

Title 1 Parent Involvement Schoolwide Plan

**Towanda Area School District
2018-2019**

Towanda Area Elementary School

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
I. Implementing the school's Title I plan.	A. The Parent-Teacher Organization PTO will act as representatives for parents. Officers will be the Advisory Council. They will discuss topics, such as Title I laws, student needs, school improvement and help develop and approve the district level policy, parent involvement policy, and the parent- student-school compact.	Title I Staff, Principals	Principals, Title I Staff, Parents, Students	On-going	Informational flyers Parent sign-in sheets
	B. All parents will be invited to attend PTO and parent meetings and/or trainings sponsored by Title I.	Title I Staff, Principals	Title I Staff Principals, Parents, Teachers	Monthly meetings	Meeting agendas
	C. Parents will be included in the planning and implementation of the Title I Summer Reading Program.	Principals	Principals, Parents	May-June, 2019	One parent survey will be administered before the Summer Reading Program and one after the conclusion.
	D. Parents will be given individual test/ assessment results.	Title 1 Staff, Principals	Parents, Title 1 staff, Principals	Three times per school year and when student receives tiered intervention	*Documented letters with either benchmark by request or intervention *data received by parents in final report card
	E. Publication "Home- School Connection" will be sent home monthly.	Title 1 Staff, Principals	Title I Staff Principals, Parents, Students	monthly	Copies of newsletter
	F. Parents will receive the Title I information updates from the Title I Staff	Title 1 Staff	Title 1 Staff, Parents	quarterly	Sent home with report cards
	G. Parents will be able to review Title I assessments	Title 1 Staff	Title 1 Staff, Parents	On-going	Parent signature
	H. Parents will be informed of parental involvement activities	Title 1 Staff, Principals	Parents, Title 1 staff, Principals	On-going	Newsletter / flyer

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
<p>II. Communicating with parents to include, but not to be limited to: monthly PTO meetings, annual informational meetings, parent-school compact, and individual student conference.</p>	<p>A. Parents will be provided information on the Title I school wide program and progress in the school at parent events or by request. This information is also posted on the TASD Website.</p>	<p>Title I staff, principals</p>	<p>Principals, title 1 staff, parents, students</p>	<p>1) Meet the teacher night, 2) Monthly PTO meetings, 3) Kindergarten orientation, 4)Parent-Teacher conferences, 6) on-going as need</p>	<p>Meeting agenda, flyers, minutes</p>
	<p>B. Title I will be available and have printed information for parents at the annual Meet Your Teacher night, Kdg. Orientation day, Parent Teacher Conferences, and Title I Family Night</p>	<p>Principal, Title 1 Staff, Teachers</p>	<p>Principals, title 1 staff, parents</p>	<p>On-going</p>	<p>Flyer sent home to inform parents</p>
	<p>C. A school performance profile will be available on the TASD Website and available in written form by request.</p>	<p>Title I staff, principals</p>	<p>Principals, title 1 staff, parents</p>	<p>Fall 2018-2019</p>	<p>Documentation from Principal</p>
	<p>D. Parents will be given a copy of the school/ parent /student Compact developed by the Title I Advisory Council. They will share responsibility for improved school achievement.</p>	<p>Title 1 staff</p>	<p>Principals, teachers, parents, students</p>	<p>September, 2018</p>	<p>Signed forms on file</p>

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
III. Addressing the importance of communication on an ongoing basis through parent-teacher conferences. Discuss the parent-teacher compact, the curriculum, forms of assessment used, strengths and areas of improvement.	A. Parents will be invited to attend Parent-Teacher Conferences.	Title 1 Staff, teachers, principals	Title 1 Staff, Teachers	11/14/2018 & 11/15/2018	Newsletter, flyer, phone calls
	B. Parents will be encouraged to schedule conferences and every effort will be made to contact parents of students whose parents have not attended and accommodate their need for a different day, time, or type of conference including those parents of students who have been recommended for services.	Principals	Principals, Title 1 Staff, Teachers	As needed	Scheduled appointment
	C. Parents will be encouraged to review and sign the Home-School Compact	Principals, Title 1 Staff	Principals, Title 1 staff, teachers, parents, students	Sep-18	Handbook, TASD website, sent home with students, completed forms on file

