

Hemet High School

A California Distinguished School



"Bulldog Country"

Dr. Emily Shaw, Principal
Dave Andersen, Assistant Principal
Kari McGowan, Assistant Principal
Nyeshia Williams, Assistant Principal
Vacancy, Assistant Principal



Student-Parent Handbook 2018-2019

Table of Contents

Letter from the Principal	Page 2	Clubs, Organizations, and Activities	Page 10
Basic Expectations	Page 3	Academic Organizations	Page 12
Governing Board Educational Philosophy	Page 3	Athletics	Page 12
HUSD Philosophy	Page 3	Awards	Page 13
Parental Rights	Page 3	Library	Page 14
School Mission and Vision Statement	Page 4	Student Conduct Expectations	Page 14
BullDAWGS	Page 4	Dress Code	Page 15
Student Enrollment and Withdrawals	Page 5	Student Parking	Page 17
Visitor to Campus	Page 5	General Rules and Policies	Page 18
Regular and Late Start Bell Schedules	Page 6	Attendance Policy and Procedures	Page 20
Website and Aeries Online Services	Page 6	Ten/Ten Rule	Page 21
Counseling Services	Page 6	PBIS	Page 22
Graduation Requirements	Page 7	School Wide Expectation Matrix	Page 23
Tips for Success in School	Page 7	Student Discipline Code	Page 24
Grading Information	Page 8	Student's Rights and Responsibilities	Page 28
Student Schedule Changes	Page 9	Other Policies, Procedures, and Information	Page 32
College Entrance Information	Page 9	Cafeteria	Page 36
Associated Student Body	Page 10		



**Letter from the Principal
Dr. Shaw**

Welcome to Hemet High School, Home of the Bulldog! Our goal is to provide every student at Hemet High the skills and resources necessary for success in his/her college or career pursuits. Hemet High's rigorous curriculum is the foundation that will prepare all of our students for future endeavors. To do this we offer a variety of academic programs: Advancement Via Individual Determination (AVID), Career Pathways (CTE), Advanced Placement (AP), after-school tutoring, APEX (Credit recovery), along with support classes that are all designed to meet the needs of targeted learners. It is essential that every learner's needs are met

When addressing the needs of every learner, we must provide effective and appropriate support. Our administrators, counseling staff, Career Center personnel, teachers and classified staff are here to meet your needs and support you in your efforts.

In addition to academics, we offer a wide variety of extracurricular programs, including music, theater, athletics and various clubs, as well as academic teams such as Academic Decathlon and Mock trial. Students – get involved in our school! This will look good on your college application and resumes as well as make you a more well-rounded individual with a wealth of experience. Being connected to school makes it more likely that you will care about your education now and in the future.

Hemet High provides timely feedback to parents and students utilizing the Aeries Portal. Parents can also communicate with their child's teacher via email. I would like students and parents to take advantage of these opportunities so that everyone is well informed regarding grades and attendance.

In an effort to provide a safe learning environment, the administrators, in conjunction with the Hemet Unified School District, and in accordance with State of California Education Code, have assembled this Student Handbook. The rules and regulations in this booklet are in effect and govern the behavior of students while on school grounds during school hours, at school sponsored functions or while being transported to or from school activities. Please take some time to read this valuable information and familiarize yourself and your child with the information. Additional information can be found and is regularly updated on our website at hemethigh.com.

Again, welcome to Hemet High School. I look forward to meeting and working with you and your children!

Sincerely,

A handwritten signature in blue ink that reads "Emi Shaw". The signature is written in a cursive style. Below the signature, there is a faint, light blue rectangular stamp or watermark.

The Hemet High School Staff would like to welcome you to the 2018/2019 school year. We hope that you, as a freshman, sophomore, junior, or senior, you will find the next nine months to be relevant, productive, and enjoyable.

The staff is here to assist you as you engage in academic studies, school activities, and athletic pursuits. During your school participation you will undoubtedly encounter obstacles from time to time which seem to interfere with your progress. During these times, staff, as well as students, will be here to support listen, and encourage you. When you have a questions or problem, be sure to ask a staff member for help.

In any large organization (this year we will have more than 2,400 people on campus) certain “ways of doing things” are established to help people accomplish their work, and so it is here at Hemet High.

Be sure to read this material at least **ONCE!** It will familiarize you with your responsibilities as a student At Hemet High. Much of it can be summarized in these three rules:

1. **Attend class every day.**
2. **Do your work.**
3. **Be courteous and considerate of others.**

Certain “routines” have been developed so that students, parents, and staff will know ahead of time how needs and events will be handled. Hopefully, this predictability of mechanical matters will free us all to work enthusiastically in our various areas of learning.

Governing Board Educational Philosophy

In order to provide a comprehensive and appropriate education for the children of the District, the Governing Board has identified the following philosophical statements as the basis for educational programs of the Hemet Unified School District.

The Hemet Unified School District believes:

That the acquisition of basic skills by all students is a necessity and can be achieved by establishing stringent academic standards encouraged by high expectations of all students;

That it is important to foster an atmosphere that encourages patriotism and an understanding of the ideals of the American democratic system;

That high standards of discipline, requiring appropriate behavior by all students, are a necessary element of the education process;

That required homework is an integral part of education that extends the educational process into the home supporting the home/school/community relationship;

That sound personal health habits and standards are a significant part of the learning process;

That high standards of personal character, honor, and ideals must be fostered in the schools;

That strong support of the instructional program in each classroom is the primary function of all employees of the Hemet Unified School District;

That consistent student daily attendance and participation in classroom activities is a requirement in obtaining a viable education;

That education is a cooperative effort of the parent and the school that requires demonstrated responsibility and support on the part of the parent.

Be thankful for each new challenge because it will build your strength and character.
-Author Unknown

Parental Rights

The Board supports and acknowledges the right of a parent or guardian to direct the upbringing of his or her child. The Board also recognizes that parents or guardians should have the right to know whether any child of theirs will be asked to disclose or reveal, through the taking of any examination, survey, or questionnaire, certain matters of a personal nature about themselves, their parents, or guardians. The Board also recognizes that the parent or guardian of the child should have the choice whether or not the

student will be allowed to participate in any such examination, survey, questionnaire, practice, sample, or official test without the prior written consent of the parent.

In order to ensure these rights, the District shall not administer to any student without prior written parental or guardian consent, any practice, sample, or official test, questionnaire, survey, or examination which contains any question or activities that relate to a student's or his or her parents' or guardians' beliefs and practices in sex, religion, personal or immediate family morals or values, or critical appraisals of individuals with whom the pupil has a close family relationship.

Secondly, no student shall be required, without prior written parental or guardian consent, as part of any research or experimentation program or project designed to explore or develop new or unproven teaching methods or techniques, to submit to psychiatric examination, testing, or treatment, or psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning one or more of the following:

1. Political affiliation
2. Mental and psychological problems potentially embarrassing to the student or his/her family.
3. Sex behavior and attitudes
4. Illegal, anti-social, self-incriminating, and demeaning behavior
5. Critical appraisal of other individuals with whom the student has a close family relationship
6. Legally recognized privileged and analogous relationships such as those of lawyers, physicians, and ministers
7. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program) without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of emancipated minor, without prior written consent of the parent.

All instructional materials, including teacher manuals, films, tapes, or other supplemental material which will be used in connection with any research or experimentation program or project as defined by the

paragraph immediately above, shall be made available for inspection by the parents or the guardians of children.

The purpose of this policy is not to prohibit any discussion in a classroom of such subjects as politics, religion, or sex; is engaged in as part of a course of student curriculum adopted by the Board. Rather, this Policy is designed to protect against any direct or indirect attempt to ascertain information from a student regarding him or herself and/or his/her family in the areas described herein unless the parent or guardian has first given his or her written permission. This policy shall not be construed to interfere or effect in any manner whatsoever the District's responsibility to report child abuse to California Penal Code 11165 and seq. as well as any other applicable reporting requirements under California laws.

School Mission and Vision

Hemet High School's Vision is to be a physically and emotionally safe environment where every student will graduate with the necessary skills and knowledge to attend college, a technical/professional program, or other postsecondary training in pursuit of their career of choice; where cultural diversity, democracy, technology and the arts are valued; and where Respect, Responsibility, and Accountability are encouraged.

BullDAWGS

Hemet High School students are:

Determined

- Self-advocates to meet goals
- Seeks guidance/assistance as needed
- Graduates from high school, overcoming any obstacles

Accountable, Respectful, and Responsible

- Attends class, on time, every day

- Treats students, staff, and school property with respect
- Completes assignments/projects in a timely manner

Well-prepared

- Completes A-G requirements
- Completes CTE pathway(s)
- Obtains at least a Level 3 “standard met” on CAASPP

Goal-oriented

- Meets goals set by self and others
- Completes credit/course requirements in a timely manner
- Uses available school resources to meet educational goals

Successful

- Involved in school activities (sports, art, clubs, FFA, ROTC)
- Makes wise/mature choices
- Pursues post-secondary path of choice (college, military, or career)

1. Parent must come into registrar’s office to complete and sign withdrawal form.
2. Student must pick up withdrawal form from registrar to be signed by all teachers, library, attendance, ASB, and administrator.
3. If transferring to Alessandro High School, a referral must have been completed by counselor and accepted by Alessandro prior to withdrawal. If transferring to Helen Hunt Jackson, you must have been accepted by a Helen Hunt counselor prior to withdrawal. Withdrawal may be completed **ONLY ONE DAY** (1 DAY) prior to enrollment to those schools.
4. Withdrawal form must be turned in to registrar upon completion. They **MUST NEVER** leave campus or left in a locker.
5. Students withdrawing to attend another school, especially out of the Hemet Unified School District, **MUST HAVE ALL BOOKS AND FEES CLEARED** in order to receive a copy of withdrawal form and transcripts to go to new school.
6. Please see our registrar for your checkout needs and for further instructions and information.

Student Enrollment and Withdrawals

Enrollment

Student enrollment for all grades will be processed through the Hemet Unified School District Centralized Student Services Center, 2085 W. Acacia Ave., Hemet, CA 92545, (951)765-5100. A parent or legal guardian must provide verification of parent/legal guardian identity, student birth date verification, evidence of residency, and verification of immunizations. A list of acceptable forms of verification and additional enrollment information can be found at the district website, www.hemetusd.org.

For students enrolling at Hemet High from another school, it is strongly recommended that you provide a transcript from the last school attended. This will enable us to place you in proper classes to fulfill graduation requirements.

General Withdrawal Requirements

Visitors to Campus

ALL VISITORS MUST SIGN-IN at the front reception desk and receive a visitor’s pass. A valid, government-issued identification card is required.

Interruptions to the classrooms will not be permitted (no exceptions). Parents/Guardians wanting to attend class with their student must give administration 24 hours’ notice.

Students may not bring guests with them to school. Guests will be sent home.

