

**SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT**

*Mission Statement*

**Working Together to Ensure All Students Learn  
and are Fully Prepared for College and Career**

**Regular Meeting of the Board of Trustees**

**January 16, 2019**

**District Office Board Room**

**325 Marion Avenue, Ben Lomond, CA**

**6:00 PM**

**MINUTES**

- I. CLOSED SESSION OPENING CEREMONY IN OPEN SESSION: 5:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

**CALL TO ORDER**

A call was made for Public Comments for Closed Session Items only at 4:59 p.m.

- Public Comments for Closed Session Items Only

No written or verbal comments were received.

- II. CLOSED SESSION: 5:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

- **SUPERINTENDENT'S MID-YEAR EVALUATION** (Government Code § 54957)
- **STUDENT DISCIPLINE – EXPULSION READMISSION REQUEST**  
(Education Code § 48918)  
Student #2018/19-01
- **STUDENT DISCIPLINE** (Education Code § 48918)
- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(Pursuant to Government Code § 54957)

- III. BOARD WORKSHOP: 5:30 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond  
The Board of Trustees received a Staff Housing Presentation from Ralph LeRoux, CEO of STACKED, and Scott Sheldon, Principal of TERRA Realty Advisors, Inc. SLVUSD went into contract with STACKED to conduct a feasibility study of a multi-unit faculty housing development at the Redwood location after Board approval at the October 17, 2018 Board Meeting.

Board Workshop opened at 5:40 p.m.

Mr. LeRoux reported that he is also in contract for a project with Live Oak School District which is in the same jurisdiction as SLVUSD. There is a possibility that the County will allow schools to have acceptable use without changing the zoning. This is yet to be determined.

Mr. Sheldon directed everyone's attention to the site and floor plan designs to review the property and lot size. (The District realized an additional eight acres that it was not aware that it owned.) Between the Redwood Elementary campus and adjacent land, there is approximately thirty acres.

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He explained that in most cases, it does not make sense to use the existing school structure for workforce housing; however, the Redwood Elementary campus is quite conducive to converting the existing structures to housing units. Shear walls were considered as the housing units were drawn up as one and two bedroom units. In total there is a possibility for thirty-three units consisting of anywhere from 950 to 1300 square feet. One of the largest impacts would be water and sewage and the plumbing would be a large portion of the costs due to the need to cut the concrete floors and lay out the plumbing centrally between the units. Another issue was the parking requirement, which for thirty-three units would be eighty-six parking spots, which includes 20% visitor parking.

The Board asked clarifying questions.

Other issues discussed were the possible term for tenants to reside in the workforce housing, that the units would be restricted to SLVUSD employees only, the cost of rent (which would be below market rates), and for the District to explore and consider whether to sell or maintain the remaining property owned, whichever would be most beneficial.

In summary, the first step was to look at the land, specifically the Redwood campus to hopefully reduce the costs due to existing hardscaping.

Next step is for the District Administrative Team to meet with Mr. LeRoux and Mr. Sheldon to discuss costs of the project and whether it makes sense to continue this project.

The Board gave the Superintendent direction to continue exploring the Workforce Housing Project. The Board will be presented with an action item at the March 6<sup>th</sup> Board Meeting to make a decision based on information that is presented.

Board Workshop adjourned at 6:10 p.m.

### **IV. OPEN SESSION: 6:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

#### **A. WELCOME AND CALL TO ORDER**

Mr. Wylie, President, called the meeting to order at 6:14 p.m.

#### **B. ROLL CALL**

|          |                             |                          |
|----------|-----------------------------|--------------------------|
| Present: | Mr. George Wylie, President | Ms. Jacqui Rice, Clerk   |
|          | Ms. Gail Levine, Trustee    | Mr. Mark Becker, Trustee |
|          | Ms. Laura Dolson, Trustee   |                          |

#### **C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Charlotte Achen, College and Career Specialist at SLVHS.

#### **D. APPROVAL OF AGENDA**

**MSC Rice/Levine to Approve the January 16, 2019 Board Agenda with the addition of item IV.2.h.1.-Personnel Addendum. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

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- E. APPROVAL OF MINUTES**      *December 19, 2018*  
 MSC Rice/Levine to Approve the December 19, 2018 Board Meeting Minutes as presented. The Board presented a couple of minor edits. The Motion carried with the following vote:  
**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**  
**NOES – 0**  
**ABSENT – 0**  
**ABSTENTION – 0**
  
