

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**May 14, 2019**  
**Regular Meeting Minutes**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education met in Regular Session on Tuesday, May 14, 2019, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:05 p.m.

Mr. Amoroso read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, published in the Asbury Park Press on January 24, 2019, and sent to the News Transcript on January 24, 2019."

**PLEDGE OF ALLEGIANCE**

Mr. Amoroso led the Board in the pledge of allegiance.

**ROLL CALL**

Board Members Present: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli  
Board Members Absent: Mrs. Patten  
Also Present: Mr. Neal Dickstein, Superintendent; Ms. Dianne Brethauer, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Board Attorney; staff members; township residents.

**APPROVAL OF MINUTES**

On a motion of Mrs. Holtz, seconded by Mrs. O'Sullivan, authorization was given to approve the following:

Regular and Executive Meeting Minutes for April 30, 2019

**Motion carried by voice vote as follows:**

Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli  
Nays:  
Abstain: Mr. Amoroso, Mr. Matthews  
Absent: Mrs. Patten

COMMUNICATION - Enrollment: April 2018 3773  
March 2019 3767  
April 2019 3762

**PRESIDENT'S REMARKS** - Mr. Amoroso reminded the Board that they need to complete Mr. Dickstein's evaluation. He also addressed the resignation of Dr. Nathan and wished her well in her new endeavor. Mr. Amoroso discussed the upcoming 50<sup>th</sup> Anniversary of the Laura Donovan Elementary School on May 29, 2019. At 1:00 PM there will be a dedication and at 5:00 PM they will host a Night of the Arts. Lastly, he reminded the Board that graduation would be on June 18, 2019 at 3:30 PM and 6:00 PM. The location was still to be determined as the HVAC at the WFS gym is still not operational.

ADMINISTRATIVE REPORT - Mr. Dickstein discussed the moving up ceremonies at the ECLC and elementary schools. He then gave the Bullying Investigation Report. There were 3 reported incidents of HIB with 2 confirmed and 1 unfounded.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

**PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE**

Mrs. Lambert reviewed the minutes of the May 14, 2019 Personnel/Policies/Communication Committee meeting.

On Motion of Mrs. Lambert, seconded by Mr. DiBlasio, authorization was given to approve the following:

**BULLYING INVESTIGATION REPORT**

1. The Superintendent recommends approval to accept the bullying investigation reports received from April 29, 2019 through May 10, 2019.

**RESIGNATIONS**

2. The Superintendent recommends approval to accept the resignation of the following staff members for the 2019-2020 school year:

1. NAME: Pamela Nathan  
POSITION: Assistant Superintendent of Curriculum & Instruction  
POSITION CONTROL #: 0122-000-DADMIN-01  
ACCOUNT #: 11-000-221-102-10-000-000  
EFFECTIVE: July 1, 2019
2. NAME: Ashley Sciaraffo  
POSITION: School Psychologist  
POSITION CONTROL #: 3116-000-SPEDSUP-02  
ACCOUNT #: 11-000-219-104-10-000-026  
EFFECTIVE: July 1, 2019
3. NAME: Edward Olsen  
POSITION: Teacher – Donovan Elementary School  
POSITION CONTROL #: 1607-026-IS-001  
ACCOUNT #: 11-120-100-101-10-000-026  
EFFECTIVE: July 1, 2019

**NEW EMPLOYMENT**

3. The Superintendent recommends approval to issue a contract to the following staff member for the 2018-2019 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: James Wescott  
POSITION: Custodian (.4) – Donovan Elementary School  
SALARY: \$16,203.00 GUIDE: Custodian STEP: 1  
ACCOUNT #: 11-000-262-100-10-000  
EFFECTIVE: June 1, 2019 through June 30, 2019

4. The Superintendent recommends approval to issue a contract to the following staff member for the 2019-2020 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Christina Sorbara  
POSITION: Teacher – Early Childhood Learning Center  
SALARY: \$60,582.00\* GUIDE: A STEP: 6  
ACCOUNT #: 11-105-100-101-10-000-070 (50%)  
11-216-100-101-10-000-070 (50%)  
EFFECTIVE: September 1, 2019 through June 30, 2020  
\*salary to be adjusted pending contract negotiations

