



**Global Education Collaborative
BOARD OF DIRECTORS -BOARD MEETING MINUTES**

Wednesday, May 29, 2019 - 5:30 PM

The meeting will be held at:
4141 S. Figueroa St. Los Angeles, CA 90037 and via telephone

Zoom: <https://zoom.us/j/4722111316>

Dial by your location

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

Meeting ID: 472 211 1316

Teleconference from:

23319 Maltby Place, Harbor City, CA 90710

12881 166th Street, Cerritos, CA 90703

1. Call to Order and Attendance

Meeting is called to order at 5:30PM

Board Members

	Present	Absent
Daniel Choi	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rickey Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Magaly Lavadenz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yen Ma-Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marsha Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marion Wong	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff

Sally Chou, GEC Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vacant, GEC Director of Operations	<input type="checkbox"/>	<input type="checkbox"/>
Francisco Contreras, Business Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yanira Barrera, Operations Analyst	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Lee, GEA Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Warcken, GEA 2 Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Approval of the Agenda

R. Jones Motions and M. Thomas seconds the motions to approve the agenda

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

3. Public Comments

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

4. **Public Hearing**

5. **CLOSED SESSION**

- a. Conference with Labor Negotiations:
Agency Representative: Dr. Sally Chou, Executive Director
Legal Representative: Roger Scott
Labor Representative: UTLA
- b. Public Employee employment:
Principal, GEA 2; Executive Director; Chief Executive Officer

6. **REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**

None

7. **PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. **Reports**

a. Board

1. Operations and Communications

Executive Director Report: She mentions that L. Lee, F. Contreras and herself met with John Solarczyk from RBC Capital Markets who own City National Bank. She also mentions that GEA will be meeting with Mount Moriah Church on June 18, 2019 in order to continue the facilities discussion. Dr. Chou will meet with prospective Executive Director on Friday in order to discuss some outstanding concerns.

ii. Board President Report- None

b. Staff

1. Operations and Communications

i. GEA

1. Monthly School Report- L. Lee goes over the broken pipe that caused a major leak at GEA. The pipe ruptured on the roof and water leaked into various areas of the school. In May one of the areas of focus was reading writing workshop. Wonders was selected as the new ELA Program. L. Lee and several of her key employees went to the LAUSD Emergency Operations Center in downtown Los Angeles to attend emergency preparedness training. SBAC testing has concluded. NWEA testing was taking place this week but it will be postponed until next week due to the water damage that occurred.

ii. GEA2

1. Monthly School Report

D. Warken presents his monthly report. Currently at 162 students. He informs the board that he had his oversight visit. Everything went well, the only concern was that they

wonder the oversight was scheduled so late in the school year.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board’s vote on them.

M.Thomas motions and R.Jones seconds the motion to approve the consent agenda

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

- a. Approval of Meeting Minutes:
 - 1. April 24, 2019, Board Meeting Minutes
- b. Approval of Check Registers
 - 1. April 2019 Check Register

M. Thomas had a question about re-issued checks because the originals where not chased? F. Contreras informs the board that at our previous oversight visit one of the recommendations that LAUSD gave us, was clearing uncashed checks that were more than 190 days old. We also had old payroll checks that had not been cashed. M. Thomas asks if we re-issue checks every time that they are not cashed. F. Contreras mentions that we will make sure that these checks are cashed order to avoid having to go through this process. He also mentions that he can usually get our Credit Union to waive the stop payment fees.

10. Discussion & Action Items

- a. Possible approval of April 2019 Financials for GEA, GEA2, and GEC

F. Contreras mentions that GEA has a net increase of \$8,000 due to a balance they had with the facility incentive grant. GEA 2 had an increase of \$96 due to changes in interest. GEC had an increase of \$72 due to changes in interest and a small decrease to the CMO fee. On the expenses side GEA has a net increase of \$13,000 due to memberships, the fire permit renewal fee and to the SB740 entitlement for 17-18 coming in lower than expected due to oversubscription. GEA 2 has a net increase of \$9 due to previous year balance from balance sheet. GEC has a net increase in expenses of \$479 due to previous year unaccrued CA Dept Tax Fee.

M. Thomas motions and Y. Ma-Chan seconds the motion to approve the April 2019 Financials for GEA, GEA2 and GEC

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

- b. Discussion of Preliminary 19-20 Budget discussion for GEA, GEA2, and GEC

No action taken
- c. Possible Approval of EPA Resolution for GEA and GEA2

F. Contreras informs the board that this is a yearly resolution that need to get approve for the Education Protection Account.

R. Jones motions and M. Thomas seconds the motion to approve the EPA Resolution for GEA and GEA2

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

d. Possible Approval of GEA’s SB740 Application for the 19-20 School Year

F. Contreras explains to the board that this is to pay a portion of the rent for GEA’s private facility, we submit this application every year. He also mentions that L. Lee and M. Wong have signed it we just need the board’s approval.

R. Jones motions and M. Thomas seconds the motion to approve the GEA SB740 Application for the 19-20 School Year

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

e. Possible adoption of Resolution for Declaration of Intent to Reimburse Expenditures - Possible GEA Facility

S. Chou explains to the board that Resolution is to be able to reimburse expenditures associated with the new facility for GEA.

R. Jones motions and M. Thomas seconds the motion to approve the Resolution for Declaration of Intent to Reimburse Expenditures-Possible GEA Facility

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

f. Discussion of the June, July and August 2019 board meeting dates
No action taken

Y. Ma-Chan and M. Wong are not available for the June 25, 2019 board meeting. The June board meeting has been moved to Wednesday June 26, 2019 at 5:30pm.

M. Wong, M. Thomas. and Y. Ma-Chan are available for the July 23, 2019 board meeting.

M. Wong, M. Thomas and Y. Ma-Chan are available for August 27, 2019 board meeting.

g. Possible approval of the updated Organizational Chart for 2019-2020

M. Thomas motions R. Jones and seconds the motion to approve the updated Organizational Chart for 2019-2020

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

h. Possible action on GEC Board Member Renewals: M. Thomas and M. Lavadenz

M. Thomas agrees to a 3year term renewal.

i. Possible action on GEC Administrator Contracts for 2019-20 School Year: Principal, GEA 2, Executive Director, Chief Executive Officer

Principal, GEA 2, Executive Director, Chief Executive Officer: Dr. Chou informs the Board that the Executive Director contract will need to be ratified at a later date. P. Doorbar the new Principal at GEA 2 briefly introduces herself to the GEC Board.

R. Jones motions and M. Thomas seconds the motion to approve the contracts for 2019-2020 school year for GEA2 Principal and Chief Executive Officer.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Absent	Yes	Yes	Yes	

ADJOURNMENT 7:38 p.m.

Next Regular Board Meeting: 6/26/19

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588