- F. APPROVAL OF MINUTES**      *January 4, 2019*  
 MSC Rice/Levine to Approve the January 4, 2019 Special Board Meeting Minutes as presented. The Motion carried with the following vote:  
**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**  
**NOES – 0**  
**ABSENT – 0**  
**ABSTENTION – 0**

**G. REPORT OUT OF CLOSED SESSION**  
 There was no report out of Closed Session.

**H. ORGANIZATIONAL UPDATES**  
 Mr. Brenner, SLVTA Representative, had no report. Ms. Dolson, Trustee, attended the first Assessment Meeting and stated that she was impressed with the tools for formative assessments. The teachers are using tools that engage the students and are enjoyable. She then reported her attendance at the Santa Cruz County School Boards Association (SCZCSBA) meeting in where the presenter spoke of school safety. He was a former board member, firefighter, and had 9-1-1 experience. He referenced issues that she had never thought of before regarding school safety. Mr. Becker, Trustee, also attended SCZCSBA and commented on the issues that need further consideration, for instance how schools currently conduct fire drills and evacuate the classrooms onto the field, making themselves easy targets for active shooters. He also reported regarding the use of desk-top safety drills. Ms. Levine, Trustee, attended the Bobcat Meeting and was appreciative of the hard work that the parents do, she specifically referenced the latest fundraiser at Sushi San, which was lots of fun and the food was good. Ms. Rice, Clerk, also attended the SCZCSBA meeting and mentioned the schematic of how to set up safe schools and to though it important to think of the potential, and to prepare for, a bad fire through the valley, like the Camp Fire. Mr. Wylie, President, also attended the SCZCSBA meeting and referenced the story the presenter shared of the accident that occurred on grad night several years ago when SLV kids were in a horrible car accident and he was first on scene as a volunteer firefighter. Two of the kids were killed and one was badly burned. He spoke of how that experience had changed his life.

The following chart reflects Board member attendance at the various District / Community events and/or meetings:

| <b>DATE</b> | <b>EVENT / MEETING</b>         | <b>BOARD MEMBER(S) IN ATTENDANCE</b>        |
|-------------|--------------------------------|---|
| 12/20       | SCCOE Board Meeting            | Mr. Wylie                                   |
| 1/7         | SCCOE – Dr. Sabbah Swearing In | Mr. Wylie                                   |
| 1/8         | Bobcat Club Meeting            | Ms. Levine                                  |
| 1/10        | SCZCSBA Meeting                | Mr. Becker, Ms. Dolson, Mr. Wylie, Ms. Rice |
| 1/10        | Assessment Meeting             | Ms. Dolson                                  |

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|      |                                  |                       |
|------|----------------------------------|-----------------------|
| 1/11 | Michael Watkin's Retirement      | Ms. Levine, Mr. Wylie |
| 1/14 | SLV Foundation Education Meeting | Mr. Wylie             |
| 1/14 | GATE Meeting                     | Mr. Wylie             |

**I. COMMUNITY PARTICIPATION**

There was no Community Participation.

**J. RECOGNITIONS**

1. We Are SLV Awards.....Bruton/Wylie  
 Dr. Bruton, Superintendent, announced Ms. Charlotte Achen, SLVHS College and Career Specialist as the first recipient of this evening's "We are SLV" Award. She reported that she was nominated by Ms. Danielle Winters, SLVHS Assistant Principal. Ms. Achen was recognized for her "above and beyond" work and how she creatively engages both students and families in college and career planning. Charlotte is full of SLV spirit and is an important member of the team. Charlotte creates valuable experiences for our students and their families with a focus on success in their future. Mr. Schiermeyer, Deputy Superintendent, announced Ms. Julie Walker, Facilities Project Lead, as the second recipient of the "We are SLV" Award. He reported that he had nominated her. He stated that he does not easily call attention to those that work hard as that is expected, however, Julie really stepped up and went "above and beyond" ensuring that the Maintenance, Operations Department continued to run smoothly in the absence of the Director. She seamlessly worked with various vendors and contractors to complete jobs as well as meet with the maintenance crew on a regular basis to handle any site or department needs. Both Charlotte and Julie were presented with the "We are SLV" gift and pictures were taken.

**K. SUPERINTENDENT'S REPORT**

Dr. Bruton, Superintendent, reported a minor Board Meeting Calendar change. The March 20, 2019 Board date that was originally scheduled as a Board Retreat will be needed as a regular Board Meeting. A new date will be scheduled for the Board Retreat.