#### RENEWAL OF NON-TENURED PROFESSIONAL STAFF

5. The Superintendent recommends approval to issue contracts to the following non-tenured professional staff for the 2019-2020 school year:

1. Kristen Asencio
2. Gary Baker
3. Geena Basso
4. Amy Bennett
5. Emily Boehler
6. Carissa Borgia
7. Dianne M. Brethauer
8. Kevin Brusotti
9. Jamie Caruso
10. Dennis Chae
11. Christine Cleffi
12. Jenna Cosentino
13. Kristen Dayock
14. Jaclyn Doyle
15. Kelly Etlinger
16. Alyssa Feist
17. Rosemarie Ferraioli
18. Erica Fiore
19. Kaitlin Flinn
20. Lori Gambino
21. Anthony Giarratano
22. Randi Goetke
23. Jessica Goldberg
24. Nicole Green
25. Heather Greiner
26. Lisa Grimshaw
27. Samantha Heckler
28. Alisha Heine
29. Jaclyn Hockenjos
30. Larisa Ippolito
31. Jaime Kelly

32.	Tiffany	Killian
33.	Robyn	Klim
34.	Jennifer	Klose
35.	Alexandra	LaBarbara
36.	Nicole	Lay-Alaimo
37.	Gregory	Lins
38.	Bridgid	Logan
39.	Laura	Long
40.	Timothy	Makaro
41.	Jennifer	Makaro
42.	Marisa	Marino
43.	Melissa	McConnell
44.	Laura	McMenamin
45.	Elise	Meisner
46.	Alison	Miller
47.	Mackenzie	Nee
48.	Cara	Nelius
49.	Katlyn	Nielsen
50.	Karen	Nightingale
51.	Brianna	Pellecchia
52.	Leah	Posner
53.	Taylor	Potts
54.	Elizabeth	Ramirez
55.	Kristie	Raventos
56.	Ashley	Reamer
57.	Rachel	Reed
58.	Lauren	Rodia
59.	Christine	Rowe
60.	Kelly	Sandvik
61.	Suzanne	Scarnati
62.	Caitlyn	Schwartz
63.	Traci	Shaw
64.	Jamie	Sheehan
65.	Amanda	Shirinian
66.	Michelle	Sica
67.	Amanda	Siegman
68.	Amelia	Snow
69.	Lynne	Stokes
70.	Brienne	Sullivan
71.	Kevin	Summonte
72.	Michele	Szary
73.	Alba	Wagar
74.	Kelly	Wagner
75.	Mary	Weiss
76.	Jade	Yelk

77. Juliana Zimmerman

## RIF RESOLUTION

6. WHEREAS, declining enrollment and budgetary constraints have made necessary a reduction in operating costs including staff reorganization and corresponding Reduction in Force;

NOW, THEREFORE, BE IT RESOLVED by the Freehold Township Board of Education that the District table of organization be and herewith is amended and revised by the following reduction in number of positions and job titles:

- a. Certified Occupational Therapist Assistant

BE IT FURTHER RESOLVED that the employment of the following employee be and herewith is terminated pursuant to the above-described Reduction in Force:

- a. Lauren Sherman

BE IT FURTHER RESOLVED that the Superintendent of Schools is herewith authorized to give notice to the above-named employees of the elimination of their positions and to provide such employees with notice and such other termination benefits as are required by statutory, regulatory and contractual provisions; and

BE IT FURTHER RESOLVED that the following employees who are entitled, by operation of the tenure statute and seniority regulations of the New Jersey State Board of Education, to revert to positions previously held in the School District, or be placed on preferred eligibility lists, be and herewith are appointed to the following positions in accordance with their seniority/ tenure rights, with compensation and benefits as provided by the terms of the Collective Negotiations Agreement affecting those positions:

- a. Certified Occupational Therapist Assistant

BE IT FURTHER RESOLVED by the Freehold Township Board of Education that the provisions of this Resolution be and herewith are effective May 14, 2019.

