

ST. LOUISE PARISH SCHOOL 2019-2020 PARENT CONTRACT

PARENTS' FIRST & LAST NAMES _____

Address

City

State

Zip

STUDENTS' FIRST & LAST NAMES

1. _____ Grade Level in 2019-20: _____

2. _____ Grade Level in 2019-20: _____

3. _____ Grade Level in 2019-20: _____

APPLICATION FEE

Your application cannot be processed without this fee paid. You may via check or online at <https://osvonlinegiving.com/1369>. Please **check the one box** that applies:

- \$95 – Current School Family = Early Discount for Re-Applying by February 14, 2019
- \$220 – Current School Family = Re-Applying after February 14, 2019
- \$220 – New School Family = Applying for First Time

TUITION PAYMENT METHOD

Please **check the one box** that indicates which method you will use to pay tuition:

- Paying total amount with a check by September 1. (July and August late fees will be waived.)
- Making direct payments monthly from my bank account (EFT/ACH) on the 20th day of each month for the 12-month period of July through June. (This requires a completed *Authorization Agreement for Direct Payments* form with a voided check attached.)

TUITION RATES

Please **check the one box** below that indicates the tuition rate option for which you would like to be considered, realizing there are specific qualifications, as noted on item #4 on back, and knowing that the parish administrator makes the final determination of parishioner-status, after confirming a "contributing parishioner" is registered and tithing via stewardship:

- Our family is a "Non-Parishioner" or "Non-Contributing Parishioner."
- Our family is a "Contributing Parishioner" at the following parish, which is one of the five qualifying parishes listed at item #4 on the back page: _____ Parish.

SELECTED TUITION AMOUNT

The 2019-2020 tuition rates are listed below. Please **check the one box** that indicates your tuition amount:

GRADE K-8 TUITION

one K-8 child

two K-8 children

three or more K-8 children

CONTRIBUTING PARISHIONER*

\$7,872 (\$656/month)

\$14,004 (\$1,167/month)

\$18,552 (\$1,546/month)

NON-PARISHIONER OR NON-CONTRIBUTING PARISHIONER

\$10,848 (\$904/month)

\$20,448 (\$1,704/month)

\$29,856 (\$2,488/month)

PRE-KINDERGARTEN TUITION

one Pre-K child – 4 half days

one Pre-K child – 4 extended days

\$5,028 (\$419/month)

\$8,916 (\$743/month)

\$5,028 (\$419/month)

\$8,916 (\$743/month)

-PLEASE SIGN CONTRACT ON BACK-

We/I have read **both** sides of this contract. If the school accepts us for admission and we choose to enroll, we/I agree to the terms and conditions stated: to pay St. Louise Parish School the tuition and fees specified; to fulfill our parish stewardship commitment (if applicable); to fulfill our volunteer hours; and to support the school's four required fund raisers with our time, talent, and treasure as detailed on this contract. We/I further agree to abide by the school policies, procedures, and regulations as outlined on the school website and by the principal and pastor.

Parent's Signature	Date	Parent's Signature	Date
<i>Office Use Only: cash -or- check # _____</i>		<i>date _____ office confirmation _____</i>	

POLICIES AND PROCEDURES FOR TUITION, FUND RAISERS, VOLUNTEERING, STEWARDSHIP

1. All returning families must complete the following from the current 2018-19 school year before being officially accepted for the 2019-2020 year:
 - o Fulfill this current school year's 40 volunteer hours (or pay the appropriate fee of \$19.00 per hour not worked).
 - o Continue honoring this year's parish stewardship commitment (if paying tuition at the contributing parishioner rate).
 - o Fulfill this current school year's fundraising commitments with the Walk-A-Thon, Auction, Charger Cards, and Annual School Gift Campaign.
 - o Have no outstanding unpaid tuition or fees for this current school year.
2. A nonrefundable application fee is required at the time of applying to St. Louise School. This fee is to be paid online at osvonlinegiving.com/1369.
3. July and August tuition payments are non-refundable. Should a family withdraw from St. Louise after August 31, 50% of their final month's tuition will be due if withdrawal occurs by no later than the 10th day of the month, and 100% of their final month's tuition will be due if withdrawal occurs after the 10th day.
4. * A family must meet the following minimum standards in order to qualify for the St. Louise Parish Contributing Parishioner tuition rate (to be confirmed by the parish administrator):
 - A. Be registered in St. Louise Parish with a completed census form on file with the parish office;
 - B. Regularly participate in Sunday Eucharist, gathering as a parish community to worship;
 - C. Demonstrate a consistent amount of financial support to the parish by completing an annual commitment of stewardship and fulfilling that commitment through regular contributions.

