



**Minutes
Regular Board Meeting
Tuesday, September 13, 2016**

CALL TO ORDER

Meeting was called to order at 5:20 p.m.

ROLL CALL OF MEMBERS

Wilson, Lee, Fincher, and Hendrickson were present. Member Whitney was absent.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There were no members of the public present.

ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment (Gov. Code section 54957): Superintendent Evaluation**
- B. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**
- C. Public Employee Appointment/Employment (Gov. Code section 54957)**
- D. Conference with Labor Negotiators (Government Code Section 54957.6) Agency Representative: Sandra Schiber
Employee Organizations: AETA, CSEA**

RECONVENE OPEN SESSION

Open session was reconvened at 6:13 p.m.

REPORT ON CLOSED SESSION ACTION ITEMS, IF ANY.

There was no report from closed session.

FLAG SALUTE

The flag salute was led by Skye Prothro, Mitchell K-6 student.

INVOCATION

The invocation was led by Pastor Alfred Perez, Valley Christian Chapel.

REVISION/ORDERING/ACCEPTANCE OF AGENDA

MOTION by Fincher, **SECONDED** by Lee to approve the agenda as presented. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

SUPERINTENDENT'S REPORT

Principals from each site shared positives and challenges for the new school year.

PRESENTATIONS/RECOGNITION

Mrs. Lobao, Mitchell K-6 Principal, showcased the projects planned at her site for STEM this year.

PUBLIC PARTICIPATION

There were no comments from the public.

CONSENT AGENDA

A. Personnel Action:

1. Certificated Employee Approvals:

- a. Appointment of Lorena Perez as a First Grade Teacher at Thomas Olaeta School, effective August 16, 2016.
- b. Appointment of Heather Ybarra as a Temporary First Grade Teacher at Shaffer School, effective August 16, 2016.
- c. Appointment of Taryn Garza as Itinerant Teacher, effective August 16, 2016.
- d. Appointment of Sarah Hanks as a Transitional Kindergarten Teacher at Thomas Olaeta School, effective August 16, 2016.
- e. Appointment of Judi Alvarado as a Short Term Speech Therapist, effective August 29, 2016 through September 30, 2016.
- f. Appointment of retirees Ellen Bettencourt, Cathy Schier and Bill Brown as Short Term Mentor Teachers, effective August 29, 2016 through November 30, 2016.

2. Classified Employee Approvals:

- a. Resignation of Christina Flores as an Instructional Assistant at Elmer Wood School, effective August 17, 2016.
- b. Appointment of Gazelle Barba as an Instructional Assistant at Aileen Colburn School, effective August 23, 2016.
- c. Appointment of Araly Alcocer as a Kindergarten Instructional Assistant at Aileen Colburn School, effective August 15, 2016.
- d. Appointment of Maria Zarate Estrada as an Instructional Assistant, Special Ed at Aileen Colburn School, effective August 15, 2016.
- e. Appointment of Lyxchel Cummings to a second position of Special Circumstance Associate at Aileen Colburn School, effective August 15, 2016.
- f. Appointment of Karen Duran as a Campus Supervisor at Bellevue School, effective August 19, 2016.
- g. Appointment of Kaylin Garside as an Instructional Assistant at Elmer Wood School, effective August 15, 2016.
- h. Appointment of Meghan Rosa as an Instructional Assistant at Elmer Wood School, effective August 15, 2016.
- i. Appointment of Madison Nunes as an Instructional Assistant at Elmer Wood School, effective August 15, 2016.
- j. Appointment of Daissy Mejia as an Instructional Assistant at Mitchell K-6 School, effective August 15, 2016.
- k. Appointment of Kelly Curtis as a Campus Supervisor at Mitchell K-6 School, effective August 22, 2016.
- l. Appointment of Alondra Jimenez as a Campus Supervisor at Mitchell K-6 School, effective August 16, 2016.
- m. Appointment of Hope Ramirez as a Preschool Assistant Teacher, effective August 15, 2016.
- n. Appointment of Irene Garcia as an Instructional Assistant at Shaffer School, effective August 15, 2016.
- o. Appointment of Ghaan Alshaif as an Instructional Assistant at Shaffer School, effective August 15, 2016.
- p. Appointment of Hailey Martens as a Health Aide in the Special Programs Department, effective August 15, 2016.

