ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Regular Meeting of Board of Trustees

Date: June 12, 2018
Time: 6:30 PM
Location: District Office Board Room
1654 Camden Road
Holly Hill, SC 29059

AGENDA

I. CALL TO ORDER/PRAYER FOR BOARD TRUSTEES

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES – May 3, 2018, May 8, 2018, May 15, 2018 and May 29, 2018

IV. PUBLIC COMMENTS

V. REPORTS
   A. Superintendent’s Report and Update Requested by Board – J. Gibbs-Brown
      (15 minutes)

   B. FOR APPROVAL
      1. Field Trip(s) – Gerald Wright
      2. Third Reading and Final Approval of 2018-19 Budget – Gail Sanders/Dr. Gibbs-Brown
      3. Resolution for Tax Anticipation Note (TAN)
      4. 2018-2019 School Calendar – JoAnn Lawton
      5. Technology Plan – Daphne Walley/Dr. Gibbs-Brown

   C. FOR INFORMATION (5 MINUTES)
      1. Curriculum and Instruction Update
         a. Summer School – Janice Rivers
      2. Budget Update – Gail Sanders
      3. Personnel Update – JoAnn Lawton
      4. Operations and Athletics Updates – Gerald Wright
      5. Transportation – Kevin Addison

VI. EXECUTIVE SESSION
   A. Personnel – Vacancies and Recommendations
   B. Legal – Litigation and Superintendent’s Evaluation
   C. Student Discipline - Appeals

VII. OPEN SESSION
   A. Actions Taken From Executive Session

VIII. ADJOURNMENT

Mission Statement
The mission of Orangeburg County Consolidated School District Three is to provide a quality education through shared responsibility in a safe and supportive environment for all students to meet the challenges of a global society.
The Board of Trustees of Orangeburg County Consolidated School District Three met on Tuesday, June 12, 2018 at 6:30 PM. Board Chair Vernell Goodwin was absent. The following individuals were present: Board Member Barbara Butler, Parliamentarian Kenneth Hilliard, Board Member Betty Pelzer, Board Member Alice Pickney, Secretary Catherine Shuler, Vice-Chair Dennis White, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Gerald Wright, Human Resource Director Joann Lawton, Director of Federal Programs Janice Rivers, Technology Director Daphne Walley, Business Manager Gail Sanders, District Attorneys Lonnese Williams/Ashley Story of White & Story Law Offices, Board Recording Secretary Gloria Middleton, representative from The Holly Hill Observer/Striper newspaper, community members, parents, and students.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notices were given to the Times & Democrat and Holly Hill Observer/The Striper newspapers of the time, date and place of the meeting.

CALL TO ORDER/PRAYERS FOR BOARD TRUSTEES
Vice-Chair Dennis White called the meeting to order, and Kenneth Hilliard led the prayer for Board Trustees.

APPROVAL OF AGENDA
Barbara Butler made a motion to approve the agenda as written. Catherine Shuler seconded the motion and the vote was in favor.

APPROVAL OF MINUTES
Catherine Shuler made a motion to approve the agendas for May 3, 2018, May 8, 2018, May 15, 2018 and May 29, 2018. Barbara Butler seconded the motion and the vote was in favor.

PUBLIC COMMENTS (1)
Mr. Damian Williams, former teacher at EES made his exit comments. He said that he was a graduate of LMHS and he wanted to share some of the obstacles he experienced as a student at Clemson University. He saw a disparity in is reading level and that of his peers, but he did what he needed to do to get to the appropriate level. Mr. Williams told the Board that teachers need to be creative and do more for our children. He witnessed this past school year the challenge placed upon third graders. Nevertheless, the third graders proved that they were ready for the challenge.
REPORTS

SUPERINTENDENT’S REPORT – Jesulon Gibbs-Brown
Dr. Gibbs-Brown said that she spent a considerable amount of time working with the Consolidation Transition Team. Meetings are held twice a month and everyone is encouraged to attend. The Consolidation Transition Team is in the planning state and are only discussing ideas at this time. The new Board will make the decisions. She also said that she has spent a considerable amount of time on Finance and Personnel. Dr. Gibbs-Brown said that graduation also went very well and she appeared to be pleased with the outcome of the end of the year activities.

Other highlights regarding Dr. Gibbs-Brown’s participation in school and community events for the period of May 9, 2018 - June 8, 2018 include: (a copy is a part of these minutes)

- EES Transition Committee Meetings
- Crescent Society (Professional Organization)
- Consolidation Administrative and Contracts Subcommittee Meetings
- Principals’ Meeting
- Consolidation Transition and Finance Committee Meetings
- Athletics Awards Banquet
- PADEPP Evaluations (All Principals)
- Teacher Forums Meetings
- O-C Tech Planning Meeting
- Student D. Lynch Funeral
- Principals/Calendar Prep Meeting
- Superintendents’ Meeting
- Savannah Lower Council of Governments – Summer Program Planning
- Schools Promotion Ceremonies
- County Meeting w/Superintendents
- Senior Dinner/Senior Day/Graduation
- Curriculum Department Meeting
- Concerned Citizens
- District’s Service Awards
- Consolidation Special Service and Accommodations Subcommittee Meeting
- Principal Interviews
FOR APPROVAL

FIELD TRIP – Gerald Wright
Gerald Wright presented one (1) field trip request and recommended approval.

