

**LIVINGSTON UNION SCHOOL DISTRICT
REGULAR BOARD MEETING**

December 13, 2018

Minutes

- I. Public Session was called to order at 5:30 p.m. by President Boyd and immediately adjourned to closed session.

Board Members Present: Bains, Correia, Land, Espinoza, Boyd

Board Members Absent: none

- II. Closed Session adjourned at 6:04 p.m.

- III. The meeting reconvened to open session at 6:06 p.m. in the District Board Room. The meeting was called to order by President Boyd.

Members Present: Verrnon Boyd, Rigo Espinoza, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: None

Staff Present: Andrés Zamora, Superintendent
Kuljinder Sekhon, Assistant Superintendent
Sara Crawley, Director of Fiscal Services
Maria Torres-Perez, Director, Categorical & Special Projects
Tiffany Pickle, Director, Instructional Technology
Nick Jones, Director, Maintenance/Operations/Transportation
Jorge Arteaga, Principal, Campus Park School
Alma De Luna, Principal, Yamato Colony School
Filiberto Fuentes, Principal, Livingston Middle School
Markella Tsatsaronis, Associate Principal, Livingston Middle School
Jennifer Yacoub, ELL Coordinator
Lupe Maldonado, Recording Secretary

Visitors: Raul Garcia, Gagandeep Kang, Jose A. Moran, Francisco Correia, Frank Correia,
Fabio Da Silva, Belen Correia, Selene Correia, Judith Correia

- IV. Pledge of Allegiance was led by President Boyd.

- V. Report and/or Action of Closed Session Items
There were no reportable actions from closed session.

- VI. Annual Organizational Meeting
The Board held its annual organizational meeting and the following actions were taken.

- A. Seating of New Board Members and Election of Officers
Superintendent, Andres Zamora, administered the Oath of Office to elected trustees, Kanwaldeep Bains, Yolanda Correia and Rigo Espinoza.

Election of Officers—Board President

MOTION MADE BY/SECOND: Correia/Land

To elect Vernon Boyd as Board President for 2019.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**ELECTION OF BOARD PRESIDENT
FOR 2019**

Election of Officers—Board Vice President

MOTION MADE BY/SECOND: Bains/Espinoza

To elect Yolanda Correia as Board Vice President for 2019.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**ELECTION OF BOARD
VICE PRESIDENT FOR 2019**

Election of Officers—Board Clerk

MOTION MADE BY/SECOND: Bains/Correia

To elect Anne Land as Board Clerk for 2019.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**ELECTION OF BOARD CLERK
FOR 2019**

B. Establishment of Date and Time for Regular Board Meetings

MOTION MADE BY/SECOND: Correia/Bains

To approve setting the regular board meetings on the second Thursday of the month at 6:00 p.m.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: none
ABSTAIN: none

**ESTABLISH REGULAR
BOARD MEETINGS**

C. Authorization & Verification of Signatures for District Warrants: Resolution No. 7 and 8

MOTION MADE BY/SECOND: Correia/Bains

To adopt Resolution No. 7 & 8, requiring two signatures on the warrant register and authorize the Superintendent, Fiscal Services Director or Assistant Superintendent as authorized personnel to sign orders on the funds of the district and in the name of this Governing School Board.

**WARRANT REGISTER APPROVAL
Resolution No. 7 and 8—
2018/2019**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

D. Approval of Authorization and Verification of Signatures for Fiscal Operations, Contracts and Other District Business: Resolution No. 9

MOTION MADE BY/SECOND: Bains/Correia

To approve Resolution No. 9, authorizing and verifying signatures for fiscal operations, contracts, personnel matters and other routine district business.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**AUTHORIZATION AND
SIGNATURE VERIFICATION FOR
DISTRICT BUSINESS
Resolution No. 9—
2018/2019**

E. Filing of the Statement of Facts Roster of Public Agencies

MOTION MADE BY/SECOND: Correia/Land

To approve the filing of the Statement of Facts Roster of Public Agencies indicating changes in the Governing Board.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**STATEMENT OF FACTS
ROSTER OF PUBLIC
AGENCIES**

F. Determine Monthly Compensation Amount Board Members May Receive

MOTION MADE BY/SECOND: Bains/Correia

To keep the monthly compensation amount board members may elect to receive at \$265.00 per month.