## LEAVES OF ABSENCE

7. The Superintendent recommends ratifying the leave of absence of the following staff member for the 2018-2019 school year:

NAME:	Aimee Cabral
POSITION:	Lunchroom Assistant - Catena Elementary School
POSITION CONTROL#:	9400-020-NONAFF-05
ACCOUNT #:	11-000-262-107-10-000
UNPAID LEAVE:	May 6, 2019 through June 30, 2019

8. The Superintendent recommends approval of the leave of absence of the following staff member for the 2018-2019 school year:

NAME:	Alyssa Feist
POSITION:	Teacher – West Freehold School
POSITION CONTROL #:	1003-030-IS0003
ACCOUNT #:	11-110-100-101-10-000-030
UNPD NJ/FED FMLA:	June 18, 2019 through June 19, 2019
UNPD LEAVE:	June 20, 2019 through June 30, 2019

9. The Superintendent recommends approval to extend the leave of absence for the following staff member for the 2018-2019 school year:

NAME: Elizabeth Santos  
 POSITION: Lunchroom Assistant – West Freehold School  
 POSITION CONTROL #: 9400-030-NONAFF-05  
 ACCOUNT #: 11-000-262-107-10-000  
 UNPAID LEAVE: June 7, 2019 through June 30, 2019

TEMPORARY CHANGE OF ASSIGNMENT/  
 SALARY ADJUSTMENT

10. The Superintendent recommends approval to extend the following temporary change of assignment/salary adjustment for the 2018-2019 school year:

NAME: Eileen Ross  
 FROM: Lunchroom Asst. (3 hours/day) – West Freehold School  
 TO: Lunchroom Asst. (3.92 hours/day) – West Freehold School  
 EFFECTIVE: June 7, 2019 through June 30, 2019

HONORARIA

11. The Superintendent recommends approval of the following PTO honorarium for the 2018-2019 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Lisa Glusko	Authors at Work 4-5	JJC	\$1,000.00

12. The Superintendent recommends approval for the following honoraria updates at the C. R. Applegate School for the 2018-2019 School Year:

<u>Club Name</u>	<u>Advisor</u>	<u>From</u>	<u>To</u>
Garden Club	Jennifer Howard	\$500	\$0
Garden Club	Karen Finn	\$1,000	\$500
Garden Club	Angela Romanowski	\$0	\$500
TREP\$	Jenifer Klose	\$0	\$1,000
TREP\$	Kelly Wagner	\$0	\$1,000
Data Coach	Carrie Murray	\$1,000	\$0

RATIFYING-MONITOR

13. The Superintendent recommends ratifying the following staff member to serve as a district monitor at the district’s monitoring rate for the 2018-2019 school year:

Candace Neely

EXTENDED SCHOOL YEAR STAFF

14. The Superintendent recommends the following staff member be approved for the 2019 extended school year program as noted below:

NAME: Rosemary Meicke  
 ASSIGNMENT: Hall Monitor  
 DATES/HOURS: July 9, 2019 through August 16, 2019 (4.5 hours/day)  
 SALARY: District Monitoring Rate

## EXTENDED SCHOOL YEAR TRANSPORTATION STAFF

15. The Superintendent recommends approval for the following transportation staff member for the 2019 extended school year program at the prevailing rate of pay for contracted and substitute drivers and attendants:

Alyssa Simonelli	Substitute Van Attendant
Gail Morgan	Substitute Van Attendant

## EXTENDED SCHOOL YEAR VOLUNTEERS

16. The Superintendent recommends approval of the following volunteers for the 2019 Extended School Year program:

Nicole Boni	Julie Caiozza	Mira Cohen
Anna Galoumian	Melina Howell	Veeda Khan
Kelsey Lally	Jessica LaPreta	Kaleb Lefkowitz
Alyssa Napolitano	Rachel Ottman	Katrina Schieni
Jaycie Silverman	Ava Spertos	Adrianna Verzolini
Carolee Wagner	Julia Zoubtchenuo	

## CPI TRAINERS

17. The Superintendent recommends approving the following staff members to work as CPI trainers for the 2019-2020 school year:

<u>NAME</u>	<u>AMOUNT</u>
Kaitlin Flinn	\$500.00
Ryan Eichner	\$500.00

## CERTIFIED SUBSTITUTES

18. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Kimberly Andrews	Douglas Swift
Kristen Paribello	Jane Beagen
Stephanie Cerankowski	Nicole Goldberg
Alexa Johnson - Nurse	