- q. Appointment of Irene Ramirez as a Title I Targeted Assistance Support at Thomas Olaeta School, effective August 15, 2016.
- r. Reassignment of Gigi Dutra as a Campus Supervisor at Aileen Colburn School, effective August 15, 2016.
- s. Reassignment of Guadalupe Moreno-Pantoja as a Bilingual Instructional Assistant at Mitchell K-6 and Bellevue, effective August 24, 2016.
- t. Reassignment of Brenda Castro as a Read 180 Instructional Assistant at Mitchell Senior, effective August 15, 2016.
- u. Reassignment of Kirsten Shulley as an Instructional Assistant, Special Ed at Mitchell Senior, effective August 15, 2016.
- v. Reassignment of Karen Noguera to a second position as a Preschool Instructional Assistant, effective August 15, 2016.
- w. Resignation of Marcos Orejel as a Night Custodian at Elmer Wood School, effective date September 8, 2016.
- x. Appointment of April Rodriguez as a Food Service Assistant I at Peggy Heller, effective September 1, 2016.
- y. Appointment of Carolina Betancourt to a second position as a Special Education Assistant at Bellevue School, effective August 29, 2016.
- z. Appointment of Leticia Renteria as a Campus Supervisor at Elmer Wood School, effective August 30, 2016.
- aa. Reassignment of Ann Pulido to a Food Service Worker II at Bellevue School, effective September 1, 2016.
- bb. Appointment of Arthur Nunez as a Preschool Instructional Assistant at the Bellevue Preschool, effective September 1, 2016.
- cc. Appointment of Arthur Nunez to a second position of Bilingual Instructional Assistant at Bellevue School, effective September 1, 2016.
- dd. Reassignment of Rosalinda Mercado as a four hour Campus Supervisor at Shaffer School, effective September 1, 2016.
- ee. Appointment of Claudia Villafan as an Instructional Assistant at Peggy Heller School, effective September 1, 2016.
- ff. Appointment of Alfredo Casillas as a Campus Supervisor at Thomas Olaeta School, effective September 8, 2016.
- gg. Appointment of Sia Lee as an Instructional Assistant at Thomas Olaeta School, effective September 8, 2106.

2. Athletic Team Coach Approvals: (Mitchell Senior)

| | | |
|----------------------------|------------------|------------------|
| Cross Country | Kathy Haas | September 2016 |
| Volleyball Varsity (Girls) | Ronalee Johnson | September 2016 |
| Volleyball J.V. (Girls) | Rachel Mathiesen | September 2016 |
| Boys Varsity Soccer | Brian Meidlinger | September 2016 |
| Boys J. V. Soccer | Johnny Martin | September 2016 |
| Volleyball (Boys) | Ronalee Johnson | October 2016 |
| Girls Varsity Soccer | Miguel Manzo | October 2016 |
| Girls J.V. Soccer | Joellen Sevilla | October 2016 |
| Boys Varsity Basketball | Tony Hillyer | Nov/Dec 2016 |
| Boys J.V. Basketball | Tony Hillyer | Nov/Dec 2016 |
| Girls Varsity Basketball | Miguel Manzo | Jan/Feb 2017 |
| Girls J.V. Basketball | Curtis Boyenga | Jan/Feb 2017 |
| Wrestling Co-ed | Michael Powell | February 2017 |
| Boys Varsity Baseball | Moochie Terry | March/April 2017 |
| Boys J. V. Baseball | Johnny Martin | March/April 2017 |
| Girls Varsity Softball | Roman Gonzalez | March/April 2017 |