Bell Schedules

Regular Bell Schedule

First Bell	7:32
Period 1	7:40 – 8:36
Period 2	8:44 – 9:40
Period 3	9:48 – 10:54
1st Lunch	10:54 – 11:34
Period 4B	11:42 – 12:38
Period 4A	11:02 – 11:58
2nd Lunch	11:58 – 12:38
Period 5	12:46 – 1:42
Period 6	1:50 – 2:46

Wednesday Late-Start Bell Schedule

First Bell	8:52
Period 1	9:00 – 9:43
Period 2	9:51 – 10:34
Period 3	10:42 – 11:33
1st Lunch	11:33 – 12:13
Period 4B	12:21 – 1:04
Period 4A	11:41 – 12:24
2nd Lunch	12:24 – 1:04
Period 5	1:12 – 1:55
Period 6	2:03 – 2:46

Website and Aeries Online

Our web address is www.hemethigh.com. On our website one can find general school information such as news, the Daily Bulletin, a calendar of upcoming events, and sports schedules.

Administration and Faculty email addresses can be found on the website by clicking on School Information, Faculty & Staff, and Email Staff.

Hemet High School uses Aeries Parent Portal as its web hosting portal. The website is

<https://portals.hemetusd.org>. Here you can find password-secure, student-specific information such as missing assignments, daily grades, test scores, and attendance.

Teachers are asked to update student/class information on the Aeries Parent Portal on a weekly basis. Returning students and their parents may continue to use the access accounts and passwords set up in previous years. Students new to Hemet High School, and their parents, will be given activation codes to set up their accounts.

Counseling Services

Counseling Office

Counseling appointments can be made by filling out an online request via the HHS website. However, in case of an immediate need or emergency, students should feel free to walk in and ask the Counseling Secretary for the attention of a counselor or therapist. Counselors may call students to their office periodically throughout the year for various reasons.

The Counseling Office and Career Center offer educational and career planning services. Counselors provide orientation in the spring to tentatively plan courses for the following year. Courses are selected with the student's post high school goals in mind.

Tutoring information is also available in the counseling office

Career Center

The Career Center is an important part of the counseling program, as it offers a wealth of information and services related to career paths, educational opportunities, and financial aid. Students can take advantage of interest and aptitude testing, vocational school and college catalogs, and www.californiacolleges.edu, a computerized career information system. The Career Center also offers a wide variety of other computer software to assist with career planning, college and vocational school selection, decision making, test preparation, and financial aid search.

Speakers from various career areas, colleges, trade and technical schools, and all branches of the military are

scheduled throughout the year, and are available to all students. Field trips to career and college fairs and college campuses are made available to students whenever possible.

Graduation Requirements

Specific courses required by the State of California must be taken. Local requirements may be waived for students transferring from other school and in certain exceptional cases when approved by the Counseling Committee.

Credits Required for Graduation

The district requires a student to successfully complete 220 credits in grades 9-12 for graduation.

Good Citizenship Requirement

Satisfactory citizenship is a requirement, up to and including the final graduation ceremony.

Required Courses to be Taken/Passed for Graduation (Not inclusive of CSU/UC Requirements)

1. **ENGLISH:** A student must pass 40 credits of English, and be enrolled in English every semester.
2. **SOCIAL SCIENCE:** A student must pass 30 credits of social studies in grades 9-12, including the following specifically required courses.
 - a. Two semesters World History or AP European History
 - b. Two semesters of U.S. History
 - c. One semester of Government
 - d. One semester of Economics
3. **MATHEMATICS:** All students in grades 9-11 must be enrolled in a standards-based math course. Additionally, students must pass 30 credits in grades 9-12. All students must pass Algebra and Geometry.
4. **SCIENCE:** 20 credits required. Ten of those credits are in Life Science and ten credits in Physical Science.
5. **PHYSICAL EDUCATION:** Every student must enroll in a course in Physical Education in grade 9. A student must pass 20 credits of Physical Education in grades 9-12.
6. **FINE ARTS, FOREIGN LANGUAGE, OR CTE:** 10 credits required.

Advanced Placement (AP) and Dual Enrollment Courses

The AP and Dual Enrollment courses in the areas of English, Social Studies, Science, Computer Science, Foreign Language, Art, and Math provide accelerated opportunities for students to earn college credit. Students may take examinations to qualify for college credit. See your counselor for details.

Classes Taken Off-Campus

College, online classes, etc. must be preapproved by Hemet High School's Administration and Counseling Office staff.

Tips for Success in School

- Preview your textbooks. Find out what information the teacher will be covering in class, and take a look at the appropriate chapter the night before. This will give you a feel for the material and the confidence to join in the class discussion.
- Review your notes. Take five or ten minutes each day to re-read the notes you took in each class. This will help you retain the information in your long-term memory, a big bonus for class participation, and a great alternative to last minute cramming for exams.
- Complete your assignments. Try to finish all your homework, including reading assignments, each day. For written work, remember to follow your teacher's requirements, using the proper notebook, paper, heading, etc.
- Stay organized. Label your books and notebooks clearly, and store them in the same place each night so they're easy to find when you head to class in the morning.
- Go to the head of the class. Whenever possible, find a seat in the front of the room. You'll see the board better and you won't miss hearing any of the lectures.
- Take good notes. Listen carefully. Pick out the most important points the teacher makes

and the details that will help you remember them.

- Speak up. If there is something you don't understand, raise your hand and ask for an explanation. If you don't understand a point, it's likely others in class are also confused.
- Get involved. Part of your science grade is probably determined by lab sessions, so fire up the Bunsen burner and get to work. If you're having a group report, don't let the rest of the group carry the load. By getting involved, you'll learn more and have more fun.

Grading Information

Grading Periods:

Fall Semester

First Triad Ends	September 21, 2018
Second Triad Ends	November 2, 2018
First Semester Ends	December 21, 2018

Spring Semester

Fourth Triad Ends	February 15, 2019
Fifth Triad Ends	April 12, 2019
Second Semester Ends	May 31, 2019

Progress toward Graduation

The Counseling Office provides students with "grad checks" each year and upon request. The form lists requirements, course credits earned, and remaining requirements.

Parents will be able to check the progress toward graduation by using the grad check printout.

Aeries Parent Portal

During the semester, student grades and attendance may be monitored through the Aeries Parent Portal.

Progress Reports

Progress reports are issued to explain the status of the pupil's work. Tardies and absences may also be reported on progress reports. They may indicate satisfactory or unsatisfactory performance and also serve as a warning when a student is not working up to his/her capacity. Progress reports are issued the 7th

and 13th week of each semester, but may be sent any time during the year as needed.

Grade Changes

Teachers may submit a grade change form to the registrar to correct a grade. All grade changes must be submitted within the first 2-week grading period of the subsequent triad and must be approved by the principal.

Transcripts

Courses taken at a community college or any outside source must be preapproved by the Hemet High School's Administration and Counseling Department. Transcripts must be submitted to the registrar before the end of the next semester after completion of the college course. All grades on transcripts will be posted.

All courses posted to a transcript are final and cannot be removed at a later date.

Education Code 49066: When grades are given for any course of instruction taught in a school district, the grade given to each pupil shall be the grade determined by the teacher of the course and the determination of the pupil's grade by the teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final.

Pass/Fail Grading

Pass/Fail is for Student Aides only.

Repeated Classes

With the approval of the principal or designee, a student may repeat designated courses in order to improve the student's mastery of the subject matter. Both grades will be recorded in the student's record. Credits will only be given once.

Education Code AR 5121: Grades/Evaluations of Student Achievement

For grades 9-12, grades for achievement shall be reported for each grading period as follows:

- A** – Outstanding Achievement, 4.0 grade points
- B** – Above Average Achievement, 3.0 grade points
- C** – Average Achievement, 2.0 grade points
- D** – Below Average Achievement, 1.0 grade points
- F** – Little or No Achievement, 0 grade points
- I** – Incomplete, 0 grade points

Incomplete

An Incomplete shall be given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

Advanced Placement Course Grades

Grades in AP courses may not be changed as a result of AP placement test scores. The grade received in the class reflects the course requirements. The AP test score speaks for itself and awards college credit. Because of the more rigorous nature of Advanced Placement and Dual Enrollment Courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighing as follows:

A – Outstanding Achievement, 5.0 grade points

B – Above Average Achievement, 4.0 grade points

C – Average Achievement, 3.0 grade points

Student Schedule Changes

At the beginning of each semester, a student, parent, or teacher may request a change of schedule during week 1 on a space available basis. During this time we will consider these requests, on a case by case basis, except for instances of changing lunch.

During the 2nd – 5th week of a semester, a counselor will hold a parent/teacher/counselor meeting if there is a question regarding appropriateness of a class.

Following week 5 and after a parent/teacher/counselor meeting has taken place, changes will be made only with administrative approval until the end of the 1st triad grading period of the semester. By the end of the 2nd triad, no changes will be made.

A parent/teacher/counselor meeting is always appropriate throughout the semester to monitor progress or discuss concerns.

Administration may make changes as an exception to the above policy.

This policy applies to all programs, both regular education and Special Education. Students may

change levels of placement if parent/teacher/counselor approves and space is available, on a case by case basis.

Any change that is a result of a student/teacher conflict should be precluded by a parent/teacher/counselor conference. Administration is available for assistance during conferences as needed.

College Entrance Information

COMMUNITY COLLEGE

A high school diploma or Certificate of Proficiency or 18 years of age is required for entrance.

UNIVERSITY OF CALIFORNIA AND CALIFORNIA STATE COLLEGE

Entrance Requirements:

Admission requirements to both UC and Cal State systems are based on grade point average in grades 10-12 and test scores based on the SAT tests or the ACT. Some majors have additional criteria for selection to specific colleges or universities.

Requirements listed below will also meet the minimum entrance requirements of most other colleges and universities in the United States.

Minimum Courses Required

- A.** History (2 years): One year of U.S. History, Economics, Government, and one year of World History, Cultures, and Geography.
- B.** English (4 years): Composition, Literature, Electives.
- C.** Mathematics (3 years): Algebra 1, Geometry, and Algebra 2. (4 years recommended).
- D.** Laboratory Science (2 years in these 3 areas): Biology, Chemistry, Physics (3 years recommended).
- E.** Foreign Language (2 years of the same language): French, Spanish (3 years recommended).
- F.** Visual and Performing Arts (1 year): Art, Ceramics, Dance, Drama, Choral or Instrumental Music.
- G.** Electives (3 years): Additional history, English, mathematics, laboratory science, social science,

fine arts, third year foreign language or two years of a different language or other “College Prep” electives.

OUT-OF-STATE AND PRIVATE COLLEGES AND UNIVERSITIES

Students considering application to private and out-of-state colleges should contact those colleges for specific entrance requirements

College Entrance Examinations:

ACT (American College Testing Program) – The ACT may be taken for entrance to any California State college or state university and several hundred other colleges in the country. It covers English, Mathematics, and reading and science reasoning. Five test dates, beginning in early November, are available. See your counselor in September regarding the November test.

SAT (Scholastic Aptitude Test) – The SAT is required by all University of California campuses and by many private colleges and universities. The SAT reasoning Test may be taken for entrance to any of the California State University system. The SAT Subject Tests (formally SAT II) are required by the University of California and many private colleges and universities. See your counselor early in the school year for information on test dates, test centers, and applications. Both tests are given several times a year, and we recommend that juniors take both SAT tests in the spring. You are encouraged to visit www.collegeboard.org or www.act.org for more specific information (including sample questions).

