

**Purchase Line School District Notice of Destruction of
Special Education Records**
*Important notice for parents/guardians and former students of
the Purchase Line School District*

Attention Parents/Guardians, and Former Students:

Special Education records which have been collected by the School District related to identification, evaluation, educational placement, or provision of Special Education in the District must be maintained under state and federal laws for a period of seven (7) years after Special Education services have ended for the student. Special Education services end when the student is no longer eligible for services, graduates, completes his or her educational program at age twenty-one (21), or moves from the District.

This notification is to inform parents/guardians and former students of the School District that these records will be destroyed in accordance with state and federal laws unless the parent/guardian or former student notifies the District otherwise.

After seven (7) years, the records are no longer useful to the School District, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitation services, college entrance, etc.

The parent/guardian or former student may request a copy of the records in writing or in person at the following address.

Special Education Office
Purchase Line High School
16559 Route 286 Hwy E
Commodore PA 15729-0374

If making a request in writing, please make sure to include your contact information (Name and Address) in the request.