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**MONTHLY COMPENSATION RATE
FOR BOARD MEMBERS**

G. Declaration by Each Board Member to Receive or Not Receive Monthly Compensation/Health Benefits

Each trustee elected the following:

Kanwaldeep Bains..... Monthly Compensation
Yolanda Correia..... Health Benefits
Anne Land Health Benefits
Rigo Espinoza Health Benefits
Vernon Boyd Health Benefits

H. District Representative for the Merced County School Boards Association Executive Committee

MOTION MADE BY/SECOND: Land/Correia

To appoint Trustee Kanwaldeep Bains to serve as the district's representative on the MCSBA Executive Committee from January 1, 2019 thru January 1, 2021.

**DISTRICT REPRESENTATIVE
FOR MERCED COUNTY
SCHOOL BOARDS
ASSOCIATION**

MOTION CARRIED by a vote of 5-0

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

VII. Public Comments

Rodrigo Espinoza congratulated all the newly elected board members.

VIII. Corrections to and Approval of Agenda

MOTION MADE BY/SECOND: Land/Correia

Motion to approve agenda.

APPROVAL OF AGENDA

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSENT: None

IX. Reports, Special Presentations, Showcases and Recognitions

A. Superintendent's Reports and Updates: Superintendent Zamora reported on the following:
1) four middle school students were selected to attend the Michelle Obama Book Tour in San Jose
2) Christmas programs are taking place at each school site
3) parent academy classes for the Fall schedule have concluded.

X. Consent Agenda

MOTION MADE BY/SECOND: Correia/Land

Motion to approve the consent agenda.

APPROVAL OF CONSENT AGENDA

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

A. Approval of Regular Meeting Minutes: November 8, 2018

B. Approval of Warrants:

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 221,130
12	Child Development Fund	\$ 5,024
13	Cafeteria Fund	\$ 76,219
40	Special Reserve	\$ 54,002

C. Approval of Designated Personnel Items: Attachment A

XI. New Business

A. District LCAP Update: English Learner Services (Goal 2)

ELL Coordinator, Dr. Jennifer Yacoub reported on the progress and services for English Learners (EL) in our district. Dr. Yacoub summarized the critical changes in the law and the four principles that guide how we assist our EL students and ELPAC assessment protocols. She also reviewed changes in the reclassification process and highlighted student assessment data.

B. Approval of Interim Financial Report, First Period 2018/2019

Superintendent Zamora stated this is the time when districts begin to look at expenditures tied to actions for the new coming year. He cautioned on the challenges ahead with the continual declining enrollment and increases to mandated employer contributions. Fiscal Director, Sara Crawley, provided a snapshot of budget changes since the budget adoption in July.

MOTION MADE BY/SECOND: Land/Correia

To approve the first interim report providing positive certification that the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Espinoza, Boyd
NOES: None
ABSTAIN: None

**APPROVAL OF
FIRST INTERIM REPORT,
2018-2019**

C. Board Bylaw Revision: BB 9110 "Terms of Office"

MOTION MADE BY/SECOND: Correia/Land

To approve revisions to Board Bylaw 9110 reflecting new law taking effect January 2019

Motion carried by a vote of 5-0.

AYES: Bains, Correia, Land, Espinoza, Boyd

NOES: None

ABSTAIN: None

**Board Bylaw 9110
"Terms of Office"**

D. Draft School Calendar for 2019-2020

A draft of the 2019-2020 school calendar was presented for discussion and further recommendations.

E. Communication, Information, and Future Agenda Items

The next regular board meeting is set for Thursday, January 10, 2019 at 6:00 p.m. in the District Board Room.

XII. Adjournment

The meeting adjourned at 7:06 p.m.

Vernon Boyd, Board President

Anne Land, Board Clerk

Andrés Zamora, Board Secretary

ATTACHMENT A

Consent Agenda – Personnel Items

Public Employees: Certificated

Resignations/Retirements:

Alejandro Fregoso, Teacher, Livingston Middle School, Retirement, effective 12/31/18.

Public Employees: Classified

A. Employment Approval:

1. Lucy Gonzalez, Instructional Aide, Livingston Middle School, Employment, effective 11/5/18.
2. Linda Thao, CDC Aide, Prusso Child Development Center, Employment, effective 11/5/18.

B. Resignations/Retirements:

1. Gabriela Roa De Razo, Cafeteria Monitor, Resignation, effective 10/29/18.
2. Esther Rodriguez, School Cook, Campus Park, Resignation, effective 12/7/18.
3. Ruth Solorio, Parent Liaison, District, Resignation, effective 12/14/18.