## SUPPORT STAFF SUBSTITUTES

19. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2018-2019 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Kimberly Andrews	Kimberly Andrews	Kimberly Andrews
Douglas Swift	Douglas Swift	Douglas Swift
Michele Vollmer	Michele Vollmer	Michele Vollmer
Kristen Paribello	Kristen Paribello	Kristen Paribello
Jane Beagen	Jane Beagen	Jane Beagen
Stephanie Cerankowski	Stephanie Cerankowski	Stephanie Cerankowski
Alyssa Simonelli	Alyssa Simonelli	Alyssa Simonelli
Nicole Goldberg	Nicole Goldberg	Nicole Goldberg

<u>Bus Driver</u>	<u>Van Attendant</u>
Daniel Crawford	Elisabeth Porzio
	Alyssa Simonelli
	Ayla Yilmaz
	Gail Morgan

**Motions carried by roll call vote for Nos. 1-19 as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mrs. Patten

Mrs. Patten joins the meeting at 8:22 P.M.

The Board discussed personnel agenda item 20, the new job description for Director of Curriculum, Instruction and Staff Development, that had not been moved. Mr. Dickstein informed the Board that the position of Assistant Superintendent for Curriculum was created in 2004 during a period of rapid enrollment growth. As enrollment has decreased, Mr. Dickstein felt it was appropriate that the role become a Director. He indicated that other districts in the area had also made this change as their enrollment has also decreased. Mr. Dickstein indicated that the change could save the district \$35,000 and would allow for new Director to focus solely on curriculum. Mrs. Patten, Mr. Di Blasio and Mrs. Cozzolino expressed concerns about filling the position or changing the job title. A conversation ensued to table the motion for the job description. Mr. Dickstein said if the Board did not support the change in job description he would post the Assistant Superintendent position tomorrow. The District needs someone to manage the Curriculum department as soon as possible.

**MOTION TO TABLE NO. 20.**

On a motion of Mr. DiBlasio, seconded by Mrs. Cozzolino, the board voted to table Personnel item #20:

**Motion rejected by roll call vote as follows:**

Ayes: Mrs. Cozzolino, Mr. DiBlasio, Mrs. Patten, Mrs. Vendittoli

Nays: Mrs. Holtz, Mrs. Lambert, Mr. Matthews, Mrs. O'Sullivan, Mr. Amoroso

Abstain:

Absent:

On Motion of Mrs. Lambert, seconded by Mrs. Holtz, authorization was given to approve the following:

**JOB DESCRIPTION**

20. The Superintendent recommends approval of the following job description:

**Director of Curriculum, Instruction and Staff Development**

**QUALIFICATIONS:**

1. Appropriate New Jersey Certification
2. Minimum four years teaching experience
3. Three years successful administrative experience
4. Demonstrated knowledge and application of the New Jersey Student Learning Standards and state assessment practices
5. Demonstrated knowledge of the content and research pertaining to current curriculum theory and practices and instructional theories and practices
6. Strong leadership and communication skills
7. Such alternatives to the aforementioned qualifications as the board may deem appropriate



**REPORTS TO:** Superintendent of Schools

**JOB GOAL:** To assist the superintendent by providing leadership to the professional staff to plan, implement, articulate and evaluate instructional programs, services and school district operations in all assigned areas.

**PERFORMANCE RESPONSIBILITIES:**

1. Provides leadership in the development of a program of instruction for preschool through eighth grade in all curricular areas.
2. Directly responsible for all aspects of the district gifted and talented program, English as a Second Language program, and related arts programs.
3. Remains current in research regarding developments in assigned areas and exhibits leadership in determining their appropriateness for inclusion in the district's program.
4. Oversees all aspects of textbook selection and the identification of other curriculum resources in all curricular areas.
5. Evaluates the instructional program employing appropriate research tools; identifies areas of needed growth; recommends needed improvement measures; and evaluates effectiveness of improvement strategies.
6. Sets long and short term goals for curriculum and program improvement in assigned areas.
7. Sets long and short term goals for staff development in assigned areas.
8. Completes and submits the district staff development plan and mentoring plan.
9. Plans and executes annual New Teacher Academy programming.
10. Oversees mentoring of new teachers including mentor training.
11. Evaluates the performance of supervisors in assigned areas.
12. Chairs the ScIP/DEAC Committees.
13. Serves as District Test Coordinator and fulfills all responsibilities associated with the assessment program.
14. Recommends to the Superintendent changes and editions to board policy related to assigned areas.
15. Assists with the preparation and administration of the school district budget.
16. Maintains liaison with professional, civic, volunteer and other community agencies and groups having an interest in the schools.
17. All other duties as assigned by the Superintendent.

