



# THE OLC SCHOOL AND LITTLE HARBOR ACADEMY RECORDS RELEASE

248 MARIN BLVD. - JERSEY CITY, NJ 07302 - 201.434.2405 - OLCSCHOOL.ORG

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## REQUEST OF RELEASE OF RECORDS

Please send transcripts for the following student who have transferred to The OLC School.

Student Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Grade \_\_\_\_\_

Please submit the following information:

Report Cards \_\_\_\_\_

Standardized Test Results \_\_\_\_\_

Observations \_\_\_\_\_

Attendance Record \_\_\_\_\_

Health Record \_\_\_\_\_

If applicable, information regarding Special Education classification (i.e., IEP) \_\_\_\_\_

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Please send all information to:

The OLC School

248 Marin Blvd.

Jersey City, NJ 07302

Attn: Michelle Latko (School Office)

office@olcschool.org

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you,  
Anna Mae Stefanelli  
Principal