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|---------------------|--------------|------------------|
| Girls J.V. Softball | Mike Arnold | March/April 2017 |
| Track A | Mike Hammar | April/May 2017 |
| Track B | Miguel Manzo | April/May 2017 |
| Athletic Director | Alfred Perez | All Year |
| Flags/Letters | Lexus Flores | All Year |

Athletic Team Coach Approvals: (Bellevue)

| | | |
|------------------|--------------------------|----------------|
| Volleyball | Larry Morton | Fall 2016 |
| Flag Football | Francisco Navarro | Fall 2016 |
| Cross Country | Chris Daley (Head) | Fall 2016 |
| | Michelle Martinez (Asst) | |
| Boys Basketball | Francisco Navarro | Winter 2016/17 |
| Girls Basketball | Samantha White (Head) | Winter 2016/17 |
| | Ron Gamble (Asst) | |
| Track & Field | Chris Daley (Head) | Spring 2017 |
| | Michelle Martinez (Asst) | |

B. Approval of Current Expenditures for August 2016.

| <u>Fund</u> | <u>Title</u> | <u>Amount</u> |
|-------------|-------------------------|-----------------|
| 01 | General Fund | \$ 3,074,439.34 |
| 12 | Child Development Fund | \$ 672.73 |
| 13 | Cafeteria Fund | \$ 58,974.95 |
| 25 | Capital Facilities Fund | \$ 1,167.50 |

C. Ratification of Memorandum of Understanding between Atwater Elementary School District and Merced County Office of Education - Migrant Education 2016-2017

D. Approval of Contract with Aeries Software, Inc. for Aeries.net Training

E. Approval of Resolution No. 16-17-04: Gann Appropriation Limit

F. Approval of Resolution No. 16-17-02: Disposal of Obsolete or Damaged Property

G. Approval of Mitchell K-6 School 6th Grade Outdoor Education Contract for 2016-2017

H. Approval of Bellevue School 6th Grade Outdoor Education Contract for 2016-2017

I. Approval of Payment of Merced County School Boards Association Dues for 2016-2017

J. Approval of Agreement with School Services of California for 2016-2017

K. Approval of Agreement with Playhouse Merced for 2016-2017

L. Ratification of Contract with Presence Learning for 2016-2017

M. Approval of Regular Board Meeting Minutes of August 9, 2016

MOTION BY Hendrickson, **SECONDED BY Fincher** to approve the Consent Agenda Items, Expenditures and Minutes. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

REGULAR AGENDA – INFORMATION/ACTION ITEMS

A. Educational Services

- 1. Resolution No. 16-17-03: Regarding Sufficiency or Insufficiency of Instructional Materials**
Mrs. Boyenga provided information on the Sufficiency of Instructional Materials in our schools.

PUBLIC HEARING

The Public was invited to address this item. **Time In: 6:45 pm Time Out: 6:46 pm**

MOTION BY Fincher, **SECONDED BY** Lee, to adopt Resolution No.16-17-03, Sufficiency or Insufficiency of Instructional Materials. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

- 2. After School Program Update**
Mrs. Boyenga presented an update of the After School program.
- 3. California Assessment of Student Performance and Progress (CAASPP) Update**
Mrs. Handy presented an update on the California Assessment of Student Performance and Progress.

B. Human Resources

- 1. Approval of Provisional Internship Permit**
Mrs. Bush asked the board to approve an Emergency Provisional Internship Permit for Taryn Garza for the 2016-2017 school year.

MOTION by Lee, **SECONDED by** Fincher, to approve the Emergency Provisional Internship Permit for Taryn Garza. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

- 2. Approval of Provisional Internship Permit**
Mrs. Bush asked the board to approve an Emergency Provisional Internship Permit for Lorena Perez for the 2016-2017 school year.

MOTION by Hendrickson, **SECONDED by** Lee, to approve the Emergency Provisional Internship Permit for Lorena Perez. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

- 3. Approval of Declaration of Need for Fully Qualified Teachers**
This declaration is an annual requirement and was Board approved in June, 2016 for the 2016-2017 school year. The Board was asked to approve the revised Declaration of Need application.