PSAT/NMSQT (Preliminary Scholastic Aptitude Test/National Merit Qualifying Test) – Freshmen, Sophomores, and Juniors and their counselors can use these tests to determine future academic routes. It can also be useful in predicting future placement on the SAT. For Juniors, the results of the test are also used to select outstanding students in the nation for scholarship awards. About 1200 California students receive scholarship awards annually. See the Counseling Office for information and test date.

College Entrance and Financial Aid Workshops:

Students who plan to pursue further education and training after high school graduation should plan to attend various workshops during school and make full use of the information and services available through the Career Center.

Throughout the year, printed information and workshops are provided to assist students with educational/college planning, college admissions testing, college applications, and financial aid/scholarship search applications. Parents are also invited to attend a college night and financial aid workshops. All upcoming events, workshops, and deadlines are always advertised in the daily bulletin, and it is the **student’s responsibility** to keep up on this important information.

Mt. San Jacinto Dual Enrollment Program:

Allows qualified high school to earn both college and high school credit for classes that meet high school graduation requirements. Dual enrollment courses are offered on the Hemet High School campus. Fast-paced rigorous courses; a one semester dual enrollment course is equivalent to a year-long high school class. An additional option to Advanced Placement (AP) classes; grades in dual enrollment classes are weighted and receive honors points (up to eight semesters) for UC/CSU admission. No tuition costs for California residents. No AP test fees/guaranteed college credit for dual enrollment courses completed with a C or better. For program requirements and/or more information, please contact your counselor or visit the Career Center.

Associated Student Body

The Associated Student Body (ASB) is the student organization at Hemet High. Monies raised by ASB help to support a free school newspaper, speech club, drama and music activities, as well as sports programs. Dances, homecoming events, assemblies, and various contests are also made possible by the ASB.

The ASB office handles activities for and provides services to students during the school year. It sells

ASB cards, shop cards, and tickets to school dances, sports, and the prom. The ASB office receives and distributes forms to order school rings, and almost any other item or service involving student activities. The office is open to students before school, during both lunches, and after school,

A strong ASB means more activities and better funding for existing activities.

ASB membership costs \$35.00 if purchased during registration in August; the cost increases to \$40.00 thereafter. Your ASB card allows you to attend all the home athletic events free (with the exception of CIF games). You're also entitled to discounts when you attend dances, performances, contests, and the prom. You can easily save \$100.00 with your ASB card. There is a \$10.00 replacement charge for lost ASB cards, and a \$5.00 replacement charge for lost ID cards without ASB membership

ASB benefits all the students of the school. Be a part of ASB and take advantage of the privileges it provides. ASB cards can be purchased throughout the school year in the ASB office.

Clubs, Organizations, and Activities

Our goal is for all students to excel in the classroom and for all students to be involved in a co-curricular activity. Educational research shows that students who are involved in some type of school activity achieve at a higher level academically than those students not involved in co-curricular activities. There are many different avenues for you to become involved in the "Bulldog Family".

CLUBS/ORGANIZATIONS AND ADVISORS

Academic Decathlon	Rex McDonald
Art Club	Alma Porras
Art History Club	James Walsh
ASB	Al Fernandes
AVID	Carole Taylor
Breakfast Club	Kimberly Blair
Bulldog Garage (Auto Club)	Vance Bloom
Band	Daniel Boulton
Campus Christians	Nicole Donovan
Ceramics Club	Joe Picchiottino

Cheer	Chatele Beard
Chess Club	John McKelvey
CA Scholastic Federation	Kimberly Blair
Dance Club	Tori Long
Disability Awareness	Susan Hohwiesner
Drama/Thespian Club	Bret Cherland
Equestrian Club	Sara Mosqueda
FBLA	Jorge Ramirez
Fencing Club	David Powell
Food and Nutrition	Tammy Bakewell
Friday Night Live	TBA
Future College Graduates	Joe Orzechowski
Future Farmers of America	Rafael Mosqueda
Future Homemakers	Renee Paulsin
Guitar Club	Zach Hornsey
Journalism	John Hill
Key Club	Tamara Long
Mock Trial	James Walsh
Mountain Bike Club	TBA
ROTC	Angela Valentine
United Cultures Club	Juliette Connell
Vocal Music	A Davis
Yearbook	John Hill
Yes I Can	Lindsey Brown

Activities Eligibility

- A student must maintain a 2.0 cumulative grade point average, and be passing four classes (triad grades).
- A student must attend a minimum of four classes the day of an event or have administrative approval for missing more than two classes (a student will be ineligible for the next event if information regarding absences comes in late).
- All school rules regarding discipline apply. If a student is suspended, that student may not participate in any form in a contest or practice, during the length of the suspension.
- A student under 2.0 may practice but cannot participate in or travel to any contest.
- Any grade changes must be made within 10 days of the end of the triad and turned into the principal.
- All incoming 9th grade students are eligible until first triad grades are posted, at which time they must maintain a 2.0.

- A student who owes money for fines or equipment will not be allowed to participate in a practice, travel to a contest, or participate in any form in a contest or practice until the fine is paid, or the equipment is returned or paid for.

Academic Organizations

California Scholastic Federation

California Scholastic Federation is a statewide academic honor society that recognizes the achievement of high school students. Membership is based on grades earned in a specific academic and college preparatory coursework. An application Process must be followed each semester along with the payment of dues. Student are eligible beginning the first semester of their sophomore year. Additional information can be obtained in the counseling office or from the advisor, Mrs. Blair.

Athletics

The Hemet High Bulldog Athletic tradition is one of which we can all be proud. Bulldog Athletics emphasizes a keen, competitive edge within the parameters of fair play and good sportsmanship. Participants in athletics gain the satisfaction of contributing to a group, by often times sacrificing individual gain for the achievement of the team.

Athletics at Hemet High School develops individual and team skills. Just as important as physical skill development is the character building processes that athletes progress through. Athletes must be good citizens and conscience students to become and remain members of Bulldog interscholastic teams.

Bulldog athletes learn to be gracious in defeat and humble while winning. First and foremost, above all else, Hemet High School athletes will display conduct and behavior that will mark them as ladies and gentlemen.

ALL student athletes are subject to Hemet High School discipline policies at all athletic events.

Athletic Program Offerings:

FALL SPORTS

- Cross Country – Girls
- Cross Country – Boys
- Football
- Fencing
- Golf – Girls
- Tennis – Girls
- Volleyball – Girls
- Water Polo – Boys

WINTER SPORTS

- Basketball – Boys
- Basketball – Girls
- Soccer – Boys
- Soccer – Girls
- Water polo – Girls
- Wrestling – Boys
- Wrestling – Girls

SPRING SPORTS

- Baseball
- Golf – Boys
- Lacrosse – Boys
- Lacrosse - Girls
- Mountain Biking – Boys
- Mountain Biking – Girls
- Softball
- Swimming – Boys
- Swimming – Girls
- Track – Boys
- Track – Girls
- Tennis – Boys
- Volleyball – Boys

Athletic Eligibility

Athletic eligibility is regulated by the California Interscholastic Federation and the Hemet Unified School District Board of Education in addition to Hemet High standards.

1. An athlete must be currently enrolled in at least 20 semester units of work at Hemet High School.

2. An athlete must have passed in at least 20 semester units of work at the completion of the regular grading period with at least a 2.0 cumulative GPA.
3. All incoming 9th grade students are eligible until 1st triad grades are posted, at which time they must maintain a 2.0.
4. An athlete whose 19th birthday is prior to June 15 is ineligible.
5. CIF has more specific rules concerning rules concerning residency and foreign exchange students. Transfer students need to fill out a residency card to determine eligibility and submit appropriate CIF forms.

Forms

Every athlete must have a valid parent consent to treat form, physical form, and proper insurance on file with the athletic director before participating in any sport. Physicals and Meyers Stevens Insurance will now expire at the end of every school year. **All athletes should get their physical and insurance to the athletic office in May or June prior to the upcoming school year.**

Injuries

If an athlete is injured, he or she should tell the coach immediately. Coaches will attempt to contact parents as soon as possible in cases of serious injury. It is the intent of Hemet High to provide emergency evaluation and emergency care to injuries uncured during school sponsored sports events.

Receiving Patches

All athletes that play a varsity sport must purchase an ASB card in order to receive any "letter", all league, championship, or any other type of patch/trophy or awards supplied by ASB funds. If no ASB card, only letter certificates will be given for "letter" recognition.

Athletic Credit for P.E.

Any athlete in grades 9-12 participating in JV or Varsity level sport at Hemet High School may receive 5 credits of physical education credit towards graduation upon the successful completion of that sport's season. The most credits an athlete can earn during a school year is 10, regardless of the number

of sports he or she participates in. The PE or elective credits will be for a letter grade A-F. Athletes have the option to opt-out if credit is not desired.

Athletic/Activity Substance Abuse Code

The Athletic Substance Abuse Code is a training policy that is meant to be in effect at all times during a season (weekends included). By comparison, administrative action, including Governing Board policy, is in effect while student athletes are going to school, during school, leaving school, and at all school related activities. Any administrative actions may supersede athletic penalties.

Athletic Code of Conduct

All school rules, regulations, and discipline procedures apply during the school year and the season of practice, play, or rehearsal.

Awards

Grades 9-11

All students are eligible for numerous awards and honors and are recognized at a Fall and a Spring awards ceremony.

- **Department Awards (Spring Ceremony):** Each teacher recognizes several students who are deserving of an award.
- **Daisy Chain (Spring Ceremony):** The juniors who have the highest ranking grade point average in their class (approximately 24 students) receive recognition and lead the seniors at graduation.
- **Perfect Attendance (Fall Ceremony):** All students who have NO absences and NO tardies for the entire school year. Saturday school does not make up for a missed school day.
- **Outstanding Attendance (Fall Ceremony):** All students who have NO all-day absences and have ten or less period absences and 5 or less tardies for the entire school year.
- **Academic Excellence (Fall Ceremony):** Diploma bound students enrolled in four or more academic classes who have straight A's or a weighted 4.0 or higher grade point average.

Students who maintain a 4.0 or higher weighted GPA at the end of the school year will receive an academic letter or lamp of knowledge at the beginning of the next school year.

- **President's Award for Educational Excellence (Spring Ceremony):** Students are recognized who score 1010 or higher on the PSAT 8/9 or 1170 or higher on the PSAT/NMQST and who have a minimum 3.5 overall grade point average for Silver level or 4.0 for Gold level.

Senior Awards

A separate senior awards night is held during the last week of school to recognize graduating senior with various honors and/or scholarships including Valedictorian, Salutatorian, Highest Honor Grads, Honor Grads, Outstanding Senior Female, outstanding Senior Male, and Principal's Awards.

Numerous departments and organizations also recognize graduating seniors. Seniors are eligible to receive many local and national scholarships.

Library

The Hemet High Library is generally open daily from 7:30 am to 3:30 pm. The library is open during alternate lunch periods as class use permits. Students must have a valid pass to study in the library during class time. Students who are disruptive or come in without a pass during class time will be sent back to class.

NO FOOD OR DRINKS are allowed in the library at any time! Anything brought in will be confiscated.

Books

Students are responsible for all library books, textbooks, and calculators checked out to them. **Students must show school ID card to check out all items.** Fines will be assessed for lost books and calculators, and damage beyond normal wear. Lost or stolen items should be reported immediately.

