

MINUTES

**Regular Meeting and Budget Workshop**

**March 15, 2016**

The Regular Meeting and Budget Workshop on the 2016-2017 proposed budget of the Bay Head Board of Education convened Tuesday, March 15, 2016, at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 22, 2016 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President, Joseph S. Cornell, III; Mrs. Sandra Antognoli; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** Mr. Darren Erbe and Mr. Benjamin Hinds

RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts. The Board discussed: a tuition applicant for the 2016-2017 school year, hiring a full and part-time custodian and any HIB incident(s).

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Reconvene from Closed Session** At 7:46 PM the board reconvened from closed session

**Correspondence** was presented for the board's review

**Open Budget Workshop** on the 2016-2017 Budget Motion to approve the following:

**ADOPTION OF PRELIMINARY BUDGET FOR 2016/2017**

MOTION was offered by Mr. Pearce and seconded by Mrs. Antognoli to adopt the following preliminary budget for the 2016-2017 fiscal year for submission to the County Superintendent for approval in the following estimated amounts:

General Fund	\$3,432,422
Federal Restricted Funds	\$ 58,748
Debt Service	\$ 562,679

The estimated general fund local tax levy is \$3,009,965

The estimated debt service fund local tax levy is \$ 236,000

Any adjustments needed to be made to conform to budget guidelines or state requirements will be made and ratified at the April 26, 2016 Budget hearing.

BE IT FURTHER RESOLVED: that the Bay Head Board of Education establishes the school district travel maximum for the 2016-2017 school year at the sum of \$3,000 and that the School Business Administrator shall track and record these costs

to insure that the maximum amount is not exceeded. This is to comply with district policies and NJAC 6A:23B-1-2(b). The maximum travel amount established in the pre-budget year (2015-2016) was \$3,000 and that as of March 10, 2016 \$1,063 been expended on travel.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Open to Public for Agenda Items None**

**Presentation** Miss Hamell shared a presentation of some of the science projects grades sixth through eighth were working on.

**Board Member Committee Reports:**

**Curriculum:**

Mrs. Antognoli reported that they were looking into the “GoOpen” program so that all students will have access to information no matter what their socio-economic environment is. Dr. Morris stated there are currently 40 schools in the United State participating and if Lavallette and Bay Head School get involved they would be the first two districts in the State of New Jersey. Mrs. Antognoli added that the Gifted and Talented Program is underway.

**Technology:**

Mr. Cornell reported that the purchase of Chrome Books is in the 2016-2017 proposed budget.

**Budget/Finance:**

Mr. Pearce reported that the proposed 2016-2017 school budget falls within the two percent state imposed CAP and our debt service remains flat. Mr. Pearce added that the balance on the construction project is \$21,000.

**Personnel/Negotiations:**

Mr. Cornell reported that they will be hiring a full-time and part-time custodian at tonight’s board meeting.

**Buildings/Grounds:**

Mr. Cornell stated that the board needs to come up with a facility plan to decide on how they want to proceed with the playground and parking lot. Mr. Cornell added that renovations will proceed in the summer for the cafeteria.

**Policy:**

Nothing to report.

**Community Relations:**

Mr. Pearce reported that the winter concert will be held at 6:00PM on February 24<sup>th</sup>, the first school dance in the gym will be held on February 26<sup>th</sup> with students from Lavallette and Antrim invited. The Open House for prospective tuition students will be held on March 5<sup>th</sup> and the gym dedication ceremony date has been set for May 14<sup>th</sup>.

**Delegate/Legislative:**

Nothing to report.

**Athletics:**

Mrs. Antognoli gave a report on the boys and girls basketball teams.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Workshop(s)** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the attendance and related expenses for the following staff member(s) for the 2015-2016 school year.

