



FINANCE ADVISORY COMMITTEE MEETING MINUTES
May 11, 2018 - 7:30 a.m.

Committee Members Present: Art Chase, John Gillam, Stan Johnson, John Reiter, Steve Ruddell, Cheryl Wiescamp,

Board Members Present: Joe Kusar

DAAC Members Present: None

Durango School District 9-R Staff Present: Andy Burns, Samantha Gallagher, Carla Hotter, and Kira Horenn

I. Call to Order – After a quorum was established, the meeting was called to order at 7:31 a.m. by Mr. Ruddell who served as chair.

II. Introductions – None

- Public Comment - None

III. Approval of the Agenda – Mr. Ruddell made a motion to approve the agenda; seconded by Mr. Reiter and Ms. Wiescamp. Approved.

IV. Approval of April Meeting Minutes – A motion was made by Mr. Ruddell to approve the minutes; seconded by Mr. Johnson and Ms. Wiescamp. Approved.

V. Long Range Planning Committee – With the support of the Board of Education, this committee was started with 20 community members. The group is focusing on capital projects and deferred maintenance, re-conceptualizing safety and security of our buildings and economic/population trends for the next 5-15 years.

VI. Monthly Financial Review - April Financials – Ms. Samantha Gallagher provided the monthly review although not all of the funds were discussed. The following was highlighted:

General Fund - Looking to have more of surplus by the end of year than anticipated. Any surplus over and above will be used to put into an additional transfer to Capital Projects.

After School Enrichment Program Fund - Looking to have a deficit of close to \$30,000, which will be funded from the General Fund.

VII. OLD BUSINESS

Community Outreach – The opinion piece in the Durango Herald will be published in July after the FAC Report to the Board of Education in June. The bottom line of the article is to educate the community, which will be done by utilizing Ms. Gallagher's analysis of the Durango School District 9-R for the past ten years. Capital projects may also be a talking point of the article.

Changes in Finance Dept. – The biggest change to the Finance Department is our new Director of Finance, Samantha Gallagher. We have four applicants to review for the Senior Administrative Assistant position. Cindy Chavez turned in her resignation and her replacement, Linsey O'Field, started this week. She will cross train with Cindy for two weeks.

Finance Policy Update- Mr. Smelker recommended that we postpone this. We will start putting an agenda together to review these policies and procedures and a calendar will be provided at the June 8th meeting.

Health Insurance/Audit Update - BOE approved five year contract with Wall, Smith and Bateman. The audit is scheduled for September 10, 2018. The goal is to have everything complete by Thanksgiving, though a foreseen hiccup may be with The Juniper School.

BCO4 Edit- The last few meetings we have discussed the phrasing of the BCO4 Edit. The FAC Charges have been listed in several different places (Website, BCO4, BCO4 Exhibit A) which lends itself to inconsistency. Ultimately, Mr. Burns wanted to go down the path of eliminating the BCO4 Exhibit and merge that information with the BCO4 Edit. Mr. Ruddell agreed to eliminate Exhibit A. The goal is to streamline BCO4 and ask the BOE to update the language. Mr. Burns will propose that the Board of Education puts this on the agenda for June.

VIII. NEW BUSINESS

DAAC Report - Mr. John Reiter reported that the DAAC meeting focused on the struggle to recruit members to fill out committee roles and spent time on who qualifies from teachers to parents to members at large. The other topic was a distribution of survey results, where everyone had an opportunity to look at them for ten minutes. The results focused on DHS and Miller, which seemed to be pretty positive overall. 50-55 percent agreed with methods and 20+ percent strongly agreed, 20-22 percent disagreed and were not having the same experience. Results were not finalized or

ready for public consumption. They are committed to trying to get a DAAC member at FAC meetings in the future.

FY 2018-19 Proposed Budget Update – High level for next year, big push to increase supports to school for social and emotional learning. Increase in FTE for this. Living wage increase for all support staff, lowest hourly rate will be increased to \$13/hr. This will be effective July 1, 2018. DHS FTE has been increased so that the teachers can have 5 out of 7 teaching periods instead of 6 out of 7. Middle schools were having 5 out of 7, so that change was to create alignment between schools. Growth on district side and online school. Will be discussed in detail at next meeting.

IX. ANNOUNCEMENTS

The next regular FAC Meeting will be held on Friday, June 14, 2018, at 7:30 a.m. in the 9-R Administration Conference Room.

The next DAAC Meeting will be held on Wednesday, May 23, 2018, at 5:30 p.m. at Sunnyside Elementary School.

The next regular Board Meeting is scheduled to be held on Tuesday, May 15, 2018, at 5:30 p.m. in the 9-R Administration Building Board Room.

The meeting was adjourned at 9:01 a.m.

Art Chase/Steve Ruddell
Finance Advisory Committee Co-Chair

Kira Horenn
Lead Accountant