

DONLON ELEMENTARY SCHOOL
DROP-OFF / PICK-UP PROCEDURES
2018-2019

We have been working with the City of Pleasanton to improve safety associated with the drop-off and pick-up of students at Donlon Elementary School. Our joint efforts are part of "Rides to School," Pleasanton's School Traffic Calming Program. The following procedures are in effect during the entire school year. Please read carefully.

There are three parking lots for the elementary school; a main front parking lot, a staff /Kids Club lot behind the large sliding gate and a staff parking lot near the kindergarten playground – **refer to the circulation map located on the back**. At the front school entrance, there is a drop-off/pick-up zone. This is along a one-way only lane that circles the perimeter of the central front parking lot.

- Please DO NOT USE cell phones during drop-off/pick-up to maintain safety for our children.
- All vehicles intending to use the drop-off/pick-up loop may enter the lot from both the northbound or southbound direction on Dorman Road.
- Upon entering the loop, proceed to the drop-off/pick-up lane along the curb and pull as far forward as directed by the school traffic monitor. Safety Valet Patrol will assist with the loading and unloading of students to expedite the process. Please have all backpacks, instruments, etc. inside the car with the student (not in the trunk). Parents must **stay in the vehicle** to reduce the time occupying the loading area.
- STUDENTS MAY NOT BE DROPPED OFF ALONG ANY RED CURB!
- After unloading or loading of passengers, drivers must wait for the vehicle in front of them to move forward to exit the drop-off/pick-up lane. There is no cutting in line to access the curb for drop-off.
- **Left turns out of the lot are prohibited between the hours of 7:30 – 9:30 a.m. and 2:30 – 3:30 p.m.**
- **Vehicles will only be allowed to turn right onto Dorman Road from the parking lot during these times** to alleviate the congestion in front of the school and to eliminate the back up at the loop exit. School visitors must adhere to all posted turn and parking restrictions at all times.
- Area directly in front of school is for buses and approved carpools only.

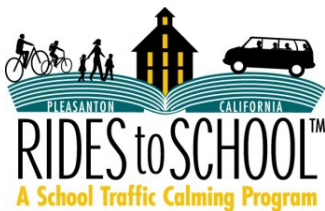
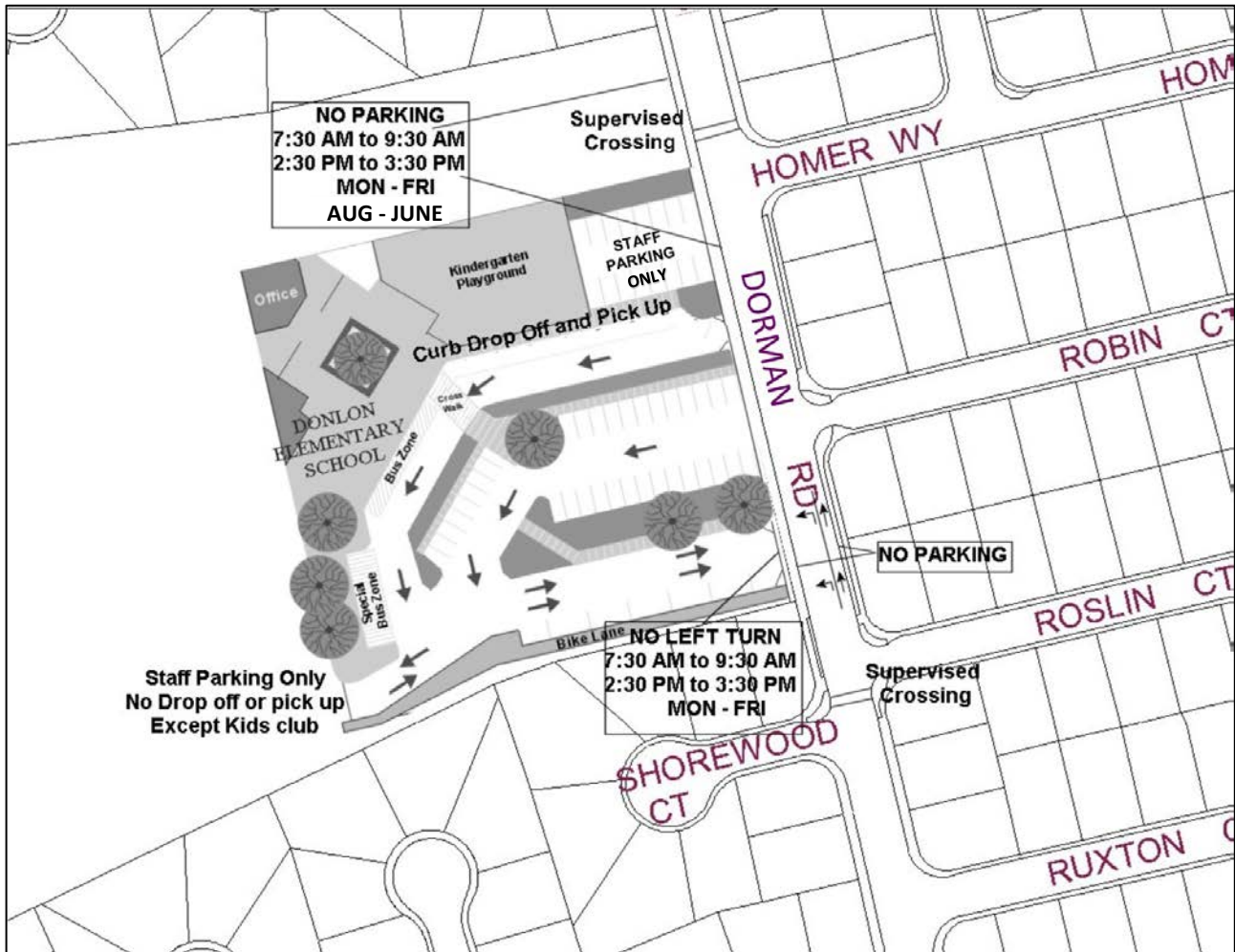
Parents wishing to park and walk their student in may do so in the available spots in main parking lot. Please note that the Hill-N-Dale parking lot is for Hill-N-Dale and a Special Ed student drop off and is NOT to be used for pick-up/drop-off as there is no supervision in this area. Signs are posted for your information. For the safety of our students, please do not use the Hill-N-Dale parking lot at any time for drop-off and/or pick-up. All parking laws are enforced including no parking along red curbs or in fire lanes.

Students and parents must obey the safety rules by crossing Dorman Road only at the designated marked crosswalks. Crossing guards are located at the side staff parking lot on the northward end of the elementary school. There is also an additional crossing guard located at the south end at the intersection of West Las Positas and Dorman Road.

Please remember that although your child is safely inside the school or in the vehicle, other students are still present and cautious driving is needed at all times. We will be monitoring these procedures to evaluate their effectiveness in reducing traffic congestion while ensuring optimum safety for our students. ***Thank you for your cooperation and please drive safely.***

(See back for map)

DROP-OFF/PICK-UP PROCEDURES MAP



Be active and stay healthy...Walk & Roll to School!

Pooling to school helps reduce traffic and improve air quality plus it can help families save time. Not to mention, it's a great way to strengthen your school community with classmates and friends walking, biking or carpooling together! Get together with your friends and neighbors and POOL TO SCHOOL!

Walking or biking to school for the first time or need some helpful safety tips? Visit the City of Pleasanton's *Rides to School* website, under "Walking & Biking" for helpful tips on how to get to school in a safe manner. International Walk to School Day is coming in October... start walking and rolling today!

www.pleasantonschoolpool.org