



Student Absence/Tardy Excuse Note

Student's Legal Name _____ Grade _____

Date of absence/s _____

State of Georgia will accept the following reasons for a student to be considered excused from a school absence/tardy. Please check one of the below reasons, and return signed form to the front office **within 5 days of the date of the absence/tardy**. See student agenda book for parent excuse note guidelines.

Whenever possible, attach a copy of the formal documentation, such as doctor's notes, court papers or funeral notice.

_____ **Personal illness that endangers a student's health of others.**

_____ **Serious illness or death in immediate family**

_____ **Religious Holiday**

_____ **Mandatory court order**

_____ **Time spent with active duty parents prior to deployment over seas**

_____ **Serving as a page with Georgia General Assembly**

A student missing more than 15 minutes of any class will be considered absent.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Phone Number _____