



## SECTION E: Support Services

Effective: 4/27/2017  
Reviewed: 5/1/2018  
Revised: 7/16/2018

# EEAEC-O Student Conduct and Responsibilities on Buses

The safety and welfare of students shall be a primary consideration in matters pertaining to student transportation. The policies that govern the conduct of students are written in the Student and Family Handbook and posted on the CEC Network School website. These policies and rules apply during all phases of a student's transportation provided by Colorado Early Colleges. This shall include, but is not limited to, in or on any school bus and at any school bus stop. In addition, this regulation applies regardless of whether the student is being transported to or from school, to or from a field trip.

### 1. Rules and Regulations

A. The student and parent/guardian are responsible to read and understand the school bus conduct and safety rules.

### 2. School Bus Behavior

A. When student conduct is such that the driver feels it is unsafe to proceed, the driver will the Campus Culture Administrator or designee for discipline and safety and request assistance. See also **CEC Student Handbook** for Bus Rules.

NOTE: Immediate loss of transportation privileges may occur depending on the severity of a rule violation (including, but not limited to: weapons, drugs, physical violence, vandalism, actions that may adversely impact the safety of others, etc.).

Parents/guardians are then responsible for their student's transportation to and from school.

### 3. Food and/or Drink on the Bus

Eating or drinking on the bus is prohibited. There may be circumstances where eating or drinking on a bus will be necessary. The bus driver has sole authority in determining situational needs.

### 4. Passengers

A. Only school personnel and students assigned to a school bus for a particular route and schedule may board or ride the school bus. All other individuals including

parents/guardians must receive **PRIOR** approval from the Transportation Coordinator prior to being allowed to board or ride on a school bus. Students may not exit the bus at a stop that is not their pick up or drop off selected during enrollment without prior permission from the school.

- B. Carry-on items will be limited to those items that can be safely secured by the student while riding on the bus. Carry-on items that are brought onto the bus will be secured keeping the aisle-way clear at all times.
- C. Items NOT allowed on the bus: animals, balloons, laser pointers, weapons, or explosive items, any tobacco products, matches, glass, lighters or any item that is health or safety hazard.

## 5. Evacuation Drills

School bus evacuations will be conducted twice during the school year.

### **CEC School Bus Rules:**

*Prior to departure and Loading students will:*

1. Be on time to the designated bus stop.
2. Stay off of the road at all times while waiting for the bus
3. Wait until the bus comes to a complete stop before attempting to enter
4. Respect people and their property while waiting for the bus
5. Receive proper school official authorization to be discharged at other places than your regular bus stop
6. After leaving the bus, cross at a designated street crossing where possible. If a designated street crossing is not available, walk 10 feet in front of the bus and wait until our driver ensures that it is safe and instructs you to cross. Do not cross behind the bus.

*While on the bus, students will:*

1. Follow all instructions from the school bus driver.
2. Treat everyone (school bus driver, motoring public and fellow passengers) with courtesy and respect.
3. Keep all parts of the body in the bus
4. Refrain from eating or drinking on the bus
5. Assist in keeping the bus clean at all times
6. Never tamper with or damage the bus or any of its equipment, this includes vandalizing
7. Do not throw objects in or out of the bus
8. Remain in your seat while the bus is in motion
9. No horseplay, loud noises, or fighting on the bus
10. Remain quiet when approaching a railroad crossing
11. Remain in the bus during road emergencies except when it may be hazardous to their safety
12. Keep aisles free of any objects at all times (backpacks, carry-on items)

CEC uses Zonar's GPS system to monitor and track our buses. The student tracking is done through Zonar's ZPass® system. Please call the Transportation Department (719.955.4696) with any questions regarding our network's GPS capabilities

Every student who rides a CEC bus must be able to present their Z-Pass® card and scan on and off the bus. Parents have the option to sign up for free notifications of when their student scans, the location, and the time. You can find more information at [Z-Pass+](#).

Replacement Z-Pass cost will be \$5 per replacement pass. Please see student Handbook for additional information.

*NOTE: Audio / Video Recording. Audio and Video recording will be conducted on the bus. Students will not be notified when a recording device has been installed and is in use. Recordings will be treated as protected student records under the Family Educational Rights and Privacy Act.*

**Additional Legal Ref:**

*C.R.S. 22-32-110 (1)(a)*

*C.R.S. 22-32-113*

*C.R.S. 22-32-114*

*C.R.S. 22-40-101to 110*

*C.R.S. 22-51-101to 111*

*20 U.S.C. 1116 (choice options contained in No Child Left Behind Act of 2001)*

**Policy Refs:**

*CEC Policy EEAI-R Student Conduct Report*

*CEC Policy EEAEC-R Student Conduct and Responsibilities on Buses Acknowledgement*

*CEC Transportation SOP*

*CEC Student Handbook*

*JICD-O Student Conduct and Discipline*

*JICI-G Weapons in School*

*JICH-G Drug, Alcohol and Tobacco Use by Students*

*EBCB-G School Safety Plan*

*JKA-G Corporal Punishment/Use of Physical Intervention and Restraint*

*JICK-O Bullying Prevention and Education*