



**Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING AGENDA-MINUTES**

Friday, December 6, 2019 - 12:30 PM

USC Hotel, Room 201; 3540 South Figueroa St. Los Angeles, CA 90007 and via telephone

Zoom: <https://zoom.us/j/4722111316>

Dial by your location

+1 669 900 6833 US (San Jose)

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Meeting ID: 472 211 1316

Teleconference from:

5593 Palm Dr. 101 Hawthorne, CA 90250

1. Call to Order and Attendance

Meeting is called to order at _____ 12:30 PM _____

Board Members

Present Absent

Daniel Choi	<u> x </u>	_____	
Stanley Johnson	<u> x </u>	_____	
Yen Ma-Chan	_____	_____	
Jennifer Paxton	_____	_____	
Marsha Thomas	<u> x </u>	_____	
Jerry Won	<u> x </u>	_____	called in at 12:45pm
Marion Wong	<u> x </u>	_____	

Staff

Sally Chou, GEC Chief Executive Officer	<u> x </u>	_____
Garnica Morris, GEC Executive Director	<u> x </u>	_____
Yanira Barrera, Operations Manager	<u> x </u>	_____
Linda Lee, GEA Principal	<u> x </u>	_____
Priscilla Doorbar, GEA 2 Principal	<u> x </u>	_____
Genesis Diaz, GEC Administrative Assistant	<u> x </u>	_____

2. Approval of the Agenda

a. **S. Chou** makes note to correct date to next board meeting to 1/28/2020.

M. Thomas moves and D. Choi seconds the motion to approve the Agenda.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

No public comments

4. Public Hearing

a) Sufficiency or Insufficiency of Instructional Materials for GEA & GEA 2 at 1:30 pm

M. Wong opens the public hearing at **1pm**. **S.Chou** presents the Resolution for Sufficiency or Insufficiency of Instructional Materials for GEA & GEA 2.

No public comments are made.

M. Wong closes the public hearing at **1:10 pm**

5. CLOSED SESSION

a) Conference with Labor Negotiations

Agency Representatives:

Dr. Chiung-Sally Chou, Chief Executive Officer

Dr. Garnica Morris, Executive Director

Linda Lee, Principal, GEA

Priscilla Doorbar, Principal, GEA 2

Roger Scott, Legal Counsel

b) Public Employee Performance Evaluation

- Chief Executive Officer, Executive Director, Principals, Operations Manager

6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

a. Nothing to Report out of closed session.

7. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting reconvenes to open session at 2:04 PM.

8. Reports

a. Board

1. Operations and Communications

i. Chief Executive Officer Report

1. **S. Chou** reviews the over-allocation discussions from the Board Retreat and mentions that the oversight visit was more detail oriented. LAUSD is asking for more documentation. She announces that she will be taking a 2 month leave of absence starting Monday, 12/9/19 and asks to be removed from payroll for that time.

ii. Executive Director Report

1. **G. Morris** presents her November Newsletter for review and goes over the SB 265 updates and upcoming events; **G. Morris** goes over enrollment at both schools: GEA is at 242 enrolled students and GEA 2 is at 134. **G. Morris** provides an update on Community Engagement: Hayes Church (possible site location) is closer to GEA 2, but open for GEA as well. On Nov 4th, **G. Morris** met with Dr. Parker of Phenom, Inc. to discuss potential workshops for parents based on what parents have requested. **M. Thomas** asks if we do any formal surveys from parents, **L. Lee** mentions that she would like to. **G. Morris** gives a financial review and talks about her call last week with

California Credit Union to discuss our expenses. She is currently working on updating our employee handbook to present in January 2020. Currently, she is meeting with WestEd to look at project-based learning. She is also attending weekly webinars regarding Prop 39 and brings up Hayes Church to reiterate that it can be considered for both schools and mentions that it will be a better fit for a smaller school.

iii. Board President Report

1. **M. Wong** Would like to express her deep appreciation to principals P. Doorbar and L. Lee, as well as S. Chou, G. Morris, & Y. Barrera for all their hard work. She is happy to hear about the positive feedback on educational portion of our Oversight visit.

b. Staff

1. Operations and Communications

I. GEA Monthly School Report

a. Oversight Visit

b. NWEA Fall Assessment

i. To discuss on next Board Meeting in January 28, 2020

c. New Staff

L. Lee mentions that students have been ill due to flu season; Parents have expressed concerns about homework and she addressed them with explanations of GEA's homework/classwork philosophy. She has asked teachers to use Class Dojo to communicate more with parents. **L. Lee** reviews teachers and staff participation in conferences. She mentions that GEA is still updating technology inventory; **L. Lee** has had two Coffee with the Principal events since last meeting where parents had an opportunity to have Q&A with police officers and council woman to discuss community concerns. GEA Booster Club has been doing a good job putting together holiday events for students and staff. School Site Council is more engaged with school functions; **L. Lee** has engaged parents with a review of LAUSD site visit, 18-19 CAASPP data, and an LCAP/budget review. **L. Lee** announces that Local LAPD Officer to select 5 students for a shopping spree via lottery for the holidays.