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
IV. Parent access to staff and classroom observations.	A. Parents are given school numbers, email, and contact information needed to make an appointment to observe.	Principals	Principals, Title 1 Staff, Teachers, Parents	On-going	School phone numbers included on notification school website and newsletter
	B. Parents will be invited to attend "Meet the Teacher Night, special classroom and grade level events, holiday programs, and book fairs. Parents will be highly encourage to become a Parent Volunteer through the PTO and School Tutoring Program.	Principals, Title 1 Staff, PTO	Principals, Title 1 Staff, Teachers, Parents, Students	Initial contact in September and on-going throughtout the school year	Sign-in sheets, at all events, activities, daily logs of attendance

Title 1 Parent Involvement Schoolwide Plan 2018-2019
 Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
V. Informing Parents in reader-friendly language	A. Parents will receive information in reader friendly form in either hard copy or on the district website	Principals	Title 1 staff, teachers, parents, students	On-going	communications received by parents throughout year (on file)
	B. Parents will be given, upon request, translation to communications if English is a second language or if they are hearing impaired.	Principals	Principals, Translator, Parents	On-going	Upon request

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
VI. Training for all teachers, staff, and parents on how to work together in a joint effort to reach out, communicate with, and form partnerships to improve student achievement	A. Principals, Title I Teachers and Staff will be encouraged to attend reading and writing conferences that focus on the standards, assessment, tiered strategies, and parental involvement.	Principals, Title 1 Staff	Principals, Title 1 staff, teachers, parents	SPAC and other parent involvement conferences as provided by PDE and local community agencies	File of attendance records for all parent conferences, family nights, and training offered during the school year.
	B. Parents as partners will be addressed during the first faculty meeting of the school year	Principals	Title 1 Staff, Teachers	2018-2019 School Calendar	Faculty Meeting Agenda
	C. Title I paraprofessionals will be in-serviced in Title I requirements and parental involvement	Principals, Data Liaison, Title 1 Staff	Title 1 Staff	Fall, Winter, and Spring each year	Agendas, Sign-in sheets, presentation materials
	D. Parents will be encouraged to attend conferences dealing with parental involvement	Principals, Title 1 Staff	Principal, Title 1 Staff, Teaching Staff, Parents	Early Learning Network Annual Conference, SPAC Conference, TASD Parent Involvement training	Sign-in sheets, parents registered to attend
	E. After school tutoring program.	Principal, Title 1 staff, tutoring program teachers, teachers	Principal, Title 1 Staff, Teaching Staff, Parents	After school tutoring program October- May	Record of student participation and attendance.

Title 1 Parent Involvement Schoolwide Plan 2018-2019
 Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
VII. Training and providing parents with materials to improve student learning	A. Parent resource information will be available at all student and parent events	Title 1 Staff	Parents	On-going throughout the school year	Publications sent out monthly, Parent Resource Center in the lobby of the school, and information on the T ASD website
	B. Parents will be given parental tips through information handouts	Title 1 Staff	Title 1 Staff and Parents	Monthly	Publications sent home monthly

Title 1 Parent Involvement Schoolwide Plan 2018-2019
Towanda Area School District: Towanda Area Elementary School

Title 1 Requirement	Activities	Person(s) Responsible	Participants	Time / Date	Evidence of Compliance
VIII. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities through the Early Childhood Coalition, Head Start and YMCA	A. Parent Resource Center	Title 1 Staff	Parents	Available for parent use on a daily basis	Informed at parent events, sign-out sheets by parents
	B. Referral Network	Principals, Guidance Network	Principals, Guidance Department	Routinely through Child Find and other services	Guidance records of referral
	C. Resource information on all aspects of early education and child care	Principal, Literacy Coach, Early Childhood Coalition	Parents, Title 1 Staff, Early Childhood Coalition	Scheduled throughout the school year	Monthly meetings, distribution of information to parents
	D. Parent Activities	Principals, Guidance Network	Parents, School District, Area Agencies	At least twice per school year	Program agenda, sign-in sheets