Textbooks and novels are checked out in the library and must be returned on time so that we can accommodate the needs of all students each

semester. The use of cloth or paper books covers is encouraged; adhesive book covers are not allowed. Regular library books are checked out for two weeks, reserve books for one weeks, and reference books overnight only. All books must be returned on time. One renewal is allowed at the due date.

Overdue Books and Fines

Students will be notified in their English class of overdue books and fines at the end of each grading period. Textbook overdue fees and fines will be sent to student's email accounts. Students are responsible for checking their email accounts periodically for library updates.

At the end of the school year, seniors must clear all books, calculators, and fines to complete their final check-out process. In August, returning students with overdue materials or fines may be delayed at registration. No off-campus lunch pass will be issued until all items from the previous school years are cleared. This includes items from other Hemet USD schools.

Computers

A limited number of computers are available in the library for student use. The rules for computer use are:

1. Students must sign in at the Circulation Desk.
2. No more than one student per computer.
3. Individual student time on a computer may be limited when demand is high.
4. Students doing research have priority.
5. Classes using the library have priority.
6. No games.
7. Inappropriate use of a computer will result in a referral and/or loss of computer privileges.

Student Conduct Expectations

Students should consider each other's rights and accept responsibility for school property, upkeep, and other people's belongings. No student will be permitted to be a member of a team or to take part in any activity in which he/she represents the school before the public unless his/her citizenship record is in accord with the standards that the school upholds.

Academic Honesty

Honesty is valued at Hemet High School. Our school has a fundamental obligation to promote, model, and otherwise educate students about the importance of this basic character value.

Administrators, faculty, staff, and students should practice and emphasize integrity and ethical conduct in all relationships and situations.

Cheating of any kind while completing course requirements (e.g., taking examinations, completing term papers/projects/assignments) is a personal violation of the high standard of behavior we strive to maintain.

The intent of this policy is to support the school's efforts to encourage honesty and ethical conduct throughout the campus.

1. Use of "crib notes", using or sharing other information or references in a dishonest manner, copying another student's work, and/or other similar activity.

Possible Consequences:

- A) First Offense
 - 1) "F" on assignment or test
 - 2) Lunch detention/In-School Suspension
 - 3) Parent Contact
 - B) Second Offense
 - 1) One day of ATS
 - 2) Suspension 1-5 days
 - 3) Probation
 - 4) Parent contact
2. Theft of a test or other reference material, etc., from teacher's classroom, files, or briefcase or changing a grade in gradebook.

Possible Consequences

- A) First Offense
 - 1) Possible withdrawal from class
 - 2) 5 days suspension
 - 3) Probation
 - 4) Parent contact
- B) Second Offense
 - 1) 1-5 days suspension
 - 2) Recommendation for expulsion

NOTE: Students who provide information shall be considered as culpable as students who benefit from it.

Dress Code

The manner in which students dress for school influences behavior in learning. Students are expected to come to school dressed in a manner that assures adequate modesty. Student dress that causes disruption or leads to unsatisfactory behavior is inappropriate and not to be worn. **Violation of dress standards can result in a warning or suspension** for willful defiance of authority. The dress code policy will be reviewed at least once each semester and updated as needed.

Administration Regulation 5132: Dress & Grooming

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Governing Board policy and administrative regulations. These school dress codes shall be regularly reviewed. (cf. 0420 - School Plans/Site Councils)

Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times and determined to be safe. Appropriate footwear is required for physical education and recess.
2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures or any other insignia which are gang-related, crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice. All items must be determined to be safe.

3. Hats, caps and other head coverings may be worn indoors at the teacher's discretion. No bandanas or gang-affiliated head coverings permitted.
4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, distracting bare midriffs, short, and very short skirts are prohibited.
5. Gym shorts may not be worn in classes other than physical education.
6. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.
Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes. (cf. 3260 - Fees and Charges)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066) (cf. 5121 - Grades/Evaluation of Student Achievement)

The principal, staff, students and parent/guardians at each school shall establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

Gang-Related Apparel At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or

displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received.

EXAMPLES OF POSSIBLE VIOLATIONS:

Unsafe:

- Spiked projections from rings, belts and belt buckles, hats, or any item worn by a student. Spiked items will be confiscated and not returned to the student
- Safety pins
- Oversized, sagged, or baggy pants
- Lettered or numbered belt buckles
- Apparel with emblems, printing, etc., that creates animosity between groups and/or individuals
- Metal reinforced footwear such as Doc Martens boots (steel toe)
- Glider shoes
- Trench coats
- Earrings, jewelry, body piercing or accessories which present a safety hazard to the wearer or others are not suitable for school wear
- 187 on any article of clothing or accessories (hat, belt, etc.)
- Clothing or belt buckle that promotes drugs, alcohol, tobacco, sex, or weapons (including guns, brass knuckles, silhouettes)

Immodest:

- Underwear or undergarments showing (pertains both male and female)
- Sagging pants
- Revealing clothing
- Bare midriffs- shirts or blouses must extend beyond belt level (front and back)
- See-through clothing including leggings
- Perforated clothing without undergarments
- Cut off shirts
- Revealing shorts/underwear showing

Gang Activities

Gang activities on school campus are a threat to campus safety and to an individual's feelings of security. Such activities disrupt the learning environment of the school. Any student or group of students who engage in any activity that is determined to be gang related by the school administration will be dealt with through conferences, suspension, expulsion, or transfer to alternative study programs. Objectionable activities include:

- Fighting
- Threats to students or school personnel
- Wearing of gang clothing (hats, shirts, jackets) or insignias of gangs
- Wearing or displaying headbands or bandanas
- Apparel with emblems, printing, etc., that creates animosity between groups and/or individuals
- Making gang hand signs
- Encouraging others to fight
- Possession of weapons or explosives
- Doc Martens-type boot with steel toes (black with color laces)
- Any other activity or dress that indicates support or belonging to a gang
- Bandanas, towels, or other clothing items hanging from pocket
- Gang members (non-students) coming onto campus looking for one of our students to fight
- The wearing of hats, shirts, jackets, or any other clothing with gang names or an individual student's name or nickname is not acceptable. However, the uniforms and auxiliary clothing of school sponsored groups and teams are acceptable campus dress.

All student have the right to feel safe and secure and to walk the campus without feeling threatened. This feeling of safety allows students to concentrate on their studies.

Student Parking

Parking for Hemet High school students is located north of the campus in the stadium parking lot.

- All skin below the armpits must be concealed (pertaining to shirts)
- Halter tops
- Backless tops
- Tube or strapless tops
- Silhouette of woman on clothing
- No pajamas or slippers on campus
- Tank tops. The following guide will be used for tank tops at school: when a student wears a tank top the straps must cover the undergarment straps. If undergarment straps are visible, the student will receive a dress-code violation. White, ribbed tank tops are considered undergarments and are not to be worn at school

Vulgar/Obscene/Inappropriate

Pictures, images, words, silhouettes of women, or sayings that are offensive by traditional standards shall not be visible on clothing. Pictures of guns, brass knuckles, hand grenades, and/or other weapons would also fit into this category

Sunglasses

Students will be required to remove sunglasses when indoors on campus. Sunglasses are never permitted inside the classroom.

Hoods

Hoods are NOT to worn inside the buildings.

Chains

Wallet chains must be 12" or less with small links. No multiple chains (2 or more). Chains not meeting these requirements will be confiscated. **Illegal chains will not be returned to the student.**

VIOLATIONS

1st-3rd Offenses: Parents notified, change of item in question, staff conference with student

4th Offense: Parents notified, change of item in question, and after school detention.

5th Offense: Parent conference and after school detention.

6th Offense: Parent conference and ATS.

7th+ Offense: Referral to the SST Team

Note: Students who refuse to change the item in question will skip steps on the discipline matrix.

Parking permits are required. Hemet High School will be using and enforcing the following guidelines regarding student parking.

1. Parking permits cost \$5.00. Permits are initially issued during registration, but are available all year in the front office. The Student Vehicle Registration form must be filled out completely, signed by parent and student, and returned with the following copies attached
 - Current Driver's License (not a permit)
 - Current Proof of Insurance
 - Current Vehicle Registration
2. Each car parked in the student lot must possess a valid parking permit and the permit must be visible at all times.

Student parking is **NOT ALLOWED** in the visitors' parking lot or in the faculty parking lots. Students who drive cars or other motor vehicles to school are asked to lock them and not re-enter them until dismissed from school.

Parking on the Street

We do not recommend parking on the streets around Hemet High School. Most streets are posted "No Parking" and your cars are susceptible to vandalism. Absolutely no loitering near cars that may be parked on the street.

Bicycles and Skateboards

Bicycles and skateboards should be parked and locked in the racks located outside the glass doors at the east entrance to the main building. Please supply your own lock.

Students should not ride bikes or skateboards on the school campus. Skateboards will be confiscated if a violation occurs.

The school does NOT provide security guards for protection of cars or bicycles. Do not leave valuables in cars. The school cannot reimburse for stolen items.

General Rules and Policies

Cell Phones/Electronic Devices

- Cell phones must be turned off and out of sight in the classroom during class time.
- Cell phones will be confiscated if they are visible during class. Students who refuse to relinquish their cell phones to the office will be disciplined for defiance.
- Cell phones will be returned at the end of the day.

Hemet High School is not responsible for lost or stolen phones, or other any electronic devices.

Clean Campus

Students respect and appreciate a clean school. Each student has the responsibility to help keep the campus clean. Students who are caught leaving trash will be required to perform any trash pick-up duty. Throwing food or items in the Commons/Great Court will result in a suspension from school.

Cyber-bullying

Cyber-bullying includes the posting of harassing messages, direct threats, social cruelty, or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to do damage that person's reputation or friendships. Students committing acts of cyberbullying may be suspended or expelled.

Darts/Blowguns

Darts and blow guns are seen as an extreme danger. Students using or shooting near students or staff will be suspended, with Hemet High School initiating the expulsion process (California Penal Code §12580 Blow Gun, § Blow Gun Ammunition).

Deliveries

Receptionist is not responsible for accepting valuables at the front desk. If there is an emergency, please make drop off prior to school beginning or during lunch. Exceptions to leave valuables will only be made by Administration.

Display of Affection

Appropriate behavior is holding hands. Kissing, hugging, or caressing are inappropriate at school and

can result in parent contact and/or a suspensions from school.

Faculty Parking Lots

The faculty parking lot located on Dartmouth Street is not for student parking, student drop off, or student pick up. Please do not enter these lots.

Fireworks

The possession or discharge of fireworks of any kind (this includes poppers) is prohibited by county ordinance. California law, effective January 1, 2002 requires the school board to expel a student for possession of illegal explosive devices.

Gambling

Gambling games, such as matching or pitching coins, and games involving cards or dice are not allowed at school.

Harassment

Harassment of students or staff, including bullying, intimidation, cyber-bullying, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering is not allowed. Students committing act of harassment may be suspended or expelled.

Hate Violence

No person shall, by force or threat of force, willfully injure, intimidate or interfere with another person's race, color, religious ancestry, national origin, gender, or sexual orientation. To do so constitutes a hate violence crime resulting in suspension with a high probability of expulsion.

Hazing

A student who commits any act that injures, degrades, disgraces, or tends to injure, degrade, or disgrace any fellow student is guilty of hazing. "Trash canning" is an example of hazing. Students committing acts of hazing may be suspended or expelled.

