

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING  
May 15, 2018**

Closed Session 4:00 p.m.

Open Session: 6:00 p.m.

**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

**The Board will first convene in a Regular Open Session at 4:00 p.m. to begin the meeting.**

1. Call to Order..... Chairperson Warner Sumpter
2. Roll Call .....Ms. Melissa Tilghman
3. Declaration of a Quorum ..... Chairperson Sumpter
4. Adoption of Agenda..... Chairperson Sumpter
5. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the **Maryland Annotated Code**:
  - a. To review and approve the following minutes:  
✓ April 17, 2018 Closed Meeting
  - b. To perform administrative functions - 3-103(a) (1)(i)
  - c. To discuss appointments, assignments, employment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction Section 3-305 – (b),(1)(i)(ii)
  - d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
6. **Reconvene in Regular Open Session – 6:00 p.m.**
7. Pledge of Allegiance ..... Chairperson Sumpter
8. Public Participation..... Chairperson Sumpter

*The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.*

9. School Board Members' Activities Reports

**10. Approval of Minutes (A)..... Chairperson Sumpter**

- a. March 20, 2018 Open Work and Regular Sessions
- b. April 17, 2018 Open Regular Session
- c. April 23, 2018 Proposed FY2019 Open Budget Work Session
- d. April 30, 2018 Open Special Session

**11. Announcement of Closed Session Meeting**

- a. To review and approve the following minutes:
  - ✓ April 17, 2018 Closed Meeting
- b. To perform administrative functions - 3-103 (a)(1)(i)
- c. To discuss appointments, assignments, employment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction Section 3-305 – (b)(1)(i)(ii)
- d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
- e. To discuss negotiated contracts – Section 3-305 (b)(7)

**12. UNFINISHED BUSINESS**

**A. Administrative Functions .....Dr. John B. Gaddis, Superintendent  
Somerset County Public Schools**

- 1. Leases with Somerset County and Head Start (A-Second Reader)  
(Exhibit 12-A1)
- 2. Policy #400-34, Building Naming Policy (A – Second Reader)  
(Exhibit 12-A2)
- 3. Policy #700-07, Personnel Records, Data Storage and Destruction (A – Second Reader)  
(Exhibit 12-A3)

**B. Facilities and Capital Planning .....Mrs. Daniele Haley, Supervisor  
Facilities and Capital Planning**

- 1. J.M. Tawes Construction Project Update (I)  
(Exhibit 12-B1)
- 2. Approval of Ground Maintenance Contractor (A)  
(Exhibit 12-B2)

**13. NEW BUSINESS**

**A. Administrative Functions ..... Dr. Gaddis**

- 1. Policy #700-10, Employment Practices and Interview Fairness (A – First Reader)  
(Exhibit 13-A1)

**B. Student Achievement..... Mr. Tom Davis,  
Deputy Superintendent Somerset County Public Schools**

- 1. Special Education Transition Program - Woodson Elementary School (I)

- 2. Mindfulness Program Update (I)
- 3. Parent Education Program (I)

**C. Facilities and Capital Planning .....Mrs. Daniele Haley, Supervisor  
Facilities and Capital Planning**

- 1. Approval of Power Washing Bid (A)  
(Exhibit 13-C1)

**D. Monthly Finance Reports.....Mrs. Linda Johnson  
Chief of Finance**

- 1. April Budget Expenditures (A)  
(Exhibit 13-D1)
- 2. Food and Nutrition Services Budget (I)  
(Exhibit 13-D2)

**E. Personnel Matters ..... Mrs. Beth Whitelock  
Supervisor of Human Resources**

- 1. Personnel Report (A)

**14. Announcement** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, June 19, 2018 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

**15. Superintendent and Board Member Comments**

**16. Adjournment**