Catherine Shuler made a motion to approve LMHS Varsity/JV Boys Basketball to attend Gregg Nibert’s Camp of Champs at Spartanburg Methodist College, June 24-26, 2018. Barbara Butler seconded the motion and the vote was in favor (a copy is a part of these minutes).

THIRD READING AND FINAL APPROVAL OF 2018-2019 BUDGET– Sanders/Gibbs-Brown
The Budget was tabled until Executive Session (a copy is a part of these minutes).

RESOLUTION OF TAX ANTICIPATION NOTE – Gail Sanders
Gail Sanders presented a Resolution of Tax Anticipation Note (TAN) not to exceed $2,000,000 for approval (a copy is a part of these minutes).

Barbara Butler made a motion to adopt a Resolution known as Tax Anticipation Note (TAN) not to exceed $2,000,000. Alice Pickney seconded the motion and the vote was in favor.

2018-2019 Calendar Approval– Joann Lawton
Joann Lawton presented Calendars Option A and Option B to the Board. She stated that 56% of the staff members voted for Option B and 44% for Option A. On Option B, the first semester ends before the Winter Holidays. She asked for the approval of Option B as the District 2018-2019 Calendar (A copy is included in these minutes).

Catherine Shuler made a motion to approve Option B as the 2018-19 District Calendar. Alice Pickney seconded the motion and the vote was in favor.

TECHNOLOGY PLAN – Daphne Walley/ Jesulon Gibbs-Brown
Daphne Walley made a request to the Board to approve the purchase of new computers for Administrative Offices at the District office and all Schools. Upgrades will be done in phases and as the budget allows.

Barbara Butler made a motion to approve the first phase of computer upgrades in the Administrative Offices. Catherine Shuler seconded the motion and vote was in favor.

FOR INFORMATION

CURRICULUM AND INSTRUCTION UPDATE – Summer School – Janice Rivers
Janice Rivers said that Summer School began at St. James-Gaillard on June 11 and currently, there are 171 students attending.

There are 34 students in the Summer Reading Camp. These are the students who may be
retained in the third grade depending on their performance in Summer School.

At Holly Hill-Roberts Summer School, there are 25 students attending and they were expecting 80 students for remediation in literacy and Math. Instruction begins at 8:00 a.m. and ends at 4:00 p.m.

FINANCIAL REPORT – Gail Sanders
Gail Sanders presented the budget for the period of May 1, 2018 – May 31, 2018. The revenues were $2,625,281.60 and the expenditures were $2,095,909.51. (A copy is included in these minutes).

PERSONNEL UPDATE – Joann Lawton
Mrs. Lawton said the School and District administrators will be attending the 2018 SCASA Innovative Ideas Institute in Myrtle Beach, SC, June 17-20, 2018.

She thanked the Board members for attending the end of the year activities, to include District Service Awards/Teacher of the Year Program, and for the end of the year trips for the schools.

OPERATIONS & ATHLETICS UPDATE – Gerald Wright
Mr. Wright expresses appreciation to the staff for their assistance during the end of the year activities. He gave special thanks to the maintenance/custodial staff for their assistance during the planning and preparation for Graduation Ceremony.

TRANSPORTATION – Kevin Addison
Kelvin Addison said there were no major incidents during the return of buses to the Bus Maintenance Shop to make routine service for Summer School and the upcoming school year.

Kenneth Hilliard made a motion to go into Executive Session and Alice Pickney seconded the motion. The vote was in favor.

EXECUTIVE SESSION
Kenneth Hilliard made a motion to reconvene in Open Session. Catherine Shuler seconded the motion and the vote was in favor.

A. Actions As Required From Executive Session

1. Betty Pelzer made a motion to accept the Superintendent’s recommendation to hire a Media Specialist at Elloree Elementary, Guidance Counselor at Holly Hill Elementary, a Career Specialist and a Secretary at Lake Marion High School, and a Custodian at Vance-Providence. Catherine Shuler seconded the motion and the vote was in favor.
2. Betty Pelzer made a motion to accept the Superintendent’s recommendation to hire a Curriculum Facilitator at Lake Marion High School. Catherine Shuler seconded the motion and the vote was in favor.

3. Betty Pelzer made a motion to hire a Music Teacher for Vance-Providence pending background check. Catherine Shuler seconded the motion.

4. Barbara Butler made a motion to take the following actions on students A-H. Kenneth Hilliard seconded the motion and the vote was in favor.
   - Student A – Return to Infinity
   - Student B - Review by Special Service Department
   - Student C - Return to School on Probation
   - Student D - Return to Infinity
   - Student E – Return to Infinity
   - Student F – Return to Infinity
   - Student G – Return to School on Probation
   - Student H – Return to School on Probation

5. Barbara Butler made a motion to accept the revised Performance Review and Evaluation Instrument for the Superintendent (2017-18). Catherine Shuler seconded the motion and the vote was in favor.

6. Catherine Shuler made a motion to approve the 2018-19 Budget. Barbara Butler seconded the motion and the vote was in favor.

The next scheduled meeting is June 28, 2018, 6:30 p.m.

Catherine Shuler made a motion for the meeting to adjourn. Kenneth Hilliard seconded the motion and the vote was in favor.

Respectfully submitted,

Gloria Middleton, Recording Secretary

Catherine Shuler, Board Secretary