Knives

Knives of any type or size are not allowed at school. All knives brought to school will be confiscated. The student in question will be suspended with a strong possibility of being expelled from school.

Laser Lights

Pen-like pointers which aim a red dot at their target and which are intended as long range pointers for presentations can be hazardous and disruptive to school operations. Penal Code 417.27 prohibits students from possessing laser pointers on school premises, unless the pointer is used for valid instructional or other school-related purposes, including employment. Penal Code 417.25 states that exhibiting a laser scope which projects a laser light on objects at a distance, whether or not attached to a firearm, may be a misdemeanor if intended to cause a person fear of bodily harm.

Lighters/Matches

Igniting devices such as lighters, matches, etc., are considered a dangerous object and are not allowed on campus. Lighters and matches will be confiscated, and the student will be suspended for two days.

Markers/Sharpies

Permanent markers are NOT allowed on campus and will be confiscated.

Parental/Guardian Liability

Parental/Guardian liability for willful misconduct of a minor that results in injury or death to a pupil or school employee, or an injury to school property, is now increased to \$10,000. The parent or guardian shall also be liable for the amount of any reward not exceeding \$10,000.

E.C. 48904(a)(1) Notwithstanding Section 1714.1 of the Civil Code, the parent or guardian of any minor whose willful misconduct results in injury or death to any pupil or any person employed by, or performing volunteer services for, a school district or private school or who willfully cuts, defaces, or otherwise injures in any school property, real or personal, belonging to a school district or private school, or any personal property of any school employee, shall be liable for all damages so caused by the minor. The liability of the parent or guardian shall not exceed ten thousand dollars (\$10,000). The parent or guardian shall also be liable for the amount of any reward not exceeding ten thousand dollars (\$10,000) paid pursuant to Section 53069.5 of the Government Code. The parent or guardian of a minor shall be

liable to a school district or private school for all property belonging to the school district or private school loaned to the minor and not returned upon demand of an employee of the district or private school authorized to make the demand.

(2) The Superintendent of Public Instruction shall compute an adjustment of the liability limits prescribed by his subdivision at a rate equivalent to the percentage change in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States Department of Commerce for the 12-month period ending in the third quarter of the prior fiscal year.

(b)(1) Any school district or private school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the district or private school authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages thereto, as provided in subdivision (a).

(2) The school district or private school shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct before withholding the pupil's grades, diploma, or transcripts pursuant to this subdivision. When the minor and parent are unable to pay for the damages, or to return the property, the school district or private school shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma, and transcripts of the pupil shall be released.

Pepper Spray

Pepper spray and mace are considered dangerous objects and are not allowed on campus. Students in possession of pepper spray will be subject to disciplinary action.

Posters

All posters must be preapproved by ASB before they are displayed at school. Unauthorized posters will result in disciplinary action.

Search and Seizure

The administration retains control over lockers, buildings, parking lots, and grounds, and has the right to search them without warrant. All persons entering a school site or district facility may be subject to a metal detector scan and/or personal search to ensure that weapons, drugs, or other dangerous items are not brought to campus. Violators are subject to suspension, expulsion, or arrest.

K.I.D.S., INC., Kontraband Interdiction and Detection Services

Using canines to discourage contraband on school campuses is becoming a popular component of a school safety program, and Hemet Unified periodically uses these services.

The canines are trained to detect illegal drugs, drinking alcohol and pyrotechnic odors by sniffing the air around personal property, lockers, and vehicles.

Hemet High School wants to provide your students with a safe school environment. Canines on campus have been successful in deterring students from bringing prohibited items onto school campus.

Tobacco

The Hemet Unified School District is a tobacco-free district. The use of any tobacco products is prohibited at all times on district property and in district vehicles. Information on smoking cessation classes is available from the Office of Child Welfare and Attendance at 951-765-5100.

Students are not permitted to possess or use tobacco from the time they leave home until the time they return to their house. Violations may result in suspension from school.

First Offense: Mandatory tobacco cessation class (Teen Intervene).

Second Offense: Two day suspension from school.

Attendance Policy and Procedures

RESPONSIBILITIES FOR ATTENDANCE

(Education Code 48200) Parents are responsible for the punctual and regular attendance of their children. Illness, death or funeral in the immediate family, medical or dental appointments, and required court appearances are the only excused reason for absence.

Students are allowed only five (5) excused tardies per semester. After five (5), the student will be referred to PBIS Specialist, even if it is excused. Students need to be in class on time in order to learn and be successful. It is recommended that medical and dental appointments be scheduled after school hours, except for emergencies. Because of the need to interpret California school attendance laws, the school determines whether the absence was excused or not. Excessive tardies and/or unexcused absences may lead to loss of credits, removal from class, or placement in an alternative program. In determining school funding, the State of California does not differentiate between excused and unexcused absences. Funding comes only when a student is present

ATTENDANCE POLICY FOR 2018/2019

Hemet high believes that excessive absences from unexcused absences above ten (10) are considered excessive. Attendance is recorded on a period by period basis. Any student who is absent (unexcused) for more than ten (10) times from a class per semester may receive a failing grade and may be dropped from the course with a loss of credit.

Attendance Information

Business and industry leaders regularly report that their major problems are related to employee absenteeism and lack of work ethic. Not surprisingly, we find a similar lack of motivation with too many students. This “off track” minority then occupies valuable employee time in keeping track of excessive absences, in attempting to “catch pupils up” and, in general, diverting our efforts from the students who are attempting to obtain an excellent education.

Regular and punctual attendance is a prerequisite for appropriate student academic achievement. Conversely, excessive absences have a detrimental consequence both for the individual and the total school program and should be avoided if at all possible. Consistent unauthorized class cuts, after parent involvement and due process, will result in students being dropped from the class with an F grade.

ATTENDANCE LAWS

According to state laws, students must attend school until age 18 unless they graduate sooner or pass the California High School Proficiency Exam (CHSPE). Parents are held responsible for the regular and punctual attendance of their children. Illness, medical or dental appointments, school activities, and required court appearances are the only legally acceptable reasons for absence.

STATE LAW

Un-cleared or truant all-day absences not be cleared after 28 days or four (4) calendar weeks, including holidays. Truancy citation and/or on-campus retention may be assigned.

It is the intent of this policy to target students who have developed the habit of poor school attendance and to encourage them to place a higher priority on their current educational opportunity. The faculty, staff, and administration at Hemet High believe this procedure will be a strong step forward in ensuring a more purposeful, productive school environment. Help us to help your student.

WHEN YOU ARE ABSENT

Your parent or guardian should call 951-765-5150, ext. 2027 or 2028 between the hours of 7:00am and 3:30pm daily, or leave a message after hours. Be prepared with your name, student’s first and last name (spelling the last name is helpful), grade, and date and reason for absence. **All absences should be cleared by a parent phone call the first day of absence.** By law, an absence cannot be changed from a truancy after 20 days. Please help your student and us by clearing any absence as soon as possible following the absence.

Ten/Ten Rule

The 10/10 rule requires all students to be in class the first 10 minutes of every class and the concluding 10 minutes of class (barring medical emergency). This ensures the safety and security of the campus as well as promotes maximum use of instructional time for students. Students are given ample time between classes to use the bathroom facilities. Students who have special circumstances will be permitted to handle their duties through the health office.

ATTENDANCE MARKS

According to the State of California Education Code, student absences will be marked to one of the following categories:

Excused absences include religious holidays, sickness, medical, optical, or dental appointments, death in the immediate family, or jury duty.

Unexcused absences are those which are not authorized by the school, even though the parent is aware. Such absences include work, shopping, errands, out of town, vacations, car repair/trouble, hair, nail or personal appointments, babysitting, airport, oversleeping, etc.

Truancies are absences not cleared by a parent and therefore marked as truant. Truancy may result in students being assigned lunch detention.

Definition of Truancy (Education Code 48260): Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse more than three (3) days or tardy in excess of 30 minutes on each of more than three (3) days in one school year is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

Truancy citations can and will be issued by Hemet High School's Resource Officer and/or the Riverside County Sheriff's Department. Periodic truancy sweeps will be held throughout the school year, and citations will be issued.

Illness

Should you become ill while at school, obtain a pass from your teacher to go to the *health office*. If between classes, go to your next period class for a pass. If it is necessary for you to leave campus due to illness, the nurse will contact your parent or guardian. You will not be released to go home due to illness unless you first report to the nurse.

ATTENDANCE PROCEDURES

Be In Class plan. Students are required to be in class ready to begin work before the tardy bell rings.

1. Any student who was absent for one or more periods (not school related) the previous day must bring a note from the parent or guardian or call the school within 24 hours of returning to school.

2. Students tardy to first period within the first ten minutes of the bell ringing on the current day should report directly to their classroom if they have a note from their parent.
3. If a student arrives to school after the first ten minutes with a note or prior phone call must report to the attendance office.
4. Students arriving late without a note or prior phone call must report to the attendance office.

A. TRUANCY/UNEXCUSED ABSENCE

1. First and Second Offense
 - a. Report absence to attendance.
 - b. Refer to PBIS Specialist or Counselor.
 - c. Parent notification.
2. Third and Fourth Offense
 - a. Report absence to attendance.
 - b. Absence letter sent home.
 - c. Saturday school.
 - d. Parent conference.
3. Fifth Offense and Beyond
 - a. Report absence to attendance.
 - b. Refer to Child Welfare and Attendance (CWA) for a School Attendance Review Team (SART) meeting. Conference with parent and student.

B. EXCESSIVE EXCUSED ABSENCES

1. Teacher counsels student and contacts parent whenever excused absences are affecting student's grades.
2. If excused absences continue:
 - a. Parent/student contact. Referral to counselor if absent 25% of days in a grading period.
 - b. Receives referral. Conference with parent and student.
 - c. Request made for verification of future medical excuses.
3. If excused absences continue:
 - a. Teacher counsels student.
 - b. Send excessive absence letter.
 - c. Parent/counselor/administrator conference.
 - d. Refer to Child Welfare and Attendance (CWA) for a School Attendance Review Team (SART) meeting. Consider alternative education.

There are NO school sanctioned "Ditch Days"!

Off Campus Pass

To leave school during the school day for any reason, you must have an off campus pass. Follow this procedure:

1. Parent must sign out student prior to leaving campus. Parent will show government issued photo identification in order to ensure student safety.
2. On returning to campus, the student must check back in through the attendance office.
3. Leaving campus without first getting an off campus pass is an unexcused absence even if it's due to a medical problem or appointment. **Any student off campus during school time without proper documentation may receive a truancy citation from the Sheriff's Department.**

PUNCTUALITY AND PREPAREDNESS

Student responsibility to be on time and prepared to work with necessary materials. No student should be out of class during any period without a pass.

PBIS

PBIS is:

- A positive behavior management process to create safer and more effective schools.
- A system of clear school-wide expectations with consequences and incentives.
- Intervention when you need help
- Recognition and celebration of your successes.