**TERMS OF EMPLOYMENT:** Twelve months

**EVALUATION:** Performance of this job will be evaluated annually in accordance with state law and the board's policy on evaluation of certified staff.

**Motions carried by roll call vote for No. 20 as follows:**

Ayes:	Mr. Amoroso, Mrs. Cozzolino, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli
Nays:	Mrs. Patten, Mr. DiBlasio
Abstain:	
Absent:	

**CURRICULUM/STAFF DEVELOPMENT COMMITTEE**

On Motion of Mr. Matthews, seconded by Mrs. Lambert, authorization was given to approve the following:

**HOME INSTRUCTION**

1. The Superintendent recommends ratification for the following student to receive home instruction:

Student: 6580046776  
 Tutor: Courtney Colford  
 Cost: \$50/hour – not to exceed 20 hours  
 Start Date: 05/06/19  
 End Date: 05/14/19

Student: 7766845126  
 Tutor: Oxford Consulting Services, Inc.  
 Cost: \$65/hour – not to exceed 10 hours per week  
 State Date: 03/25/19  
 End Date: TBD

Student: 6201833698  
 Tutor: Resnick Consultants  
 Cost: \$110/hour – not to exceed 5 hours per week  
 Start Date: 05/06/19  
 End Date: TBD  
 Tutor: Positive Pathways Behavior Services  
 Cost: \$75/hour – not to exceed 5 hours per week  
 Start Date: 05/06/19  
 End Date: TBD

**STUDENT TEACHER PLACEMENT**

2. The Superintendent recommends approval of the following student teacher/practicum placements for the 2018-2019 and 2019-2020 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
Kristina Dellano (Rowan University)	Chrissy Filozof/Kelly Etlinger	5/15/19 – 6/19/20
Fatima Mulroy (Georgian Court University)	Courtney Colford	5/15/19 – 6/18/20
Olivia Santarsiero (Georgian Court University)	Lisa Glusko	9/3/19 – 12/13/19
Taylor Diamond (Monmouth University)	Denise Ortlieb-Herbert	9/3/19 – 12/20/19
Allison Weis (The College of New Jersey)	Jennah Rihacek/Chrissy Filizof	8/27/19 – 12/13/19

**Motion carried by voice vote as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Patten, Mrs. Lambert, Mrs. Vendittoli

Nays:

Abstain:

Absent:

Mrs. Patten leaves the meeting at 8:46

**FINANCE/FACILITIES/TRANSPORTATION COMMITTEE**

Mrs. O’Sullivan reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of May 14, 2019.

On Motion of Mrs. O’Sullivan, seconded by Mr. Matthews, authorization was given to approve the following:

**CERTIFICATION**

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of April 2019, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

**SECRETARY/TREASURER REPORTS**

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of April, 2019 and the Treasurer’s report for the month of April, 2019.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of April, 2019, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

**BILLS & CLAIMS**

3. The Superintendent recommends approval of the following list of bills dated May 14, 2019, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)	\$409,766.08	\$1,340,401.76	\$1,750,167.84
Current Expense			
Capital Outlay			
Education Job Fund			
Special Revenue	\$19,515.25		\$19,515.25
Capital Project			
Debt Service			
Food Service	\$664.20		\$664.20
Total Bills	\$429,945.53	\$1,340,401.76	\$1,770,347.29

**TRANSFERS**

4. The Superintendent recommends approval of the following transfers for the 2018-2019 school year:

1. <u>Amount</u> \$1,000	<u>From</u> 11-190-100-500-28-000-021 Regular Instr. Other Purch. Svs.	<u>To</u> 11-401-100-100-15-000-021 CRAS Monitoring
2. <u>Amount</u> \$480	<u>From</u> 11-000-251-600-05-000 Central Serv. Supplies/MA	<u>To</u> 11-000-251-340-05-000 Central Serv. Purch. Tech.
3. <u>Amount</u> \$5,165	<u>From</u> 11-190-100-610-06-000-023 CTBS Gen. Inst. Supplies	<u>To</u> 12-000-266-730-09-000 Security Equipment

4. <u>Amount</u>	<u>From</u>	
\$8,000	11-190-100-610-06-000-021	CRAS General Supplies
\$4,000	11-190-100-610-06-000-020	JJCS General Supplies
	<u>To</u>	
\$12,000	11-000-252-330-06-000	Admin Tech. Purch. Prof.

## APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

	NAME	TITLE	EVENT	DATES	AMOUNT
1	Bennett, Amy	Teacher	Mindfulness Fundamentals	7/18/19 – 8/28/19	\$275.00
2	Gambino, Lori	Principal	NJPSAFEA	10/17/19 – 10/18/19	\$347.00
3	Giarratano, Anthony	Asst. Principal	NJPSAFEA	10/17/19 – 10/18/19	\$347.00
4	Greenfield, Brett	TIC	Instructional Coaching in the Digital Age	7/23/19 – 7/24/19	\$290.00
5	Harms, Katie	Supervisor	Regional PD Academy – 2019 Summer Administrator Retreat	7/25/19	\$74.00
6	Millaway, Bradley	Principal	Regional PD Academy – 2019 Summer Administrator Retreat	7/25/19	\$74.00
7	Nord, Kathleen	Teacher	Mindfulness Fundamentals	7/18/19 – 8/28/19	\$275.00
8	Todd, Rebecca	Teacher	Mindfulness Fundamentals	7/18/19 – 8/28/19	\$275.00
9	Klim, Robyn	Director of Ed. Services	RPDA 2019 Summer Administrator Retreat	7/25/19	\$74.00
10	Klim, Robyn	Director of Ed. Services	Managing Secondary Traumatic Stress	5/21/19	\$129.00
11	Cleffi, Christine	Supervisor of Educational Services	RPDA 2019 Summer Administrator Retreat	7/25/19	\$74.00
12	Benbrook, Jennifer	Principal	Current Developments in Special Education & Effective Mental Health Programs in Schools	7/25/19	\$74.00
13	Pagenkopf, Jessica	Interventionist	Spotlight on Dyslexia	6/7/19	\$79.00
14	Harmon, Jennifer	Interventionist	Spotlight on Dyslexia	6/7/19	\$79.00
15	Cocchiola, Jodi	Interventionist	Spotlight on Dyslexia	6/7/19	\$79.00
16	Marchese, Charlene	Supervisor of Math and MS Science	Current Developments in Special Education & Effective Mental Health Programs in Schools	7/25/19	\$74.00
17	Parker, Karen	TIC	Instructional Coaching in the Digital Age	7/23/19 – 7/24/19	\$290.00
18	Bennett, Amy	Teacher	Mindfulness Fundamentals	6/7/19 – 7/18/19	\$75.00

19	Nord, Kathleen	Teacher	Mindfulness Fundamentals	6/7/19 – 7/18/19	\$75.00
20	Todd, Rebecca	Teacher	Mindfulness Fundamentals	6/7/19 – 7/18/19	\$75.00

HONORARIA – UPDATED

- The Superintendent recommends approval to update the acceptance of \$2,000 previously approved on June 26, 2018 for the Garden Club to be allocated to the TREP\$ Club.

DONATION

- The Superintendent recommends approval to accept a donation from Morgan Stanley in the amount of \$100 for the C.R. Applegate School.

CHANGE ORDER

- The Superintendent recommends approval of a deduct change order for the Door & Hardware Replacement Project at eight (8) schools in the amount of \$11,710.15. This is due to a credit for the unused allowance allocated for this project.

ACCEPTANCE OF BIDS FOR LIGHTING RETROFIT AND RELATED ELECTRICAL WORK 2019-20

- The Superintendent recommends approval to accept the following bids for Lighting Retrofit and Related Electrical Work:

Bidder Name	Electrical Design & Construction (EDC)	MJF Electrical Contracting	Sodon's Electric, Inc.
CONTRACT NO.1 - Lighting Retrofit & Related Elec. Work at CTBS, ECLC, LDS & MWES (C047 with C009)	\$1,532,000	\$1,300,000	\$1,314,000
<b>Alternate Bid No. 1:</b>			
Suspended Acoustical Tile Ceiling Repl.- LDS	\$179,000	\$300,000	\$157,000
<b>Total</b>	<b>\$1,711,000</b>	<b>\$1,600,000</b>	<b>\$1,471,000</b>

