input type="checkbox"/> OTHER:

RULES FOR THE FACILITIES:

- No food or drink in the theatre spaces. Stage floor as is, no altering without prior approval.**
- Altering of light or sound board by technical director only.**
- Food and drink allowed in the lobby when renting the concession area.**
- No glitter allowed. Extra charge of \$1,000 if glitter is found or real cost of cleaning.**
- No thumbtacks, nails, or tape on the walls anywhere in the building.**
- Adult supervision must be provided in all areas of the building where children/students are present.**
- Do not use any equipment (computers, printers, etc) in rooms. Teachers' desk are off limits.**
- White boards and bulletin boards are off limits.**
- Equipment in booth and backstage (soundboard, lightboard, and flyrails) must only be used by NHUSD staff.**

NAME AND TITLE OF APPLICANT (PLEASE PRINT):	MAILING ADDRESS:
SIGNATURE:	TELEPHONE NUMBER:

ANY CHANGES IN APPLICATION MUST BE MADE IN WRITING TO ARCATA HIGH SCHOOL

<p>GENERAL INFORMATION</p> <ul style="list-style-type: none"> • Security Deposit \$500 (refundable) <p>FACILITIES RATES</p> <ul style="list-style-type: none"> • Package One \$175/hr - \$1000 • Package Two \$200/hr - \$1400 • Package Three \$275/hr - \$1760 • Reception Room \$20/hr • Orchestra/Choir Room \$20/day • Drama/Green Room \$20/hr <p>EQUIPMENT RATES</p> <ul style="list-style-type: none"> • Hard Wired Microphones \$25 each • Baby Grand Piano \$100/day • Orchestra Shell Set-Up Fee \$50 	<p>PERSONNEL RATES</p> <ul style="list-style-type: none"> • Technical Director \$45/hr • Custodian \$37.50/day • Student Technician \$15/hr <p>LIGHTING & AUDIO VISUAL RATES</p> <ul style="list-style-type: none"> • Use of Strand Lighting NEO Console \$25/hr • Sound System (Basic Playback) \$70/day • Genie Lift (Technical Director Only) \$70 <p>CLEANING</p> <ul style="list-style-type: none"> • Glitter is not allowed. Glitter cleanup will result in forfeit of deposit. If professional cleanup is required, an additional charge of \$1,000 charge will be assessed, or real cost of cleaning. \$500 - \$1500
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**AHS FINE ARTS BUILDING
FACILITY RENTAL WORKSHEET
1720 M STREET, ARCATA, CA 95521**

ORGANIZATION: (<input type="checkbox"/> Inside <input type="checkbox"/> Outside)	Date:
ADDRESS:	EMAIL ADDRESS:
PHONE NUMBER(S):	
DESCRIPTION OF PROPOSED ACTIVITY:	DATE(S) AND TIME(S) NEEDED:

RENTAL OPTIONS	RATES	ESTIMATED	ACTUAL
<p>Package One: Main Theatre Rental, including Reception Room. (4 hour minimum) Included:</p> <ul style="list-style-type: none"> 1) No Sound provided 2) Basic Lighting-2 preprogrammed full washes 3) 2 hrs. Technical Director assistance (required) 	<p>\$175/hr \$600/4 hrs minimum \$1,200/full day</p>		
<p>Package Two: Main Theatre Rental, including Reception Room. (4 hour minimum). Included:</p> <ul style="list-style-type: none"> 1) Medium Sound System: Two hard-wired microphone, Auxiliary input with Front of House console 2) Medium Lighting: preprogrammed submasters 3) 4 hrs. Technical Director assistance (required) 	<p>\$200/hr \$700/4 hrs minimum \$1,400/full day</p>		
<p>Package Three: Main Theatre Rental, including Reception Room. (4 hour minimum). Included:</p> <ul style="list-style-type: none"> 1) Premium Sound System: Full sound system, up to 4 hard-wired microphones, 2 stage monitors with Front of House console 2) Premium Lighting: Full lighting with option for Technical Director to program light ques including effects 3) Up to 8 hrs. Technical Director assistance (required) 	<p>\$275/hr \$1,000/4 hrs minimum \$2,000/full day</p>		

Community Relations

E 1330 (1)

• Reception Room	\$20/hr		
• Orchestra/Choir Room	\$20/hr		
• Drama/Green Room	\$20/hr		
EQUIPMENT RATES			
• Hard-Wired Microphones	\$25 each		
• Baby Grand Piano	\$100/day		
• Orchestra Shell Set-Up Fee	\$50		
PERSONNEL RATES			
• Technical Director	\$45/hr		
• Custodian	\$37.50/hr		
• Student Technician	\$25/hr		
LIGHTING & AUDIO VISUAL RATES			
Use of Strand Lighting NEO Console	\$25/hr		
• Sound System (Basic Playback)	\$70/day		
• Genie Lift (Technical Director Only)	\$70		
CLEANING			
• Glitter is not allowed. Glitter use will result in forfeit of deposit. If professional cleanup is required, an additional charge of \$1,000 charge will be assessed, or real cost of cleaning.	\$500 - \$1500		

ADDITIONAL EQUIPMENT OR HOURS ABOVE ESTIMATE WILL ADD ADDITIONAL EXPENSE.

District Staff and/or Administrator

Date

Technical Director

Date

Approved: 11/13/18