II. GEA 2 Monthly School Report

a. Oversight Visit

i. **P. Doorbar** comments that it was very helpful in terms of what to plan for next year.

b. NWEA Fall Assessment

i. **P. Doorbar** states that GEA 2 is looking forward to increasing their numbers and reach new goals; She reviews comparisons between last school year and this fall.

ii. **S. Johnson** asks about 4th grade fluency connected to the conversations among teachers; **P. Doorbar** states that in-class assessments are used to compare and find any academic holes; **S. Chou** mentions that the current 4th grade students are the strong 3rd grade cohort from last year. **P. Doorbar** mentions that the intervention teacher is now working inside classroom vs pull-out to help address anything that may need to be worked on.

c. New Staff

P. Doorbar informs that current enrollment is at 134. **P. Doorbar** states that GEA 2 is concentrating more on academics. Challenges in math to be address with reviews and daily timed tests; **P. Doorbar** notes that students have been

motivated by their improvements. Language arts focus is on comprehension for grades 3,4,5; GEA 2 students took an interim CAASP; Teachers are using LEXIA to assess students and students are using their knowledge of their level to build on their skills. Some 2nd grade students are reading at 3rd/4th grade level. Technology update: **P. Doorbar** mentions that ST Math and LEXIA being used to support academic achievement. She would like to see a growth in school spirit and is working to build it more in the future. **P. Doorbar** mentions parent engagement has been wonderful and cooperative as they have been proactive in putting events together. **P. Doorbar** also commends the Music Teacher on doing a wonderful job. Recruitment has been on hold for the moment, but has talked to **P. Simon** about possibly hiring a recruitment company to help out in that region.

c. Facilities Update

1. Prop 39 Over-allocation
2. GEA Expansion
- a. **G. Morris** adds that she is also looking at the Market next door and the possibility of adding 6th grade classrooms there.
- b. **S. Chou** and **M. Wong** mention that the Prop 39 offer from last year was too far and did not give enough space or growth (3.5 miles away and only 4 classrooms), so this year we are waiting to see what is offered to make sure it is in the best interest for our students.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

a. Approval of Meeting Minutes:

1. October 22, 2019 Board Meeting Minutes
2. October 31, 2019 Special Board Meeting Minutes
3. November 8, 2019 Special Board Meeting Minutes

b. Approval of Check Registers

1. October 2019 Check Registers

c. Acceptance of 2019-20 1st Interim Report for GEA and GEA 2

G. Morris reviews the 2019-20 1st interim reports and explains that this tells us where we are at financially to-date. **S. Chou** mentions that this tells us how much we have spent and what we are projected to spend.

M. Thomas moves and D. Choi seconds the motion to approve the Consent Agenda.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Yes	Yes

10. Discussion & Action Items

- a. Possible approval of the October 2019 Financials for GEA, GEA2 and GEC
 - **G. Morris** reviews the Oct Financials. **M. Thomas** asks about the movement of \$22k categorized as “savings” expenses in funding at GEA 2, **G. Morris** clarifies that the \$22k is from monies saved, not a savings account. **S. Chou** mentions that GEA 2 might have less money projected, however, we have saved money because it has over-budgeted previously. **S Chou** reminds everyone that our financials reflect projected revenues and expenses based on what we are currently spending and the numbers are adjusted on a month-to-month basis.

D. Choi motions and M. Thomas seconds the motion to approve the October 2019 Financials for GEA, GEA 2, and GEC.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

b. Possible approval of 2018-19 FY Audited Financial Statements

Tabled for next meeting.

c. Possible approval of Tentative Agreement with UTLA

M. Thomas motions and D. Choi seconds the motion to approve the tentative agreement with UTLA.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

d. Possible approval of Resolution Regarding Sufficiency or Insufficiency of Instructional Materials for both GEA & GEA 2

- Board reviews material and discusses what is currently in place

M. Thomas motions and D. Choi seconds the motion to approve the Resolution Regarding Sufficiency or Insufficiency of Instructional Materials for both GEA & GEA 2.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

e. Possible approval of revised GEC Organizational Chart with Administrative Assistant Position at GEC

- The chart was revised to reflect the position of Administrative Assistant held by G. Diaz

M. Thomas motions and D. Choi seconds the motion to approve the revised GEC Organizational Chart with Administrative Position at GEC.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

f. Possible approval of revised Title IX Policy

- **G. Diaz** notes that the change for the Title IX coordinator from S. Chou to G. Morris.

M. Thomas motions and D. Choi seconds the motion to approve the revised Title IX Policy.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

g. Possible approval of Board Policy: Pupil Meals: Policy & Procedures

- **G. Morris** explains that the new policy is reflective of SB 265 amendment and that verbiage is pulled directly from the bill and legislation and that a notice will be sent to parents notifying them of this new policy.

D. Choi motions and M. Thomas seconds the motion to approve the Board Policy: Pupil Meals: Policy & Procedures.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

h. Possible approval of Compliance Monitoring Board Certificate

- **M. Wong** reviews the compliance document checklist

S. Johnson motions and D. Choi seconds the motion to approve the Compliance Monitoring Board Certificate.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

- i. Possible approval of the Ratification of New Employees
 - M. Wong reviews the new positions at GEA and GEA 2.

D. Choi motions and S. Johnson seconds the motion to approve the Ratification of New Employees.

D. Choi	S. Johnson	Y. Ma-Chen	J. Paxton	M. Thomas	J. Won	M. Wong
Yes	Yes	Absent	Absent	Yes	Absent	Yes

ADJOURNMENT M. Wong adjourns meeting at 3:24PM

Next Regular Board Meeting: 1/28/2020

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588