Our School-Wide Expectations

The Bulldog Way:

- Be Responsible
- Be Respectful
- Be Accountable

PBIS-School Wide Expectations Matrix

Bulldogs Are:	Hallways/ Stairway	Common Area	Bathrooms	<i>Social media/ social settings</i>
Respectful	<ul style="list-style-type: none"> • Appropriate behavior is holding hands • Interact positively with everyone 	<ul style="list-style-type: none"> • Clean up after yourself • Speak kindly to those around you 	<ul style="list-style-type: none"> • Be clean and keep it clean • Good hygiene • Keep walls, stalls and floors clean 	<ul style="list-style-type: none"> • Be respectful of others' posts, even if you don't agree with them. • Listen when others speak
Responsible	<ul style="list-style-type: none"> • Keep self to self • Allow everyone personal space 	<ul style="list-style-type: none"> • Use appropriate language and volume of voice • Use manners and show courtesy 	<ul style="list-style-type: none"> • Flush, then flush twice if needed to make it nice • Wash hands 	<ul style="list-style-type: none"> • Create good content • Be open minded • Balance your life - with school as a priority • Organize and prioritize

Accountable	<ul style="list-style-type: none"> • Keep area clear and clean • Use trash/recycling receptacles 	<ul style="list-style-type: none"> • Leave surroundings better than you found them • Help others in need 	<ul style="list-style-type: none"> • Be courteous to others • Respect others' property 	<ul style="list-style-type: none"> • You are what you post. • Act like you would in person
--------------------	--	--	--	--

Suspension/Expulsion

According to Education Code 48900, a student may be suspended and/or expelled for the following offenses:

- A.** Caused, attempted to cause, or threatened to cause physical injury to another person.
- B.** Possessed, sold, or furnished any firearm, knife, explosive or other dangerous object.
- C.** Possessed, used, sold, or furnished, or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.
- D.** Offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or furnished another substance and represented it as a controlled substance, alcoholic beverage, or intoxicant of any kind.
- E.** Committed or attempted robbery or extortion.
- F.** Caused or attempted to cause damage to school or private property
- G.** Stole or attempted to steal school or private property.
- H.** Possessed or used tobacco.
- I.** Committed an obscene act, engaged in habitual profanity or vulgarity.
- J.** Possessed, offered arranged, or negotiated to sell any drug paraphernalia.
- K.** Disrupted school activities, or willfully defied the authority of school personnel.
- L.** Knowingly received stolen school or private property
- M.** Possessed an imitation firearm.
- N.** Committed or attempted to commit sexual assault, or committed sexual battery.
- O.** Harassed, threatened, or intimidated a pupil who is a witness in a school disciplinary proceeding.
- P.** Unlawfully ordered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

Q. Engaged in, or attempted to engage in hazing as defined in Section 32050.

R. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivision (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

S. Aiding or abetting the infliction or attempted infliction of physical injury on another person.

EC 48900.2 Committed sexual harassment (Grades 4-12 only).

EC48900.3 Caused, attempted to cause, or participated in an act of hate violence (Grades 4-12 only).

EC 48900.4 Created an intimidating or hostile educational environment by intentionally engaging in harassment, threats or intimidation against a pupil or group of pupils (Grades 4-12 only).

EC 48900.7 Terrorists threats against school officials or school property, or both.

EC48900.8 Reporting: Per EC 48900(r), a pupil may be suspended or expelled for acts that are enumerated on this form and related to school activity or attendance that occur at any time.

Notice to Students, Parents, and Guardians

Possession of a firearm, brandishing a knife, sales of Drugs, or sexual assault and/or battery will result in automatic expulsion recommendations.

A student may be suspended by a teacher for the remainder of a period and for one additional period. A student may be suspended by the Principal or Principal's designee no more than five (5) consecutive school days for one offense.

All rules and regulations regarding student discipline are available in the Principal's office. **The principal shall recommend a pupil's expulsion for any of the following acts**, as described in California education Code Section 48900, unless the principal finds, and so

Reports in writing to the Governing Board, that expulsion is inappropriate, due to the particular circumstance, which shall be set out in the report of the incident:

California Education Code §48915:

1. Causing serious physical injury to another person, except I self-defense. **Subsection (a).**
2. Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds (this includes fireworks). **Subsection (b).**
3. Unlawful possession of any controlled substance, as defined in Section 11053 of the Health and Safety Code, except for the sale of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. **Subsections (c) and (d).** (District policy is to suspend pending possible expulsion upon the first offense of sale of any controlled substance).
4. Robbery or extortion. **Subsection (e).**
5. Assault or battery, as defined in Section 240 and 242 of the Penal Code, upon any school employee.

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds (known as the Big 5):

California Education Code 48915(c):

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053), of Division 10 of the Health and Safety Code.
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
5. Possession of an explosive.

Since many of the rules relating to student conduct

involve violations of civil or criminal law, school officials are required to report these violations to the local law enforcement agency.

Hemet HS Progressive Discipline Stages 2018-2019

To promote Responsibility, Respect, and Accountability in all students, and to ensure a safe and instructionally effective environment is maintained, the following system of progressive discipline has been implemented:

Stage 1	Classroom Interventions/Consequences
	Teachers may use the following interventions to help the student change behavior in the classroom.
	<ul style="list-style-type: none"> • Prompt or redirect student • Verbal warning • Reteach desired behavior • Provide choices • Peer mediation • Restorative circles • Teacher conference with student • Time out in another classroom • Written reflection • Seat change • Parent contact

Stage 2	Classroom Interventions/Consequences
	Teachers may use the following interventions to help the student change behavior in the classroom. Appropriate when level 1 intervention/consequences have not been effective
	<ul style="list-style-type: none"> • Classroom behavior contract • Parent-teacher conference • Before or after school detention <small>(teacher provided; parent must be notified before student can serve the detention)</small> • Parent or guardian accompany student to school or classes • Conflict Resolution (PBIS tech or Counselor)

Stage 3	Office Referral to Counselor
	Appropriate when level 2 intervention/consequences have not been effective
	<ul style="list-style-type: none"> • Before school detention • Campus clean-up • Community service • Teen Intervene • School wide behavior contract • Written reflection • Restorative Practices • Referral to SST • Schedule or class change • Parent-teacher-counselor conference • Parent or guardian accompany student to school or classes

Stage 4	Office Referral to Administration
	Appropriate when level 3 intervention/consequences have not been effective
	<ul style="list-style-type: none"> • Youth Accountability Team • Substance abuse treatment program • Behavior Support Plan • Suspension • Restricted activity • Parent-teacher-administration conference • Alternative To Suspension • * EC 48910: 2-day teacher suspension

Stage	Office Referral to Administration
	Appropriate when level 4 intervention/consequences have not been effective

- All of the above interventions
- Guidance Council

- Suspension

Office Referral to Administration:

Stage 6

Appropriate when level 5 intervention/consequences have not been effective

- Extended suspension
- Referral to alternative school site
- Referral for expulsion

* **Please Note:** any offense can receive an Administrative referral, or classroom suspension (EC 48910) if warranted.

Code of Student Conduct: Behavior Levels

Level 1 (Stages 1, 2)

Behaviors are handled by the attending staff member. Chronic level 1 behaviors **could** result in a referral to school counselor.

- Assembly behavior
- Defacing school property
- Disrespect toward other students
- Hallway behavior
- Incomplete homework
- Tardy
- Throwing food in cafeteria
- Public displays of affection
- Defiance (not completing work, not following directions, non-compliant)
- Littering/Failure to clean up mess
- Pushing/Horseplay/Roughhousing
- Inappropriate language
- Unprepared for class
- Wandering during class time
- Leaving class early
- Classroom behavior/disruption of class
- Loitering in stairwells (or other non-loitering areas)
- Dress code violation

Level 2 (Stages 2, 3)

Behaviors are handled by the attending staff member. Chronic level 2 behaviors **could** result in a referral to school administration.

- Abuse of school equipment
- Cheating (assignments, tests, essays, papers, etc.)
- Violation of acceptable computer use policy
- Inappropriate representation of school (trips, sports)
- Behavior toward substitute
- Cell phone violation
- Habitual Lying
- Bus behavior to/from school
- Plagiarism
- Teasing
- Unexcused absence
- Horseplay/Pushing/Running in halls
- Invasion of adult space
- Misuse of electronics
- Disrespect (talking back)

Level 3 (Stages 4, 5, 6)

Level 3 behaviors will result in an immediate referral to the school administration

- Bullying/Intimidation
- Cyber-bullying
- Cheating (exam, major project/assignment)
- Tobacco Products
- Non-emergency fire alarm or 911 call
- Hate Violence
- Robbery or extortion
- Hazing
- Obscene act
- Drug paraphernalia
- Vandalism
- Imitation Firearm
- Sexual harassment
- Vulgarity toward staff
- Theft
- Use of racial/homophobic comments/slurs
- Forgery
- Harassment
- Terroristic threats
- Hostile learning environment

Level 4 (Stages 5, 6)

Suspension (See Education Code 48900) & Expulsion (See Education Code 48915)

The following offenses will result in immediate suspension and if repeated may lead to expulsion

- Fighting or physical assault
- Willfully using force or violence upon others
- Being in possession of a weapon or dangerous object
- Possessed, used, sold, or being under the influence of drugs or alcohol

The following offenses will result in immediate recommendation for expulsion

- Being in possession of a firearm
- Brandishing a knife
- Unlawfully selling a controlled substance
- Committing or attempting to commit a sexual assault
- Possession of an explosive

Student Rights and Responsibilities

BILL OF RESPONSIBILITY

Freedom and responsibility are mutual and inseparable; we can ensure enjoyment of the one only by exercising the other. Freedom for all of us depends on responsibility by each of us. To secure and expand our liberties, therefore, we accept these responsibilities as individual members of free society:

- **To be fully responsible for our own actions and for the consequences of those actions.** Freedom to choose carries with it the responsibility for our choices.
- **To respect the rights and beliefs of others.** In a free society, diversity flourishes. Courtesy and consideration towards others are measures of a civilized society.
- **To give empathy, understanding, and help to others.** As we hope others will help us when we are in need, we should help others when they are in need.
- **To do our best to meet our own and our family's needs.** There is no personal freedom without economic freedom. By helping ourselves and those closest to us to become productive members of society, we contribute to the strength of the nation.
- **To respect and obey the laws.** Laws are mutually accepted rules by which, together, we maintain a free society. Liberty itself is built on a foundation of law. That foundation provides an orderly process for changing laws. It also depends on our obeying laws once they have been freely adopted.
- **To respect the property of others, both private and public.** No one has the right to what is not his/hers. The right to enjoy what is ours depends

on our respecting the right of others to enjoy what is theirs.

- **To share with others our appreciation of the benefits and obligations of freedom.** Freedom shared is freedom strengthened.
- **To participate constructively in the nation's political life.** Democracy depends on an active citizenry. It depends equally on an informed citizenry.
- **To help freedom survive by personal responsibility for its defense.** Our nation cannot survive unless we defend it. Its security rests on individual determination of each of us to help preserve it.
- **To respect the right to meet the responsibilities on which our liberty rests and our democracy depends.** This is the essence of freedom. Maintaining it requires our common, concerted efforts.

FREEDOM OF EXPRESSION (Education Code 48916)

“Students of the public schools have the right to exercise free expression including, but not limited to, the use of bulletin boards, the distribution of printed materials or petitions, and the wearing of buttons, badges, and other insignia, except that expression which is obscene, libelous, or slanderous according to current legal standards, or which so incites students to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school, shall be prohibited. Each governing board of a school district and each county superintendent of schools shall adopt rules and regulations relating to the exercise of free expression by the students upon the premise of each school within their respective

jurisdictions, which shall include reasonable provisions for the time, place, and manner of conducting such activities”.