1. Budget Implications Update Report Regarding ILA Charter Petition  
 Dr. Bruton, Superintendent, briefly reviewed the history of the three Integrative Leadership Academy (ILA) Charter Petitions submitted to the SLV District. She reiterated that each submission was treated as a new submission which involved many hours of District staff time, as well as for our legal counsel. A report was shared with the Board reflecting the cost impact to the District budget. The cost equated to over \$88K for staff and legal time for all three submissions. These are funds that would have been for SLV students.  
 A copy of this report is available in the Superintendent's Office.

**L. REPORTS**

1. Annual Report from Ocean Grove Charter School ..... Burke Wallace/OGCS Team  
 Mr. Burke Wallace, Executive Director of Academics, reported that this is IEM's nineteenth year in operation and that he has been with IEM since 2009. He then introduced Ms. Jodi Jones, the new CEO for IEM. Ms. Jones reported on behalf of D.D. Klein, the Director of Finance, as she was unable to attend the Board Meeting. She reported that Ocean Grove Charter School (OGCS) has slight growth from 2,373 ADA in 17-18 to 2,630 for 18-19 and that they are anticipating flat growth for 2019/20 due to market saturation. She reported in regards to resident and non-resident projections, 18-19 budget summary and multi-year projections, fund balance and reserve percentages from 05-06 to 16-17. She

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also reported that they are looking to adjust instructional funds and to increase staff salaries. She concluded by reporting that OGCS maintains a healthy cash reserve.

Mr. Wallace reported six new teaching staff, student enrollment went from 2385 students last year to 2615 students this year, and that the majority of teachers are multi-subject and are appropriately assigned. He reported that parents identified math as an area of concern so math is their focus for this school year.

Ms. Melissa Gonzalez, Administrator of Assessment and Accountability, shared OGCS dashboard and explained that they are doing very well, with the exception to the Graduation Rate. To address this, they are creating a high school pathway they hope will help to bridge the gap and they are also looking to extend the CTE program. She shared Spring 2018 CAASPP data, reporting that 1271 students tested in ELA, 1269 students tested in math and they had 61 waivers, which is a 39% increase from 2017. In conclusion, she shared data from their 2017-18 intervention program (iReady).

Ms. Angie Guterres, Special Education Coordinator, reported on behalf of Marie Carr. She reported that the Special Education student numbers had increased but they appear to be leveling out. The Special Education percentage is 10% which is considered appropriate. She highlighted the various programs that are being used to address the Special Education student needs.

Mr. Brandy Anderson, Director of Curriculum and Guidance, reported in regards to the Math Initiative. OGCS has simplified the math state standards for parents, revamped the math Professional Development and is becoming more effective with finding the right curriculum for parents for their students. He reported that there are currently 500 high school students and approximately half of them are taking community college classes. They also have incorporated a highly effective 8<sup>th</sup> grade guidance meeting where they meet with individual students. He highlighted various programs like Crazy 8's, Math Support, and Science & Art in the Park, and reported a major website update. He shared two employees in the "Employee Spotlight" and reported that March 2019 is the WASC mid-cycle visit. In conclusion, he thanked the SLV Board and Administrative Team for their partnership.

### 2. Governor's Proposed Budget Update Report.....Schiermeyer

Mr. Schiermeyer, Deputy Superintendent, reported that the following staff attended the Governor's Budget Workshop with him: Dr. Bruton, Superintendent, Ms. Chappell, HR Director, Ms. McCarthy, Director of Business Services, Ms. Darrough, SLVTA Representative, and Ms. Vachon, SEIU Representative.

He distributed the "Pocket Budget 2019-20" to reference and reported that the Local Control Funding Formula (LCFF) will be continued. He continued to report that ADA in the state is decreasing, that Prop 98 money is decreasing and the COLA will result in \$175K new revenue for the general fund and \$22K new revenue in the Charter budget. Also, that the District may lose money in the Basic Aid Supplemental funds, but that has not been built into the 19/20 budget. He highlighted other various components of the budget and explained how they will directly affect our district budget. Another significant item to note was the state average is \$16K per pupil compared to the District average of \$9K per pupil and the Charter average of \$8K per pupil.

The Board thanked Mr. Schiermeyer for the clear budget information in a manner that is easy for them to understand.

A copy of the "Pocket Budget 2019-20" is available in the Superintendent's Office.

