

East Career and Technical Academy Parent & Family Engagement Policy 2018-2019

This policy has been jointly developed and agreed upon by East Career and Technical Academy and parents and families of students served in the school pursuant to Title I.

1a. East Career and Technical Academy will convene an annual meeting for parents to evaluate this policy. This one-hour meeting will be held at 12:30 pm on September 7, 2018. This accommodation is convenient for student pick up at 1:30 pm dismissal.

For parents and other community members who are unable to attend the annual meeting, the Parent and Family Engagement Policy and Title I Budget Plan will be made available via the school's website. The school's Parent and Family Engagement Policy, developed by staff and parents, will be distributed in an understandable and uniform format and to the extent practicable, in a language parents can understand.

1b. ECTA parents (173) responded to CCSD's 2017-2018 District Wide Survey. Results of the survey show the following percentages of parents agreed or strongly agreed with these statements:

- I feel welcome at my child's school. (97%)
- My child feels safe in school. (97%)
- My child's school involves parents in most school events or activities. (90%)
- My child's school sees me as a partner in my child's education. (90%)
- My child's school promptly responds to my phone calls, messages, or e-mails. (91%)

We use feedback from parent survey responses to revise our Parent and Family Engagement Policy and to address any concerns. Each year we encourage more parents to take the survey by informing them of the available timeline via flyers sent home, ParentLink calls, and school website notification.

2. East Career and Technical Academy will involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the Title I Budget Plan, strategic budget, School Performance Plan, and the Parent and Family Engagement Policy. Parents are invited to be active members of our School Organizational Team (SOT) and their input is encouraged in school-based planning. Dates and times for the monthly Parent Advisory Committee (PAC) meetings, otherwise known as Coffee with the Counselors, are posted on the school's website. School Organizational Team information is provided during September's PAC meeting. See the Parent tab on the school website for more information.

3. The Educational Involvement Accord is included in the on-line registration process and is available to parents and families as needed through the school year.

4a. East Career and Technical Academy's administration and staff will provide assistance to parents, as appropriate, in understanding such topics as:

- Nevada Academic Content Standards and school curriculum
- State and local assessments and proficiency level targets
- Graduation requirements and diploma types
- College planning
- Monitoring their student's academic progress through the Infinite Campus Parent Portal
- Working with school staff to improve student achievement

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The above information will be provided through School Organizational Team (SOT) meetings, Parent Advisory Committee meetings, Freshman Bootcamp, Infinite Campus, and the ECTA website.

4b. ECTA's administration will offer materials and training at parent engagement activities that include opportunities for parents to be involved in school activities:

- Parent trainings on home support for their children's education
- Parent Nights: ACT, Dual Credit, and AP
- Parent Advisory Meetings: FAFSA, Scholarship, Financial Aid, and other information
- School decision-making through SOT meetings

4c. ECTA's administrators, teachers, specialists, and other staff seek to continually improve our relationships with parents and families. We believe students are more successful when:

- Communications between school and home are consistent and timely
- Parents are treated as equal partners and their contributions are valued
- School to home connections are developed and sustained

The following parent and family activities build positive school-to-home relationships:

- Winter Festival
- Dinner Shows
- Coffee with the Counselors
- Senior Project Celebration Day

4d. Information related to school and parent programs, meetings, and other activities, is sent to parents in a format and, to the extent practicable, in a language the parents can understand. Approximately 30 bilingual staff are available for translations upon request. Translator equipment is used at every parent meeting to provide information in both English and Spanish. In addition, all written communications are sent home in both English and Spanish.

4e. East Career and Technical Academy will coordinate and integrate Federal, State, and local programs and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children. More information is available on the school website and through the counseling office. Some of these programs and services are:

- GEAR UP (**G**aining **E**arly **A**wareness and **R**eadiness for **U**ndergraduate **P**rograms)
- Nevada State College and College of Southern Nevada (Dual Credit programs)
- Community partnerships

4f. In addition, the school will provide reasonable support for parental engagement activities as parents may request. Parent input is solicited through parent surveys completed at the conclusion of all parent events.