MOTION by Lee, **SECONDED by** Fincher, to approve the Revised Declaration of Need. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

C. Business Services

- 1. Resolution No. 16-17-05, 2015-2016 Education Protection ACT (EPA) Revised Figures**
Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education and community college districts are required to determine and track how the moneys received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The Board was asked to adopt Resolution No. 16-17-05.

PUBLIC HEARING

The public was invited to address this item. **Time In:** 7:12 p.m. **Time Out:** 7:13 p.m.

MOTION by Fincher, **SECONDED** by Hendrickson, to Adopt Resolution No. 16-17-05, EPA Revised Figures. **MOTION CARRIED** by a vote of 4-0. Whitney was absent.

2. Approval of Resolution Number 16-17-06, Providing for the Purchase of One Portable Building at Mitchell Senior Elementary School

The Board was asked to approve Resolution Number 16-17-06, Purchase of Portable Building at Mitchell Senior Elementary School. Merced County Office of Education owns the building, but is no longer using it and offered to sell the building to Atwater Elementary School District.

MOTION by Fincher, **SECONDED** by Lee, to Adopt Resolution No. 16-17-06, Providing for the Purchase of One Portable Building at Mitchell Senior Elementary School, Room 113.

MOTION CARRIED by a vote of 4-0. Whitney was absent.

3. Approval of 2015-2016 Unaudited Actuals

The Governing Board is required to adopt the District's annual financial report for submittal to the California Department of Education. The document reports actual income and expenditures for the 2015-2016 school year.

MOTION by Lee, **SECONDED** by Fincher, to Approve 2015-2016 Unaudited Actuals.

MOTION CARRIED by a vote of 4-0. Whitney was absent.

4. Public Hearing on the Suitability of Manuel Barrios City Park for Proposed Addition to Peggy Heller School Site Under the Site Selection Standards Established by the California Department of Education and Consider For Approval Resolution No. 16-17-07 Following the Public Hearing

a. Public Hearing

Pursuant to California Education code section 17211, the Board held a public hearing on the suitability of the Manuel Barrios City Park for use as the site for a possible addition to the District's existing Peggy Heller School campus. The purpose of the public hearing was to invite public review and comment on the District's proposed findings required for the selection of a site as an addition to an existing school campus under the site selection standards established by the California Department of Education. **Time In:** 7:38 p.m.

Time Out: 7:50 p.m.

b. Approve Resolution No. 16-17-07 for the evaluation of Manuel Barrios City Park

Following the public hearing, the Board was asked to approve Resolution Number 16-17-07 evaluating the real property in accordance with the school site selection standards.

MOTION by Lee, **SECONDED** by Wilson, to approve Resolution No. 16-17-07 for the evaluation of Manuel Barrios City Park in accordance with the school site selection standards.

MOTION CARRIED by a vote of 4-0. Whitney was absent.

5. Approval of the Purchase and Sale Agreement of Manuel Barrios City Park between the City of Atwater and Atwater Elementary School District

The Board was asked to approve the Purchase and Sale Agreement of Manuel Barrios City Park between the City of Atwater and Atwater Elementary School District.

MOTION by Fincher, **SECONDED** by Lee, to approve the Purchase and Sale Agreement for Manuel Barrios City Park between the City of Atwater and Atwater Elementary School District.

MOTION CARRIED by a vote of 4-0. Whitney was absent.

COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

Board

Member Fincher asked about fingerprinting for field trip chaperones. She also commented on the great police presence at school sites in the mornings. She asked about the hand washing station for Shaffer School for their new lunch procedures.

Superintendent

Dr. Schiber shared information about the 6th graders visit to Google. She thanked Mark Hendrickson for working with Google to provide the opportunity for Atwater Elementary students. Jenn Handy shared pictures and explained everything the students were able to do.

Dr. Schiber shared that the board meetings will be traveling to school sites this year. More information on dates will follow.

ADJOURN

The meeting was adjourned at 8:03 p.m.

Sandra Schiber, Ed.D., Superintendent