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- 3. Audit Reports: Measure O and Ocean Grove Charter School.....Schiermeyer  
Mr. Schiermeyer, Deputy Superintendent, reported that Measure “O” has \$317K remaining. \$40K will go towards the BCE Multi-purpose room and the remaining will go to help offset the cost of the SLVHS field project.  
He also reported that there were no findings for either audit report; Measure “O” and for Ocean Grove Charter School.
- 4. Dashboard Update ..... Bodenheimer  
Ms. Bodenheimer, Assistant Superintendent-Instruction, reported that there is not a lot of new information at this time. She provided a handout that provided general dashboard information and another reflecting the District’s specific dashboard information. She stated that the District met all of the local indicators and reviewed the other scores individually. The absenteeism is an issue for several school districts, and the graduation rate score is due to a clerical error by the Santa Cruz COE that has been corrected, but will not be reflected in the District’s dashboard for this year. She reported that SLV does not have enough EL students to show performance on the dashboard. Ms. Bodenheimer walked the Board through the different areas and showed them how it was possible to drill down for more detailed information.  
This information has been shared with the Principals. There were no big surprises, as the Administrative team already knew the areas that need to be worked on.  
The handout information is available in the Superintendent’s Office.
- 5. District Safety Update Report ..... Reimer  
Ms. Reimer, Director of Special Education/Student Services, reminded the Board members of the four phases of the safety plan; prevention/mitigation, preparedness, response, and recovery. She then shared the various safety professional development events schedule that are being offered as a collaborative with the Santa Cruz COE, law enforcement, and fire prevention. These events are held at the Santa Cruz COE on Wednesdays from 3:00 – 5:00 p.m. She reported that the Comprehensive Safe School Plans are mandated and are required to be Board approved by March 1<sup>st</sup> of each year. There are two components within the Safe School Plan, the internal and the external. The internal component is not required to be posted or shared with the public; in contrast the external component is required to be posted to the District website. Although the District has maintained a Crisis Response Box, which the District refers to as the “Go Kit”, this has not been a county-wide requirement until this year. The Santa Cruz COE will be supplying these Crisis Response Boxes to the school districts and are meant to contain the red emergency binder, student information, emergency contacts, and appropriate emergency forms.  
The Board asked clarifying questions regarding safety supplies.  
This presentation is available in the Superintendent’s Office.

**M. COMMUNITY PARTICIPATION**

There was no Community Participation.

**N. ACTION ITEMS**

**1. First Reading (\* indicates items that may be acted upon at First Reading)**

- \*a. Approval of Exemption of World Language Diploma Requirement (Due to Timeline)..... Reimer  
SLVHS has a graduation requirement of successful completion of ten units of a World Language. SLVUSD BP 6146.1 states “exceptions to these graduation requirements and conditions may be granted by the principal only after submission to and approval by the Superintendent and Board.” There is one student applying for the exemption – student

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2018/2019D is in the 11<sup>th</sup> grade at SLVHS. This student has met, or is expected to meet, all the above requirements and would benefit from being exempted from the World Language requirement.

Ms. Reimer, Director of Student Services, apologized to the Board for these coming at various times of the year. Typically, she is able to compile several exemptions and bring them at one time.

She recommended approval of this World Language diploma requirement exemption.

*Superintendent's Recommendation: Approve*

**MSC Rice/Levine to Approve the Exemption of World Language Diploma Requirement for student 2018/2019D as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

- \*b. Approval of Board Policies: 1330 – Use of School Facilities, 3290 – Gifts, Grants and Bequests, and 3515.21 – Unmanned Aircraft Systems (Drones), Approval of Administrative Regulation 1330 – Use of School Facilities, and Approval of Exhibit 3515.21 – Unmanned Aircraft Systems (Drones) (Due to Timeline) .....Schiermeyer

These Board Policies were submitted to the Board for review and approval.

Mr. Schiermeyer, Deputy Superintendent, provided a brief summary for the policy revisions.

The Board asked some clarifying questions.