-or- A family may qualify for the Contributing Parishioner tuition rate if arrangements have been made with the pastor or parish administrator of a neighboring, financially supporting parish of St. Louise – Mary, Queen of Peace Parish (Sammamish), Holy Innocents (Duvall), St. Teresa (Woodinville), St. Jude Parish (Redmond) or St. Anthony Mission (Carnation). The family must contact the neighboring parish for more information.
5. Periodically, parish contribution records of St. Louise Parish families paying Contributing Parishioner tuition rates will be reviewed by the parish administrator, and in a case when a regular pattern of contribution has not been established, that family will be notified that they will need to pay at the Non-Contributing Parishioner tuition rate for the following quarter. If, at the end of that following quarter, that family is showing a regular pattern of financial contributions, they will be put back at the Contributing Parishioner tuition rate.
6. There are two methods from which to choose for paying school tuition: a onetime payment in full by September 1, using a personal check; or twelve monthly payment automatically paid on the 20th day of each month (from July through June) using direct payment from a bank account (electronic fund transfer or EFT). A completed "Authorization Agreement for Direct Payments" form with a voided check attached will need to be on file if using direct payment. Any payment to school returned from the bank or any missed monthly payment will result in a \$45 fee charged to the family's school account. Over a sixty day period, a family who is not keeping up with their required tuition payments will be given 10 days' notice to pay or make arrangements with the principal. If no satisfactory resolution is made after 10 days, that family could be asked to withdraw their child(ren) from the school. Student transcripts will be withheld until all tuition payments are completed.
7. St. Louise Parish School requires all families to commit to a minimum of 40 volunteer hours between July 1 and June 30, by volunteering for school activities or St. Louise Parish activities. Those unable to meet this requirement may be excused by paying an hourly fee in lieu of the hours or excused by making arrangements with the principal. This hourly fee is set annually and for this school year is \$19.50 per hour. Every family must log their volunteer hours online via the school website each trimester, documenting their volunteer time. Any family who has not paid their fee, has not volunteered 40 hours, or has not made arrangements with the principal by the end of the school year will not be accepted for registration for the upcoming school year. Student transcripts will be withheld until all hours are completed or fees paid.
8. All families must support the school's four main fund raising efforts – Walk-a-thon, Auction, Charger Cards, and the Annual School Gift Campaign – as detailed below. Minimum requirements and deadlines are disseminated by the various fund raisers' committees annually. Any family not completing the minimum commitments of all four fund raisers will not be accepted for registration for the following school year. Student transcripts will be withheld until all financial commitments to the fund raisers are paid. Parents are encouraged to participate in additional fund raisers which may be held throughout the year but are not required.
 - o Participating in the Parents' Club fund raiser – the Walk-a-thon - by contributing a minimum donation to the school of \$85 for a one-child family, \$170 for a two-child family, or \$235 for a three-or-more-child family.
 - o Donating or procuring a minimum \$225 worth of qualified items for the School Auction by the published procurement due date; if this minimum donation is not made by the due date, families must instead pay a \$275 cash donation.
 - o Making a financial contribution to the Annual School Gift Campaign with one lump sum donation in January/February or installment payments throughout the year.
 - o Purchasing Charger Cards throughout the school year so the return/profit to the school is a minimum of \$125. Those unable to meet this minimum level will be excused by paying a cash buyout of \$250. (\$200 if paid by Oct. 1.)