Bidder Name	Belacon, LLC	MJF Electrical Contracting	Sodon's Electric, Inc.
CONTRACT NO.2 - Lighting Retrofit & Related Elec. Work - DDES, JJCS, CRAS, & WFS (C047 )	\$1,223,500.00	\$1,400,000.00	\$1,394,000.00
<b>Total</b>	<b>\$1,223,500</b>	<b>\$1,400,000</b>	<b>\$1,394,000</b>

Bidder Name	MJF Electrical Contracting	Sodon's Electric, Inc.
CONTRACT NO.3- Combined Single Overall - Electrical Work - Lighting Retrofit & Related Elec. Work at CTBS & DDES	\$2,700,000.00	\$2,677,000.00
<b>Alternate Bid No. 1:</b>		
Suspended Acoustical Tile Ceiling Repl.- LDS	\$300,000.00	\$157,000.00
<b>Total</b>	<b>\$3,000,000</b>	<b>\$2,834,000</b>

AWARD OF BID FOR LIGHTING RETROFIT AND RELATED ELECTRICAL WORK 2019-20

- The Superintendent recommends approval to award the bid for Lighting retrofit & related electrical work for Contract No.1 - Lighting retrofit & related elec. work at CTBS, ECLC, LDS & MWES to the lowest responsive and responsible bidder, Sodon's Electric, Inc., 25 West Highland Ave., Atlantic Highlands, NJ 07716, for a total amount of \$1,471,000 and for Contract No.2 - Lighting retrofit & related elec. work - DDES, JJCS, CRAS, & WFS to the lowest responsive and responsible bidder, Belacon, LLC., 16 Violet Court, East Brunswick, NJ 08816, for a total amount of \$1,223,500. Contingent upon attorney review:

<b>Bidder Name</b>	<b>Sodon's Electric, Inc.</b>
CONTRACT NO.1 - Lighting Retrofit & Related Elec. Work at CTBS, ECLC, LDS & MWES (C047 with C009)	\$1,314,000
<b>Alternate Bid No. 1:</b>	
Suspended Acoustical Tile Ceiling Repl.- LDS	\$157,000
<b>Total</b>	<b>\$1,471,000</b>

<b>Bidder Name</b>	<b>Belacon, LLC</b>
CONTRACT NO.2 - Lighting Retrofit & Related Elec. Work - DDES, JJCS, CRAS, & WFS (C047 )	\$1,223,500.00
<b>Total</b>	<b>\$1,223,500</b>

**Motion carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mrs. Cozzolino, Mr. DiBlasio, Mrs. Holtz, Mr. Matthews, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mrs. Patten

OLD BUSINESS

NEW BUSINESS - Mr. DeVita reminded the Board that his office would be e-mailing them shortly about their attendance at the NJ School Boards Association conference in October.

PUBLIC PARTICIPATION – An unidentified man that resides at 508 Harding Road, thanked the Board for what they do for the District and for treating students as individuals. He then indicated that one of the teachers at his child's school was not being renewed and asked for the reason.

Mr. Dickstein responded that by law the Board cannot share details on personnel decisions with the public.

EXECUTIVE SESSION

On motion of Mrs. Lambert, seconded by Mrs. Vendittoli, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, May 14, 2019 at 8:53 p.m., for the purposes of discussing Employment Contracts, Non Affiliate Salaries, a Level 3 Grievance and FTEA Negotiations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

**Motion carried unanimously by voice vote.**

MOTION TO RECONVENE THE MEETING AT 10:39 P.M.

On a motion of Mrs. Vendittoli, seconded by Mrs. O'Sullivan, the board reconvened as follows:

**Motion carried by voice vote as follows:**

Ayes: Mrs. Cozzolino, Mrs. Holtz, Mrs. O'Sullivan, Mrs. Lambert, Mrs. Vendittoli

Nays:

Abstain:

Absent: Mr. Amoroso, Mr. DiBlasio, Mr. Matthews, Mrs. Patten

ADJOURNMENT

On motion of Mrs. Holtz and seconded by Mrs. O'Sullivan, and by unanimous voice vote of those present, the meeting adjourned at 10:39 p.m.

Respectfully Submitted,

Robert DeVita  
Business Administrator/Board Secretary  
RD:aw