



Manchester-Shortsville Central School District

"Red Jacket Schools"

1506 State Route 21, Shortsville, NY 14548-9502
Phone (585) 289-9647 • Fax (585) 289-4499
Web Page: www.redjacket.org

Jeffrey McCarthy, Elementary Principal

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Universal Pre-Kindergarten (UPK) Information Packet

January 25, 2019

Dear Parent/Guardian:

The Universal Pre-Kindergarten (UPK) program is a special program which was established by the State Education Department and the Manchester-Shortsville School District to provide an early learning experience for the children of eligible families. UPK is a state-funded program and is not mandatory.

In order to be enrolled in the UPK program, children must be four years of age on or before December 1, 2019 or otherwise eligible to attend kindergarten the following school year. A child who is age-eligible to attend kindergarten is not eligible for the UPK program.

There is no charge for the UPK program and currently there is no transportation available. UPK classes are half day, five days per week on school days. A session will serve up to 18 children. The program runs five days a week, 2.5 hours per day from 8:45-11:15am. Once the lottery openings are filled, we do offer an afternoon Pre-Kindergarten session that runs from 12:15-2:30pm. Both programs follow the Red Jacket Elementary School Calendar. All programs follow a structured curriculum that is designed to prepare children for kindergarten in the Manchester-Shortsville School District.

We welcome all applicants for our UPK program. Students will be drawn through a lottery system if more students register than there are eligible spots. The lottery will be held Wednesday, February 20, 2019. **If your child's name is selected for UPK, you will be mailed a registration packet following the lottery.** All applications received **after** the deadline will be added to the waiting list in the order they are received.

We would be happy to answer any questions related to Manchester-Shortsville's UPK program. Please call Mr. McCarthy at the Elementary Principal's Office at 289-9647.

Please fill out the attached forms and return them to Sue Burnett in the District Office by February 15th if you are interested in your child attending UPK (this form must be returned before the deadline in order to be eligible).

Application Form
Universal Pre-Kindergarten Program
Application Deadline: February 15, 2019

Child's Name:

Last

First

Middle

Parent(s) Name(s):

Last

First

Last

First

Child's Date of Birth (must turn 4 by 12/1/19) _____

Address: _____

Telephone Number: Home _____

Mom's Cell _____ Work _____

Dad's Cell _____ Work _____

Are you a resident of the Manchester-Shortsville School District? _____

Number of people in the household: _____

Please return this form to:

Red Jacket District Office
Attn: UPK – Sue Burnett
1506 State Route 21
Shortsville, NY 14548

Application deadline: February 15, 2019

**THESE QUESTIONS ARE INTENDED TO IDENTIFY CHILDREN WHO MAY
BENEFIT FROM SPEECH, LANGUAGE, OR OTHER SERVICES***

1. Do you have any concerns about child's speech or language skills?
Yes No

If yes, please answer the rest of the questions

What are your concerns / comments?

2. Is your child able to carry on a conversation with you or others?
Yes No

3. Can your child's speech be understood by others?
Yes No

4. Does your child usually speak in complete sentences?
Yes No

5. Is your child able to follow 2 or 3 step directions?
Yes No

6. Is your child currently receiving services from any other local/state support service agency?
Yes No

Comments:

***Speech, Language, or other service need will be referred to the
Committee on Pre-School Education**