*Superintendent's Recommendation: Approve*

**MSC Rice/Levine to Approve Board Policies: 1330 – Use of School Facilities, 3290 – Gifts, Grants and Bequests, and 3515.21 – Unmanned Aircraft Systems (Drones), Approval of Administrative Regulation 1330 – Use of School Facilities, and Approval of Exhibit 3515.21 – Unmanned Aircraft Systems (Drones) as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

- \*c. Approval of Board Policies: 3513.4 – Drug and Alcohol Free Schools, 5022 – Student and Family Privacy Rights, 5113.1 – Chronic Absence and Truancy, 5125 – Student Records, 5131.6 – Alcohol and Other Drugs, 5145.6 – Parental Notifications, and 5145.13 – Response to Immigration Enforcement, and Approval of Administrative Regulations: 5022 – Student and Family Privacy Rights, 5113.1 – Chronic Absence and Truancy, 5125.1 – Release of Directory Information, and 5145.13 – Response to Immigration Enforcement (Due to Timeline) ..... Reimer

These Board Policies were submitted to the Board for review and approval.

Ms. Reimer, Director of Special Education/Student Services, reported that most of these policies protected immigration status and that none of them had any significant changes.

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The Board asked some clarifying questions.

*Superintendent's Recommendation: Approve*

**MSC Rice/Levine to Approve Board Policies: 3513.4 – Drug and Alcohol Free Schools, 5022 – Student and Family Privacy Rights, 5113.1 – Chronic Absence and Truancy, 5125 – Student Records, 5131.6 – Alcohol and Other Drugs, 5145.6 – Parental Notifications, and 5145.13 – Response to Immigration Enforcement, and Approval of Administrative Regulations: 5022 – Student and Family Privacy Rights, 5113.1 – Chronic Absence and Truancy, 5125.1 – Release of Directory Information, and 5145.13 – Response to Immigration Enforcement as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

**2. Consent**

*Superintendent's Recommendation – Approve*

**MSC Rice/Levine to Approve the Consent Agenda with the addition of item IV.2.h.1. – Personnel Addendum. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

a. Approval of Non-Public Agency Master Contract – The Bay School Reimer

b. Approval of Warrant Registers ..... Schiermeyer

c. Acceptance of Donations ..... Schiermeyer

d. Approval of Budget Transfers for November 1, 2018 through December 31, 2018..... Schiermeyer

e. Approval of Contract with SCI Consulting Group for the 2019-20 Recreation Improvement and Maintenance District (RIMD)..... Schiermeyer

f. Approval of Quarterly Uniform Complaint Reporting under William's Legislation – Second Quarterly Report 2018-19 School Year ..... Bruton

g. Approval of Career Technical Education Advisory Committee for SLVUSD ..... Bodenheimer

h. Approval of Personnel Actions ..... Chappell

Employment:

Christina Linneman-Laverne, Instructional Assistant, SLVE, 1/17/19  
Tiffanie Meschi, Intern School Psychologist, Special Education Department, 1/17/19

Transfer / Promotion:

Gregory Devlin FROM: Bus Operator I, 87.5% Transportation Department, 1/16/19  
TO: Bus Operator I, 50% Transportation Department, 1/17/19  
Mechanic, 50% Transportation Department, 1/17/19

Resignations:

Lorraine Krilanovich, Reading Specialist, BCE, 6/7/19 (*Retirement*)

h.1. Approval of Personnel Actions – ADDENDUM..... Chappell

Employment:

Rob Lahey, Math Coach, SLVHS, 1/7/19  
Leslie Burns, School Counselor-Work Experience, SLVHS, 1/7/19  
Eileen Broughton, School Secretary I, HR and Business Depts, 1/7/19



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Coaching Assignment – San Lorenzo Valley Middle School:

Katie Parmenter, 8<sup>th</sup> Grade Girls' Volleyball Coach, 1/11/19-3/10/19

Chantel Long, 7<sup>th</sup> Grade Girls' Volleyball Coach, 1/11/19-3/10/19

Chris Coulson, 6<sup>th</sup> Grade Girls Volleyball Coach, 1/11/19-3/10/19

**V. ADJOURNMENT**

Mr. Wylie, President, adjourned the Open Session at 7:59 p.m.

**RESPECTFULLY SUBMITTED:**

**WITNESSED BY:**

\_\_\_\_\_  
Dr. Laurie Bruton, Superintendent and Secretary  
Board of Trustees

\_\_\_\_\_  
Jacqui Rice, Clerk  
Board of Trustees



**San Lorenzo Valley Unified School District's LCAP**  
*Working Together to Ensure All Students Learn and are  
Fully Prepared for College and Career*

- Goal #1 – Math and ELA Proficiency
- Goal #2 – College and Career Readiness
- Goal #3 – Social Emotional Learning

SLVUSD Web Site: <http://www.slvusd.org/local-control-and-accountability-plan-lcap/>