June Monticello – May 4, 2016 and May 5, 2016

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Facility Use Requests** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items:

1. **Facility Use Request** A Motion to approve a facility use request from Learn to LAX for use of the school field to hold a Lacrosse Camp from July 18<sup>th</sup> through July 21<sup>st</sup> from 9:00 AM to 1:00 PM at a rate of \$1,200 (\$75 per hour), pending receipt of insurance.
2. **Facility Use Request** A Motion to approve a facility use request from PBA #347 for use of the softball field on Tuesdays, from March 15<sup>th</sup> through September 30, 2016 from 5:00 PM to 8:30 PM.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following two items:

1. **Full-time Custodian** A Motion to hire Michael Langley as a full-time custodian at a yearly salary of \$24,960 (\$12 per hour), salary to be prorated from April 1, 2016 through June 30, 2016.
2. **Part-time Custodian** A Motion to hire Henry Solarte as a part-time custodian at the prorated rate at \$12 per hour, 4 hours per day.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Open Gym Night** A Motion was offered by Mrs. Antognoli and seconded Mr. Pearce to appoint Mrs. June Monticello, Mr. David Lewis and Mr. William Speelman as Open Gym Night Coordinators, as needed, for the remainder of the 2015-2016 school year at the contracted hourly rate.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Basketball Skills Open Gym** A Motion was offered by Mrs. Antognoli seconded by Mr. Pearce and unanimously carried to retroactively approve “open gym” with Coach Beyer for fifth through eighth grades on March 9<sup>th</sup>, March 16<sup>th</sup> and March 23<sup>rd</sup> from 2:30 PM to 4:00 PM.

**Drowning Safety Presentation** A Motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to approve a drowning safety presentation from Troop 6 of Point Pleasant Beach for Kindergarten through third grade on April 26, 2016 at 9:00 AM.

**Comprehensive Equity Plan** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the Comprehensive Equity Plan, as presented.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Affirmative Action Team** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to ratify the Affirmative Action Team for the 2015-2016 school year to consist of Mr. Wendy Maas, Mr. Frank Camardo and Dr. Peter Morris.

**Student Teacher Observation** A Motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to approve Lindsay Peters to observe, Audrey Artz, Physical therapist, on Friday March 18, 2016.

**Walking Trip – Stock Market Club** A Motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to approve a walking trip to Mr. Vizzone's office in Bay Head for Stock Market Club on a date to be determined.

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS  
ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

February 23, 2016 Regular Meeting

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2016, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending January 31, 2016 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of January 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**List of Bills** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$171,783.45 for the 2015-2016 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Accept Bid – Financing for Lease Purchase** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to accept the lowest bid from TD Bank for financing or a federally tax-exempt lease purchase not to exceed \$550,000 for the boiler project.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**Copier Lease** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve a lease for two copiers from Atlantic Tomorrow’s Office at a cost of \$688.22 per month and approve service contract.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**2016-2017 Tuition Rates** A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following tuition rates for the 2016-2017 school year in accordance with board policy and state imposed CAP.

- 1<sup>st</sup> Child Kindergarten – Fifth Grade \$5,014 (prior year \$4,916)
- 2<sup>nd</sup> Child Kindergarten – Fifth Grade \$4,298 (prior year \$4,214)
- 3<sup>rd</sup> Child Kindergarten – Fifth Grade \$4,182 (prior year \$4,100)
- 1<sup>st</sup> Child Sixth – Eighth Grade \$5,264 (prior year \$5,160)
- 2<sup>nd</sup> Child Sixth – Eighth Grade \$4,512 (prior year \$4,425)
- 3<sup>rd</sup> Child Sixth – Eighth Grade \$4,390 (prior year \$4,305)

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

**New Business**

**Board Member Self Evaluation** Ms. Considine asked the board to complete the Board Member Self Evaluation and return it for the April meeting.

**Old Business**

Nothing at this time

**Public Comment**

Ms. Lea Nower of Point Pleasant expressed her safety concerns with regard to the current rubber mulch playground surface.

Ms. Rebecca Whitley of Brick also expressed her safety concerns with regard to the current rubber mulch surface.

Ms. Calavetta of Point Pleasant also expressed a safety concern about the current rubber mulch surface.

Mr. Cornell stated the board is currently investigating re-locating the playground and coming up with a different configuration. He stated the board is in the process of starting a playground committee which will decide if the playground will remain in its current location or be moved. Once the board has a plan for the playground they can look into what playground surface will be used.

**Superintendent’s Report**

Dr. Morris reported the following:

A. Enrollment as of March 11, 2016

Bay Head School	146 students
Point Pleasant Beach High School	29 students
Vocational School Students	3 students
Out of District	<u>2 students</u>
Total Students	180 students

B. Superintendent/Principal Monthly Report was attached for the board’s review.

C. Professional Workshop Requests were attached for the board’s review.

**Motion to adjourn** At 8:35 PM, a motion was offered by Mr. Pearce, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary