



BLUE PEAK HIGH SCHOOL

*Home of the Panthers
211 So. Tooele Blvd.
Tooele, Utah 84074
435-833- 8700*

Welcome to Blue Peak High School. We have P.R.I.D.E. at our school, P-personal responsibility R-respect I-integrity D-determination E-Excellence. Our vision is to make Blue Peak High the best school and we are excited that you are part of it.

At Blue Peak High School we have the opportunity, challenge and even obligation to be the very best that we can be. We challenge our students to reach beyond one's capabilities to new heights of achievement. Together there is no limit to what we can and will achieve here at Blue Peak High School.

As a faculty, it is our goal to provide every student the best educational experience possible. We expect the parents and students to give their best efforts in helping us achieve this goal. We believe in our students. We encourage everyone to believe in themselves and to build daily habits of learning, growing and serving.

We expect all students to achieve levels of learning never before obtained while at Blue Peak High School, to achieve these levels we must be willing to do things we have never done before. Together we will accomplish our goals and accept the challenges we need to achieve success.

ATTENDANCE POLICY

Attendance is required at Blue Peak High School. All absences must be cleared through the attendance office at (435) 833-8700 ext. 2202. Any absences not excused by parent or doctors note will be considered unexcused. Blue Peak High School will follow Tooele County School District's Attendance Policy regarding truancy and court referrals. Parents are encouraged to contact the office to excuse absences for scheduled appointments before each absence occurs and excuse absences for illness within 3 days of the absence. Make-up work will be accepted according to individual teacher disclosure and in accordance with the TCSD policy regarding make-up work.

Sluffing is against policy at Blue Peak High School. Sluffing occurs when a student is not excused for an absence from his/her parents and /or the school administration. If a student sluffs a class he/she may lose credit for any assignment, work, or points given during the class period in which the sluff occurred. A sluff is not excused and cannot be made up or cleared.

Parents may contact the office to excuse a student for an absence for up to 5 days after the absence. Beyond that, a parent must request to speak to an administrator to have the absence excused.

MAKE-UP POLICY FOR MISSED WORK

Students who are absent for any reason are missing valuable educational time. Every student is expected to make-up all work when absent within a reasonable amount of time (to be determined by the teacher), however, if the absence is unexcused the teacher may not accept the late work. If a

student is absent on a day when a test or assignment is due, that work is due on the day the student returns to school. It is the responsibility of the STUDENT to make certain that all missed work is made up and turned into the teacher on time.

TARDIES

A student is considered tardy if he/she is not in the classroom when the tardy bell rings. Repeated tardiness is unacceptable and presents a major disruption to the educational process of the students and the teacher.

SUSPENDED STUDENTS

Suspension is viewed as a serious matter. According to Utah Law, suspension may be used when students do not comply with rules for governance of the school, pursue the prescribed courses of study, or do not submit to the teacher's authority. A student who is suspended may not participate in school activities/ functions, return to school, or be on school premises until he/she is readmitted from the suspension by an administrator or it will be considered trespassing.

Due process requirements prior to suspensions:

1. The student must have had a reasonable opportunity to know the expectation for acceptable conduct in the school.
2. The student has the right to know the charges that are made against him/her and must be given a chance to explain the occurrence as he/she perceived it.
3. Parents/Guardians must be notified immediately of the suspension. They have a right to know the events that led to the suspension and the specific charges made against the student.
4. Suspended students will remain on the membership rolls and they must be counted as an excused absence during the period of suspension.
5. Under state law, suspended students have the opportunity to make up class work from suspension days for full credit.

SUSPENSION ALTERNATIVE

When it has been determined that a student shall be suspended for any period of time, the parent/guardian upon meeting with the administration and with the consent of the administration and policies, may be given the option of attending all classes with the student in lieu of excluding the student from school during the period of suspension. If this option is accepted, the parent/guardian must agree to attend ALL of the student's classes with the student for each day of the suspension time. If the parent/guardian fails to attend a class period with the student, the student will be excluded from classes and return to home suspension for the duration of the suspension.

EXPULSION

Expulsion is a more serious disciplinary action than suspension as it terminates student's attendance at school and school activities for the remainder of the quarter, semester or school year. Expulsion records are attached to the student's permanent records. Safe School Policy indicates parameters of expulsion.

If a student is expelled, educational responsibility lies with the parent. Any student involved in a matter that may require expulsion will be referred to the District's Case Management Team.

DUE PROCESS

A student can within fifteen (15) days of the date of notice of a suspension, grade, or citizenship grade, appeal the action. A written dated appeal shall be made to the person from whom the notice came. If an appeal is not made within fifteen (15) days, the notice is final. The appeals hearings are as follows:

1. Within ten (10) calendar days a conference shall be held with the student, parent/guardian, administrator and necessary staff member(s). If the issue is not resolved, the matter will be referred to an appeals committee.
2. Within ten (10) calendar days after the conference, the appeals committee will review the complaint.
3. If the issue is not resolved, the Tooele School District Grievance Procedure for Student Rights and Responsibilities will be sanctioned.

The Blue Peak High School's Appeals Committee will consist of two students, one community council member, two teachers and one administrator.

HOMEBOUND AND HOSPITAL

Any student who is absent for reasons of health, accident or injury for more than ten (10) consecutive days is eligible for homebound instruction. The school must receive notice from a medical doctor before authorization is given for homebound privileges.

GRADES

Grades will be issued each quarter at Blue Peak High School all classes are issued .25 credits. Midterms and report cards will be mailed home at the appropriate times. Parents and students are encouraged to check grades regularly on the districts SIS system.

Any student with an "I" (incomplete) on his/her report card will have the "I" replaced by the letter grade when the incomplete work is made up. All incompletes must be made up within two weeks of the grading period or within two weeks of the student's return to school, or the "I" will be changed to a failing grade.

CHECKING IN/OUT DURING SCHOOL DAYS

If a student arrives at school after the school day begins, that student is expected to check/sign in at the office. If a student needs to leave school during school hours, the student is expected to check out in the office. If the student checks out without parent permission, or does not sign out, the absence may be considered a sluff and may not be cleared by a parent/guardian.

TEN DAY RULE

As per state law, any student who does not attend school for ten consecutive school days, without a legitimate excuse, will be dropped from the attendance rolls, and referred to Tooele School district Case Management Team for alternative placement.

DRESS STANDARDS POLICY

Dress should never interfere with or be disruptive to the learning environment of a school or prove a hazard to the students' safety or to the safety of others. Therefore, the following standards apply at Blue Peak High School:

1. Clothing, badges, jewelry or mode of appearance that denotes gang or cult involvement, or affiliation will not be worn.
2. Clothing that leaves underwear or bra straps uncovered or can be seen through, or that poses a concern such as pants sagging below the hips, long hanging belts, spiked clothing, chains, spiked chains or spiked jewelry of any kind will not be worn.
3. Clothing with obscene or suggestive images (male or female images not dressed by the standards in this policy) and/or illegal, obscene, or suggestive messages will not be worn.
4. Apparel, jewelry or accessories that advertise or advocate drugs, alcohol, tobacco, or tobacco related products will not be worn or displayed.
5. Halter tops, tank tops, sleeveless tops, cropped tops or low cut shirts shall not be worn. Shirts that reveal a bare midriff also will not be worn, including during P.E. class. All shirts must have a sleeve or cap sleeve. Underwear (tops or bottoms) should not be visible at any time.
6. Minimum length on shorts, skirts and dresses must be at least to the knee unless leggings (not see-through or skin tone) are worn.
7. Clothing that is deliberately cut or mutilated immodestly will not be worn. Any holes in the clothing must be at the knee or below unless tights/leggings (not nylons) are worn underneath.
8. Hats and jackets (coats) are inappropriate for the regular classroom setting and will not be worn except where they are required by the teacher/program for safety reasons.
9. Hairstyles must not be distracting. The administration will determine if the hairstyle is a distraction in the learning environment. Body piercing must be within reason according to administration.
10. Body piercing must be within reason according to administration.
11. Clothing that depicts disrespect toward any race, culture, religion or gender will not be allowed.
12. Shoes or sandals must be worn. Use of rollerblades, skateboards, or roller-shoes will not be permitted in the building.
13. Clothing that depicts criminal activity or violence, such as weapons or violent acts, will not be worn.

Just keep the phrase in mind: "Have Sleeves and To The Knees"

- "Disruption" is defined as reactions by other individual to the clothing or adornment, which cause the teacher/administrator to lose the attention of students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

- The only exception for any of these standards shall be on certain days of activities which are declared exempt from one rule or the other by the administration.

CUSTODIAL RIGHTS OF PARENTS

If the custodial rights of parents are divided, it is the parent's responsibility to notify the school as to who has access to the child and the school records. We will not be able to release records to the non-custodial parent if the appropriate legal documentation is not on file in our main office.

FEE WAIVERS

Students who are in state custody or foster care, or are receiving public assistance in the form of Aid to Families with Dependent Children, or Supplemental Security Income, or are eligible for free school lunch, may have all fees waived. Other fee waivers may be granted because of extenuating circumstances, such as exceptional financial burden, substantial reduction of income, or extraordinary expenses. Request for fee waivers are to be made to the building administration.

SEXUAL HARASSMENT POLICY

The purpose of this policy is to ensure a learning environment that is free from sexual harassment and is in compliance with state and federal law. Any form of sexual harassment by staff or students is prohibited. This includes: any verbal, written or physical conduct of a sexual nature, which has the purpose or effect of creating an intimidating, hostile, or offensive environment. Any suggestion, request, demand, or pressure for sexual involvement, accompanied by implied or explicit threat concerning one's grades, extracurricular standing, job, etc., is prohibited. Sexual harassment includes, but is not limited to the following:

- 1. Derogatory, demanding, or offensive jokes, teasing or comments of a sexual nature.*
- 2. Graphic remarks or sexual comments about an individual's body.*
- 3. Sexual suggestive or obscene telephone calls, texts, letters, notes or invitations.*
- 4. Sexual suggestive or obscene pictures, cartoons, posters or objects.*
- 5. Grabbing, pinching, or touching of private parts.*
- 6. Deliberate cornering, shouldering or bumping in the hallways.*
- 7. Sexual gestures, unwanted pats or hugs, any unwanted touching*
- 8. Any form of sexual threat, intimidation or exploitation.*
- 9. Actual or attempted sexual assault, molestation or rape.*
- 10. Sexist remarks or gender-based stereotyping.*
- 11. Pantsing of any student.*

Sexual harassment by students or staff must be reported to the administration. Parents of any students involved will be informed immediately. Following a thorough and fair investigation, students or staff members who have violated this policy may face: suspension, expulsion, alternative placement, or other appropriate legal or school consequences.

STUDENT CELL PHONE USE

The Tooele County School district has determined cell phones can have educational value if used properly. Student possession of cell phones in the Tooele County School District is only allowable subject to the following rules and regulations. Strict adherence to these rules and regulations is required. Possession of a cell phone may be forfeited by not abiding by the terms of this policy.

Students shall be personally and solely responsible for the security of their cell phones. Blue Peak High School shall not assume responsibility for theft, loss, or damage of a cell phone, or unauthorized use of a cell phone.

Students may use cell phones before and after school, as long as they do not create a distraction or a disruption. Students may also use cell phones during passing time between classes and during their lunch break, as long as they do not create a distraction or cause the student to be tardy for the next class period. Cell Phone usage in the classroom is dependent on the classroom instructor and when/if they decide cell phones can be used. These uses should be strictly for educational purposes. The teacher can prohibit cell phone usage in their classroom. If the cell phone is used improperly:

Consequences: 1st offense – Warning, returned to student at end of day. 2nd offense – Administrator retains phone, parent must pick phone up. 3rd offense – Administrator meets with the student and parent, suspension may be imposed, loss of cell phone privileges at school.

BULLYING/HAZING

Bullying is aggressive behavior causing harm or distress to an individual; bullying exists in a relationship in which there is an imbalance of power or strength, repeated over time. A person is being bullied or victimized when he or she is exposed to negative actions on the part of one or more persons.

Consequences of bullying:

1st offense – Student will be given a warning. Administration will meet with student and contact the parent/guardian.

2nd offense – Parent/Student/Administration conference will be held to discuss behavior.

3rd offense – Parent/Student/Administration conference will be held to discuss behavior.

Behavior contract for student will be implemented. Suspension may be imposed.

4th offense – Suspension will be imposed. Student will be referred to CMT.

Hazing is a criminal offense.

Students are guilty of hazing when they intentionally or knowingly:

1. Endanger the mental or physical safety of another.

2. Involve any type of brutality of a physical nature such as whipping, beating, bruising, electric shaving, placing a harmful substance on the body or exposing another student to the elements.

3. Involves activities where a student would be subject to extreme sleep deprivation, isolation from social conduct, extreme initiations, admission to or a condition continued membership in a group or organization.

GANG ACTIVITY OR ASSOCIATION

The use of hand signals, graffiti, or the presence of apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, or symbol implies membership to a gang will result in disciplinary action. Incidents involving initiations or intimidation, which cause bodily harm or personal degradation or disgrace, resulting in physical or mental harm to students, may result in suspension, expulsion and or legal action.

GUN/WEAPON CONTROL

Any student who is in possession of a weapon at school will be referred to the TCSD Case Management Team (CMT) and could be expelled for a period of not less than one calendar year. In situations where school officials determine that objects may be used as a weapon which pose a threat to staff or students they will:

- 1. Confiscate the item*
- 2. Notify proper law enforcement agencies*
- 3. Immediate suspension pending CMT review.*
- 4. Recommend an alternative instruction environment.*
- 5. Press charges through juvenile court authorities.*

Facsimiles of weapons or toy weapons are also expressly forbidden at school and possession of such may result in suspension.

TRESSPASS

Under the law a person is guilty of a misdemeanor if he/she enters or remains on school property, without authorization, when notice against such entry or remaining has been given personally by a school official, by signs posted to prevent trespassers, or by current order of suspension or expulsion.

TOBACCO/ ALCOHOL USE

The use and/or possession of tobacco products are prohibited and illegal. This applies to students who are in school, on the way to and from school, during lunch, and at all school sponsored activities. Administrators are agents of the court and will issue citations for all offenses. First offense, the student will be suspended for the remainder of the day, sign a non-use contract, and must complete an approved smoking cessation class at the expense of the parent/guardian. Second offense, the student will be suspended for three days and referred to Juvenile Court.

The use possession, distribution, or sale of alcohol, drug paraphernalia constitutes a hazard to the welfare of students, staff and educational programs, and is illegal under the law of the State of Utah. Students, who may be under the influence of, possess, be knowingly present where there is use of, and/or distribute alcohol or drugs during school hours, on school property or during school activities will

have discipline administered in accordance with the following guidelines: Possess, Use or Knowingly Present when use or Sales of Drugs or Alcohol Occurs:

- First Violation: The student will be referred to law enforcement. The student will be suspended from school for three to ten days. The student and parents shall sign a non-use contract. The student and at least one parent/guardian will complete the school sponsored drug and alcohol program.
- Second Violation: The student will be referred to law enforcement. The student will be suspended from school for ten days and may be referred to a more extensive Drug and Alcohol Rehabilitation Program through the Case Management Team.
- Third Violation: The student will be referred to court and will be suspended for ten days. The Principal will make a recommendation to the CMT Committee for possible expulsion up to one year. The student may be requested to successfully complete an approved alcohol or drug treatment program prior to consideration for re-admittance.

Sell or Distribute:

- First Violation: The student will be referred to court. The student will be suspended from school for ten days. The Principal and Superintendent will consider whether a suspension longer than ten days is appropriate. The principal may grant re-admittance to the school when the student demonstrates a readiness to return. The student will be requested to successfully complete an approved alcohol and drug treatment program prior to consideration for re-admittance.
- Second Violation: The student will be expelled from school for up to one year.

DESTRUCTION OF SCHOOL PROPERTY

Students who willfully destroy school property through vandalism, carelessness, or rowdy behavior will be obligated financially for the repair or replacement of the damaged property. The administration may elect to have the student complete school community service as part of the restitution. Law enforcement may be involved if deemed necessary by the administration. The student may be referred to Third Juvenile Court for vandalism.

COMPUTER USAGE AND FRAUD

Students may have access to the computers if they follow the signed TCSD Acceptable Use Policy and the teachers' disclosure statements. Students who violate computer policies will lose their computer use privileges. Accessing or altering private computer information is illegal and will be prosecuted to the fullest extent of the law.

SCHOOL EMERGENCIES

When a school emergency or disaster situation occurs, we want to be prepared. A school emergency response chart is posted in every classroom with directions for emergencies that may occur while school is in session. In the case of major emergencies, parents can help us by NOT calling the school. The best way to gain information is by turning on the radio or television to hear important broadcasted information. The following codes and procedures are the actions that will be taken at BPHS:

LOCKOUT – Secure the Perimeter:

*Recover all students from outside the building, secure the building perimeter, and lock all outside doors. Typically used to safeguard staff and students within a building from an **outside** threat.*

LOCKDOWN - Locks, Lights, Out of Sight:

*Immediately lock classroom, turn out lights, get out of sight, be quiet. Typically used to safeguard staff and students within a building from an **internal** threat.*

EVACUATE – Followed by Location:

Unless directed to a specific location, quickly move to the nearest exit and away from the building. Typically used to move staff and students from one location to another.

SHELTER IN PLACE - Followed by Method:

Recover all students from outside the building, return to classrooms, close doors and windows, account for students, continue to teach and wait for instructions. Typically used to safeguard staff and students from a threat such as a natural or manmade disaster.

RELOCATION CENTERS

If the staff and students at Blue Peak High School have to be relocated because of an emergency, the reunification sites will be:

1. Tooele Technology College
2. Utah State University Tooele campus – 1021 West Vine Street

If we have a mass relocation, we will proceed to Deseret Peak Complex. In the event this happens students will only be released to parents or persons identified on the student's emergency release form.

CHANGE OF ADDRESS

Whenever there is a change in an address or telephone number, students or parents should notify the main office.

SCHOOL INSURANCE

Generally a student injured on the school campus will be covered by his/her own health insurance policy. A reasonable state health insurance policy is available to the student, but it must be obtained and paid for by each individual student at the beginning of the school year.

LOST AND FOUND

All lost and found articles should be turned into the front office. Before articles can be claimed, they must be accurately identified by their owner. The school is not responsible for valuables lost or stolen at school.

TEXTBOOKS

Textbooks are rented to students by the school. Once a book is assigned to a student, it becomes his/her responsibility to take care of it. Charges for lost or damaged books will be billed to the student.

LOCKERS

Lockers are provided for the convenience of students. Lockers are not for storage of money or valuables. Students that store valuable items in their locker do so at their own risk. The school is NOT responsible for items that are lost or stolen from lockers. Lockers are legally subject to inspection and search by administration.

SEARCH AND SEIZURE

School authorities are in charge of protecting the health and safety of all students and staff. The following Search and Seizure guidelines shall be observed to assure the privacy of individuals and the safety and welfare of all students:

1. Students – a student shall be free from searches unless there is reasonable cause to believe that something is concealed that may be of immediate danger to the student or to the other students or the staff. School officials may request a student to remove all items from pockets or other personal property when there is a justifiable cause.
2. Lockers – lockers remain the property of the school and are provided to students for their convenience. Students should be aware their assigned locker will be jointly accessible to the student and school officials and may be subject to search at the discretion of school officials.