NON-DISCRIMINATION NOTICE

The Hemet Unified School District is committed to providing equal opportunities for both sexes and the handicapped in all education programs and activities which it conducts and for employees and applicants for employment as required by federal and state statutes.

SEXUAL HARASSMENT POLICY

Hemet High School is committed to a work and educational environments in which all individuals are treated with respect and dignity. Each student has the right to learn in a professional atmosphere that promotes equal educational opportunity and is free from discriminatory practices. Sexual Harassment is violation of the Title IX of the Education Amendment Act of 1972, Title VII of the Civil Rights Act of 1964, and California Education Code Sections 210 through 214, inclusive.

Therefore, the district strongly condemns, opposes, and prohibits sexual harassment of individuals, whether verbal, physical, or environmental, by anyone. Any student who violates this policy will be subject to discipline, up to and including expulsion.

Definition

As used in this policy and regulation, “sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in an educational setting, under any of the following conditions:

1. Submission to the conduct is explicitly made a term of a condition of an individual’s academic status or progress.
2. Submission to or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual’s academic performance, or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis of any decision

affecting the individual regarding benefits and services, honor programs, or activities available at or through the educational institution.

Examples

Unlawful harassment includes, but is not limited to:

1. Verbal conduct such as epithets, derogatory comments, slurs or unwanted sexual advances, invitations or comments.
2. Visual conduct such as derogatory posters, photography, cartoons, drawings or gestures.
3. Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work directed at a student because of sex, race, or any other protected basis.

How to Report Harassment

Complaint forms are available in the Counseling Office. You can ask any adult on campus for help in solving a harassment problem. Complaints are handled by counselors and/or administrators.

HEMET UNIFIED SCHOOL DISTRICT Policy on Student Rights and Responsibilities

SECTION I: Statement of Intent – The purpose of this policy is to ensure the exercise of rights of freedom of speech and expression with due regard to the rights of others and the need for reasonable restriction in the operation of the public school system. The following policies are established, to be supplemented by administrative rules and regulations as reasonably required.

SECTION II: Students of the district have the right to exercise free expression including, but not limited to, the use of bulletin boards, the distribution of printed materials or petitions, and the wearing of buttons, badges or other insignia.

- A. Circulation of Petitions, Circulars, Newspapers, and Other Printed Matter – Students shall be allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter subject to the following specific limitations:
1. Coercion is not used to induce students to accept the printed matter or to sign petitions.
 2. Funds or donations are not collected for the material distributed.
 3. A copy of any written, printed, or reproduced material to be distributed shall be submitted

to the principal at least 24 hours prior to such distribution. The principal may limit the number of students who may distribute material in any one day.

4. Materials are not left undistributed or stacked for pick up while unattended at any place in the school or on school grounds.

B. Bulletin Boards – Students shall be provided with bulletin boards for use in posting student material on campus locations convenient to student use. When feasible, location and numbers of such bulletin boards shall be by joint agreement of student government representatives and school administration.

1. Identification shall be required on any posted notice of the student or student group issuing same.
2. Posted notices or other communications shall be officially dated before posting and shall be removed after a reasonable time to assure full access to the bulletin boards.

SECTION III: In the exercise of the student rights described above, no student shall distribute materials, wear buttons, or other displays nor post notices or other materials which:

1. Are obscene to minors according to current legal definitions and/or school authority.
2. Are libelous or slanderous according to current legal definitions.
3. Incite students so as to create a clear and present danger of imminent commission of unlawful acts on school premises or the violation of lawful school regulations or of the substantial disruption of the orderly operation of the school.
4. Express or advocate racial, ethnic, or religious prejudices so as to create a clear and present danger of imminent commission of unlawful acts on school premises or the violation of lawful school regulations or of the substantial disruption of the orderly operation of the school.
5. Are distributed in violation of the time, place, and manner requirements.

SECTION IV: The principal shall review material and exercise administrative responsibilities as required by this policy. The decision shall be final in regard to the prohibitions names in Section III of this policy. However, any student may appeal a decision

concerning this policy to the Superintendent who shall render a decision within a reasonable time or no later than one (1) school day after receipt of the appeal. The appeal shall be based solely on the standards established in Education Code Section 48916.

SECTION V: Knowing violation of this policy by any student is sufficient cause for suitable disciplinary action to be taken.

SECTION VI: The principal shall develop administrative rules and regulations to implement this policy, in conjunction with student government representatives.

STUDENT GRIEVANCE PROCEDURE

(By a student or adult on behalf of a student)

A grievance is defined as a complaint filed by a student or by a student's parent on his/her behalf alleging one or more of the following unfair practices: (1) that a school rule, procedure or policy has been implemented unfairly; (2) that a grade has been arrived at based on an unfair procedure; (3) that a school rule, procedure or policy discriminates against or between students including discrimination on the basis of sex as it relates to Title IX of the Education Amendments.

A. SCHOOL LEVEL (Step 1)

1. Student will present a complaint orally and informally to the teacher or school employee directly involved within 10 school days of the incident.
2. If complaint is not resolved, the school counselor should be scheduled for an informal discussion of said grievance. The counselor must hold a conference within 10 school days' time of the date of request.
3. If complaint is not resolved, the student will then present the complaint to an assistant principal or principal for an informal conference and discussion of the grievance.

B. SCHOOL LEVEL (Step 2)

If complaint is not resolved within 5 school days, the student will then present a formal complaint in writing to the appropriate assistant principal for a conference and discussion of the grievance. The assistant principal must hold a conference

with the student within 10 school days after receiving the complaint.

C. SCHOOL LEVEL (Step 3)

If a student is not satisfied with the resolution at Step 2, the student may appeal in writing to the principal for a conference and discussion of the grievance within 5 school days. The principal will then investigate the complaint and render a decision within 10 school days after receiving the appeal.

D. DISTRICT LEVEL (Step 4)

If the student believes it is necessary to appeal the complaint beyond the decision at Step 3, an appeal in writing with all supportive evidence may be filed with the Assistant Superintendent, Secondary Education, within 5 school days. The assistant superintendent will examine and investigate and render a decision within 15 school days after receiving the appeal.

NOTE: Grievant may appear with a representative, if desired, at any step after Step 1.

Abuse of School Employees or the Educational Environment

Education Code 44811. Disruption of classwork or extracurricular activities; punishment; exemptions. Any parent, guardian, or other person whose conduct in a place where a school employee is required to be in the course of his or her duties materially disrupts classwork or extracurricular activities or involves substantial disorder is guilty of a misdemeanor which is punishable by a fine not exceeding one hundred dollars (\$100), by imprisonment in the county jail for a period of not more than 10 days, or both. This section does not apply to any otherwise lawful employee concerted activity, including, but not limited to, picketing and the distribution of handbills.

Education Code 44810. Every minor over 16 years of age or adult who is not a pupil of the school, including but not limited to, any such minor or adult who is the parent or guardian of a pupil of the school, who comes upon any school ground or into any schoolhouse and there willfully interferes with the discipline, good order, lawful conduct, or administration of any school class or activity of the school, with the intent to disrupt, obstruct, or to inflict damage to property or bodily injury upon any person, is guilty of a misdemeanor, and is punishable

by a fine of not less than one hundred dollars (\$100) nor more than one thousand dollars (\$1000), or by imprisonment in the county jail for not more than six months, or both.

All questions regarding the management of the school or classroom are expected to be asked and answered in a reasonable, solution-seeking style. Should hostility or emotion become overriding influences to problem solving and good judgement, the District and site written complaint procedure should be followed.

HEMET UNIFIED SCHOOL DISTRICT

Complaint Guidelines

It is the philosophy of the Hemet Unified School District to secure, at the lowest possible administrative level, equitable responses to complaints.

STEP I: Prior to the filing of a written grievance, an employee shall attempt to resolve the matter by meeting with the immediate supervisor. If the grievant feels that the immediate supervisor is not an appropriate person with whom to discuss the matter, the grievant may confer with the Personnel Administrator, who may designate the appropriate administrator for the purpose of the Level I conference.

STEP II: If the grievance is not satisfactorily resolved at Level I, a written grievance shall set forth the previous decision, if any, by the immediate supervisor or appropriate administrator at Level 1.

6.7.1 Within then (10) days of receipt of the grievance, the grievant and the supervisor shall meet to discuss the grievance and attempt to arrive at a mutually satisfactory solution. Within ten (10) days of this meeting, the supervisor shall respond in writing to the grievant with a copy to the Association President.

1. The complainant's signature.
2. The complainant's name, address, and telephone number.
3. Information concerning the complainant's attempt, if any, to resolve the complaint directly with the person who allegedly engaged in the violation, including the date of such discussion and any information offered by the employee.

4. A description of the alleged violation, including the time, place, nature, participants in and witnesses to the alleged violation.
5. The law, regulation, policy, or procedure allegedly violated, if known.
6. The name(s) and work site(s) of the district staff member(s) who committed the alleged violation(s). Other pertinent information that may assist the District in investigating and resolving the complaint.

STEP III: If the complaint is not resolved at Step 2, the complainant shall submit a written complaint to the Superintendent or designee within ten (10) working days of the Step 2 response. The written complaint shall include the information listed in Step 2.

STEP IV: If the complaint is not resolved at Step 3, the complainant may appeal in writing to the Governing Board of the Hemet Unified School District within ten (10) working days of the Step 3 response. The written complaint shall include the information listed in Step 2.

The Governing Board may:

- Uphold the Superintendent’s or designee’s decision without hearing the complaint
- Meet with all parties at a closed session meeting of the Board to present evidence and explain issues.
- The employee shall receive written notice of his/her rights to request that complaint be heard in open session.

The Governing Board’s decision is final.

Other Policies, Procedures, and Information

Accidents

If you injure yourself while at school or while engaged in school activities, please report immediately to the teacher in charge regardless of how minor the injury.

Bus Transportation

Students living more than 4.5 miles from school are eligible for transportation. All eligible students are automatically assigned. Please go to

www.hemetusd.org, click on the Parents tab, and then click Bus Stops to find the assigned bus stop.

Students attending a school other than their home school, as determined by their residential address by means of an approved intra-district transfer, are not eligible for transportation services.

Bus passes are no longer required for eligible Hemet Unified School District students.

There are no fees for eligible students receiving transportation services.

The California Vehicle Code and the California Education Code place responsibility for the safety and behavior of the student rider upon the bus driver. Students are subject to the authority of the bus driver. School laws regarding behavior, including profanity, obscenity, damaging property, and fighting are in effect on the school bus at all times. Refusal to obey these rules and requests of the drivers will result in the loss of riding privileges and disciplinary action from the school officials.

Cafeteria

Breakfast is served in the cafeteria at 7:15 each morning. School lunches, as well as a la carte items, are available from the cafeteria and the lunch carts during the 40-minute lunch break. Payment for food items/meals may be made on campus or through www.myschoolbucks.com.

Calling Students from Class

Call slips are used by office personnel and teachers to call a student out of class when he/she is needed elsewhere. The student should report at the time and to the person or place indicated on the request. When the person making the request releases the student, he/she should return immediately to class.

Change of Address

Please keep home address, telephone numbers, and parent work telephone numbers up to date by notifying the Centralized Student Services Center, 2085 West Acacia Avenue, Hemet, of any changes. Non-resident students who give any false information or address will be dropped from the class rolls of Hemet High.

Crutches

A doctor's note must be provided to the health office if crutches are to be used on campus.

Daily Bulletin

Announcements important to students and staff are provided in the daily bulletin prior to the start of third period. The video bulletin is read to students during third period.

Fines and Charges

Fines and charges that have been allowed to accumulate create a heavy burden during the senior year, which is an expensive year. We urge you to pay debts as they arise. **All debts must be cleared during your senior year at senior check-out, or prior to transfer to another school. Check with the ASB office.**

Fire and Disaster Drills

Students are responsible to their teachers in the event of a fire or disaster drill. Listen carefully to the directions given by your teacher and obey them quickly and quietly.

- A. FIRE DRILLS: Repeated short soundings on the chime system are the signal for fire drills.
- B. EARTHQUAKES: Students will stay indoors and away from exits, windows, and movable objects. Students should remain under tables away from falling debris. If the movement has been severe, the building will be cleared. Follow teachers' instructions.

Health Office

The health office is located in the administration building, near the counseling office. If you feel ill or have a medical emergency, please obtain a pass from your teacher and report to the health office.

Students are not to leave the campus due to illness without first reporting to the Health Office. Any violation of this rule is considered truancy.

Insurance Protection

Accident insurance to cover 9th through 12th grade pupils in attendance at school or traveling to or from school is made available to the parents on a voluntary basis. Pupils in the 9th through 12th grade who participate in interscholastic athletics must be insured.

Lockers

All lockers are provided as a convenience to students. Since there are more students than lockers, students share lockers. We ask that you please take care of your locker and keep it clean. Remember, lockers are school property. The administration retains control over lockers and has the right to search them at any time without warrant. Please do not leave valuables in your lockers since the school cannot guarantee security. **Hemet High School cannot reimburse for lost or stolen items.** If it is necessary to bring valuables to school, they should be left in the main office. During P.E. periods it is recommended that wallets, purses, watches, and other valuables be left with you P.E. teacher for safekeeping. All lockers must be cleaned out by the last day of school. The custodians will begin cleaning the lockers at that time, and any items remaining will be given to a charitable organization.

Lost and Found

Lost and found articles are to be turned in to the Attendance Office. Students who lose articles are urged to check on them immediately. Anything not claimed at the end of the month will be given to charity.

Lunch Passes

All students must remain on campus for lunch, except for seniors who demonstrate A-G preparedness and behavior expectations. Senior Lunch Pass applications are distributed in the registration packet and in the counseling office. Seniors must reapply each semester.

Each senior requesting a lunch pass must meet **one** of the following measures for demonstrating **A-G preparedness** before a pass will be issued:

- Smarter Balanced Summative Assessments: Score of Level 3 "Standard Met" or higher on both English language arts/literacy (ELA) and mathematics.
- Advance Placement (AP) Exams: Score of 3 or higher on two (2) AP exams. Completion of Dual Enrollment: Two semesters or three quarters of college coursework with a grade of C- or better in academic/CTE subjects where college credit is awarded.

- University of California (UC) and California State University (CSU) A-G requirements: Complete A-G course requirements with a grade of C- or better **plus one of the Additional Criteria from the box below.**
- Career Technical Education (CTE) Pathway: Pathway completion with a grade of C or better in the capstone course **plus one of the Additional Criteria from the box below.**

Additional Criteria

- | |
|---|
| <ul style="list-style-type: none"> • Smarter Balanced Summative Assessment Scores: <ul style="list-style-type: none"> • Level 3 or higher on ELA and at least a Level 2 “Standard Nearly Met” in mathematics, or • Level 3 or higher on mathematics and at least a Level 2 in ELA • One semester/two quarters of Dual Enrollment with a grade of C- or better in academic/CTE subjects, score of 3 on one AP exam or 4 on one IB Exam (for A-G requirement only) • Completion of CTE Pathway (for A-G requirement only) |
|---|

In addition to demonstrating A-G preparedness, each senior requesting a lunch pass must also **meet the following standards** before a pass will be issued:

- **No suspensions or assigned Saturday School** for disciplinary reasons.
- **No unexcused** absences or tardies in any class.
- Written parental consent on file.
- No textbook, library charges.
- Cars must be parked in the student lot.
- No ineligible students in car.
- No unsafe, reckless driving.
- Must show lunch pass to supervisors.
- Must exit through monitored gates.

The ability to leave at lunch is a privilege, not a right. Students who do not follow the policy are subject to having the pass revoked.

Lunch Off-Limits Areas

- Athletic fields, beyond the softball fields.
- Farm and service road area
- Faculty parking lot
- Student Parking lot (loitering)

- Front entrance to school
- Second floor hallways and rooms (exceptions for scheduled club meetings)

Students who remain on campus at lunch are expected to stay in authorized supervised areas.

Make-Up Work

Students are required to make up all work missed while absent except work missed due to truancy. Work missed because of truancy is made up at the discretion of the teacher. Students that are not truant are allowed twice the number of school days they were absent to make up work except in extenuating circumstances. Students who miss work because of a school suspension will be provided work to complete. It is the student’s responsibility to contact the teacher regarding make-up work. Make-up work may be requested by the parent for students who will miss more than three days due to illness or out-of-town trips by calling the Attendance Office. Allow a minimum of one full school day to receive make-up assignments. Students/parents are responsible to pick up work in the Attendance Office. Some teachers/classes may require students to do make-up work upon return to their class.

P.E. Uniforms

P.E. uniforms are **MANDATORY**. Uniforms may consist of red shorts and a white t-shirt; exact specifications can be reviewed in the registration packet. Uniforms may be purchased at the ASB windows.

The uniforms are required for **ALL** physical education classes including Dance and Weight Training. The uniforms must have the student’s name written in the space provided, and no alterations may be made.

School Identification (I.D. Cards)

Every student at Hemet High School will be issued a free I.D. card. Students will be required to show their I.D. upon entrance onto campus and are required to carry this I.D. during school hours and when attending any school event. Students not carrying I.D. or refusing to present I.D. to staff will be subject to discipline. Lost I.D. cards must be replaced and the charge for replacement is \$5.00.

HELP MAKE OUR SCHOOL SAFER

Carry your school I.D. at all times. School I.D. is required for entry to all school activities. For safety reasons, Hemet High School does not allow students to bring non-students on campus during the school day. **No visitors on campus during the school day – NO EXCEPTIONS!**

Selective Service Registration

Per request of our State Superintendent of Public Instruction, the following is notification to male students who are 18 years of age that it is their responsibility to register with the Selective Service System (Military Selective Service Act).

The Registration Process- a young man can go to any convenient U.S. Post Office and fill out a form by providing his name, address, date of birth, telephone number, and Social Security number. At this time, his only duty under the Military Selective Service Act is to register when required and subsequently to notify Selective Service of any changes in the information provided on his registration form, through age 25. By Executive Order, young men are required to register within 30 days of their 18th birthday; however, if they fail to do so, their registration form will be accepted until their 26th birthday.

Penalties- Failure to register or otherwise comply with the Military Selective Service Act is, upon conviction, punishable by a fine of up to \$250,000., imprisonment for up to five years, or both. A person who knowingly counsels, aids, or abets another to fail to comply with the Act is subject to the same penalties. Registration information is available in the Hemet High School Career Center.

Student Aides/Student Tutors

Maximum one aide and one tutor per teacher with administrative exception on a case by case basis with a teacher's need for a student to assist with service, supervision, or safety.

Student Aides have various duties which are generally clerical, such as typing, filing, and record keeping. No more than two semesters of the Student Aide course may count toward graduation requirements. Students must be an 11th or 12th grader.

Student Aides receive a Pass/Fail grade. Board Policy prevents any grading or recording of grades by students, and students are not to use copy machines or equipment in the teachers' lounge.

Student Tutor is available only with administrator, counselor, and instructor approval. Student Tutor is a course that offers students a chance to help other students at lower grade levels. This course is especially appropriate for students considering a career in education. Students must be an 11th or 12th grader and have passed the course with an A or B grade prior to being a student tutor. **Students earn a letter grade.**

Temporary Excuse from P.E.

Students who need to be excused from participation in physical education for health reasons are to bring a note from home explaining the need for exemption. The P.E. Department will evaluate notes requesting temporary excuses. Students who need to be excused from P.E. participation for more than 5 days must bring a note from a doctor.

Unscheduled Period(s)

Unscheduled periods can only be during 1st or 6th period. Exceptions can only be granted by administration:

- Only special cases qualify for 5th and 6th unscheduled periods.
- 4th period unscheduled is only for students who qualify for a lunch pass.

Work Permits

Students may obtain work permits from the Counseling Office secretary.

Withholding Student Grades, Diploma, and Transcripts, HUSD Regulation 5125.2R

1. The governing board authorizes that the grades, diplomas, or transcripts, or any combination thereof, may be withheld from any pupil or former pupil properly charged with the possession of library books, textbooks, or other school property when such books or materials are not returned when due. School personnel are authorized to demand the return of such loaned school property when it is due, or prior to the end of the school year. This policy does not authorize the withholding of grades, diplomas, and transcripts for non-payment of meal tickets or library overdue fines.

2. Prior to withholding of grades, diplomas, or transcripts, the parent or guardian of the pupil shall be notified in writing of the pupil's alleged misconduct. If reparation is not made, the school shall afford the student his/her due process rights in conformance with education Code expulsion procedures and may withhold the student's grades, diploma, and transcripts.
3. Grades, diplomas, and transcripts shall be released from the prescribed restrictions when:
 - a. The student/parent/guardian returns the loaned book or material in a usable condition, or
 - b. The student/parent/guardian pays the reasonable charges for the replacement of the book or materials if they are not lost or unusable, or
 - c. The student performs voluntary work, as designated by the principal or designee, in lieu of payment of the charges for replacement.
4. Upon request of another school district or educational institution to transfer a pupil's records to that district (Education Code 49086), the principal shall honor that request and notify the school or district to which the pupil has transferred of their authority to likewise withhold the grades, diploma, or transcripts of the pupil until such time as it receives notice from the principal that the decision has been rescinded. Principals shall also withhold grades, diplomas, or transcripts at the request of another school district to the extent that the request is pursuant to education Codes 48904, 48904.3, and 49068.
5. Each school principal shall establish an accountability system that clearly delineates the procedures and responsibility for the distribution and collection of books, textbooks, and materials to students.

If a paid student's account runs out they will be allowed to charge the equivalent of three lunch meals. Once a paid student has charged three meals, they will not be allowed to charge a fourth time, and will be given a "mini meal" consisting of milk and a fruit. The child will then be directed to go to the school office and call home.

Payments to lunch accounts may be made at www.myschoolbucks.com at any time. If you have any questions, please call the Nutrition Center at 951-765-5100 Ext. 5306.

Cafeteria

Charging Policy- Breakfast: \$1.25 & Lunch: \$2.75

Parents can get a prepaid discount, for every 20 lunches paid in one transaction (\$55 secondary), students will get one lunch free.