

**MINUTES OF THE REGULAR BOARD MEETING
18 OCTOBER 2018
CARMICHAELS AREA SCHOOL DISTRICT
7:10 P.M.**

The Carmichaels Area School District Board of Education held its regular Board meeting on October 18, 2018 in the Middle-Senior High Media Center. Edmond F. McIntire, Jr., Board Vice-President, presided over the meeting.

Attending the meeting were Fred Morecraft, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; Marc Berry, Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Lisa Zdravecky, Senior High Principal; Officer Miller, Chief School Police Officer; and district residents.

An Executive Session was held at 6:30 p.m. for legal and personnel matters. The session ended at 7:05 p.m.

I. ROLL CALL.

The following Board members were in attendance: Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May; Jason J. Voithofer and Cheryl L. Voytek, Treasurer. Thomas M. Ricco, President, Ronald T. Ferek and Dr. Jason M. Matyus were excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF 20 SEPTEMBER 2018.

Mr. May moved to approve the minutes of the regular Board meeting of September 20, 2018. Second by Mrs. Voytek - 6 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Dr. Krause moved to approve the addition of items A. and B. below to the agenda. Second by Mr. May - 6 ayes; 0 nays.

- A. School Police Officer Agreement
- B. Advertise for District Driver

Dr. Krause moved to approve the agenda as presented. Second by Mr. Ganocy - 6 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

Mrs. Willis, Grade 7 ELA teacher, spoke on Middle School students participating in "A Long Walk to Water" event. Mrs. Christopher, MDS teacher, gave an explanation of her classroom.

VII. ADMINISTRATIVE REPORTS (Exhibit I).**A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. MIDDLE SCHOOL PRINCIPAL REPORT.****D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (McIntire, Ferek, Krause).****1. POLICY 2ND READING.**

Mrs. Voytek moved to approve the second reading of policy items a. to v. below as presented. Second by Mr. Voithofer - 6 ayes; 0 nays.

a. 308 EMPLOYMENT CONTRACT / BOARD RESOLUTION.**b. 313 EVALUATION OF EMPLOYEES.****c. 314.1 HIV INFECTION.****d. 317 CONDUCT / DISCIPLINARY PROCEDURES.****e. 318 PENALTIES FOR TARDINESS.****f. 326 COMPLAINT PROCESS.****g. 328 COMPENSATION PLANS / SALARY SCHEDULES.****h. 330 OVERTIME.****i. 331 JOB RELATED EXPENSES.**

- j. 332 WORKING PERIODS.
- k. 333 PROFESSIONAL DEVELOPMENT.
- l. 335 FAMILY AND MEDICAL LEAVES.
- m. 336 PERSONAL NECESSITY LEAVE.
- n. 337 VACATION.
- o. 338 SABBATICAL LEAVE.
- p. 338.1 COMPENSATED PROFESSIONAL LEAVES.
- q. 339 UNCOMPENSATED LEAVE.
- r. 340 RESPONSIBILITY FOR STUDENT WELFARE.
- s. 341 BENEFITS FOR PART-TIME EMPLOYEES.
- t. 342 JURY DUTY.
- u. 343 PAID HOLIDAYS.
- v. 360 DRIVERS HISTORY RECORDS.
- 2. TUITION AGREEMENT - THE SCHOOL DISTRICT OF PITTSBURGH.**

Mr. May moved to approve the 2018-19 tuition agreement with Pittsburgh Public Schools at a cost of \$39,600.00. Second by Mr. Voithofer - 6 ayes; 0 nays.

3. TERMINATE EMPLOYMENT.

Mr. May moved to dismiss Heather Minor from employment as a personal care aide in the Carmichaels Area School District effective immediately. Second by Mr. Voithofer - 6 ayes; 0 nays.

4. SCHOOL POLICE OFFICER AGREEMENT (Exhibit II).

Mr. May moved to approve the one (1)-year agreement as presented with Cumberland Township to provide the district with a school police officer. Second by Mr. Ganocy - 6 ayes; 0 nays.

5. ADVERTISE FOR DISTRICT DRIVER.

Mrs. Voytek moved to authorize the administration to advertise for the position of district driver. Second by Mr. May - 6 ayes; 0 nays.

B. BUDGET & FINANCE (Krause, Voytek, Ferek).**1. GREENE COUNTY TAX CLAIM PROPERTY SALE.**

Dr. Krause moved to approve the sale of one (1) property as presented. Second by Mrs. Voytek - 6 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Ganocy, Matyus).**1. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip items a. to c. below as presented. Second by Mr. Ganocy - 6 ayes; 0 nays.

a. PETSMASTOUR -> Uniontown - October 18, 2018.

b. HUMANE SOCIETY VOLUNTEER -> Waynesburg - Mondays beginning October 22, 2018.

c. STUDENT COUNCIL FORUM - Greene County districts - 5 dates to be determined.

D. TRANSPORTATION & BUILDING/GROUNDS (May, Voithofer, Voytek).**1. SUB LIST ADDENDUM - TRANSPORTATION / CAFETERIA (Exhibit III).**

Mr. May moved to approve the substitute list addendum as presented. Second by Mrs. Voytek - 6 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**A. BILLS FOR PAYMENT (Exhibit IV).**

Mrs. Voytek moved to approve the bills for payment in the amount of \$936,299.55 as presented. Second by Mr. May - 6 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit V).

Mr. May moved to approve the secretary, treasurer and other financial reports as presented. Second by Mrs. Voytek - 6 ayes; 0 nays.

XI. OTHER REPORTS.**A. FEDERAL PROGRAMS (Morecraft).****B. LEGISLATIVE REPORT (Ferek).****C. PUBLIC RELATIONS (Ricco, McIntire, Voytek, Krause, Berry, Gallagher, Zdravecky).**

D. STRATEGIC PLAN REPRESENTATIVE (Voytek).

E. GCC&TC REPRESENTATIVE (May).

XII. ADJOURNMENT.

Mr. May moved to adjourn the meeting at 7:54 p.m. Second by Mr. Ganocy - 6 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President