HALL PASS

No student should be in the hall during class time without the orange vest provided by your teacher.

As members of the instructional team teachers have the right to challenge students who are in the hall without a pass. Only one student out of class with a hall pass at a time.

ACTIVITIES

All school activities must have approval of the Principal one month before the activity. Any advisory or club parties held away from the school campus MUST be approved by the principal and will be confined to the local area. Any party authorized by the school must be properly sponsored by teachers/advisors. There will be no school-sponsored meetings/activities held on Sunday.

POP/CANDY MACHINES

Vending machines are placed in the school for the student's convenience. Food, pop and candy are only allowed in the classroom with teacher permission.

TRANSPORTATION

Transportation is provided to Blue Peak High School by Tootle County School District. Students are discouraged from driving personal vehicles to school. Students should board the bus at their home high

school in order to get to school. Student vehicles parked on school premises may be ticketed in accordance with TCSD policy.

INTERACTION WITH ADULT EDUCATION STUDENTS

Blue Peak High School students should not have any type of interaction with students who are enrolled in the Adult Education program. BPHS students should not loiter near the Adult Ed. area before or after school, during lunch or passing time.

Blue Peak High School Graduation Requirements

Earn 24 total credits

High school credit is posted at the end of each term, .25 credits per class with 8 credits possible in one year.

Complete credit in each of the General Education required courses listed below

Any failing grade in a General Education class must be made up to earn a diploma. Credit can be made up through Edgenuity in a Credit Recovery class and at home.

ENGLISH - # Required Credits (Yrs). 4.0
Including a full credit in each of the following courses: English 9, English 10, English 11 and English 12.

MATHEMATICS - # Required Credits (Yrs). 3.0
Students must complete a full credit of at least three different levels of mathematics.

SCIENCE - # Required Credits (Yrs). 3.0
To fulfill the requirement a student must take 2 years of Biology, Earth Science, Chemistry or Physics plus one additional year of science.

SOCIAL STUDIES - # Required Credits (Yrs). 3.0
To fulfill the requirements a student must complete half year of Geography, half year Of World History, half year of US Government , half year Elective, and one full year of US History.

HEALTH - # Required Credits (Yrs).5

Healthy Life Styles (P.E.) - # Required Credits (Yrs). 1.5
Participation Skills 0.5
Fit For Life 0.5
Elective P.E. Credit 0.5

COMPUTER LITERACY COURSE - # Required Credits (Yrs).. 0.5

ART - # Required Credits (Yrs). 1.5

<u>CAREER TECHNOLOGY EDUCATION</u> - # Required Credits (Yrs).	1.0
<u>FINANCIAL LITERACY</u> - # Required Credits (Yrs).	0.5
REQUIRED UNITS TO GRADUATE	18.5
ELECTIVE CREDITS TO GRADUATE	<u>5.5</u>
<u>TOTAL CREDITS REQUIRED TO GRADUATE</u>	24.0

Seniors at Blue Peak High School are required to complete ten (10) hours in a service learning project during their senior year. Service learning projects MUST BE APPROVED BY SENIOR CLASS ADVISOR PRIOR to student beginning the project. (NO EXCEPTIONS.)

COLLEGE AND CAREER READY PLAN (CCR) -

The CCR Meeting is a process that involves activities planned and directed by the school that will assist students in planning, monitoring, and managing their own learning as well as their personal and career development. Academic, extracurricular, career and personal goals will be addressed. At a student’s annual CCR Meeting conference, if a student has failed a required course, that student will complete a remediation plan with the counselor and parent.

DISCLOSURE STATEMENTS

Each teacher issues a disclosure statement for his/her class at the beginning of the course work.

Teachers determine grading and assignment procedures and policies in the disclosure statements within the guidelines of Tooele County School District and Blue Peak High School. All students are expected to abide by classroom standards and procedures as outlined in the disclosure statements.

DIPLOMAS

Blue Peak High School will issue a high school diploma to students who have passed all requirements for graduation as specified by Blue Peak High School, Tooele County School District, and the Utah State Board of Education.